



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Finance Committee

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Wednesday, July 17, 2013

4:30 PM

Council Chambers

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

#### 4. Public Hearings/Appearances

#### 5. Action Items

- [13-792](#) Request for Finance Director to sell \$5,250,000 General Obligation Notes.
- [13-796](#) Approval of proposed land swap between City of Appleton and property owner at 306 E South River Street.  
**Attachments:** [Land Swap \(2\).pdf](#)  
[East South River Street Land Swap.pdf](#)
- [13-958](#) Request to write off, for financial statement purposes, second quarter 2013 parking tickets in the amount of \$290.00. This does not preclude the City from continued collection efforts.  
**Attachments:** [2nd Qtr 2013 Write off Parking Tkts.pdf](#)
- [13-960](#) Request to award "Installation of Fire Sprinkler System at Fire Station 2" to Firestopping Specialists, LLC. for a contract amount of \$17,748, and a contingency of \$3,000 for a contract total not to exceed \$20,748.  
**Attachments:** [FS2 Sprinkler 2013.doc](#)
- [13-962](#) Request to approve the transfer of \$3,000 from the Mead Pool Pump House Roof Replacement CIP to the Tennis Court Renovation CIP (2/3 vote required)  
**Attachments:** [Tennis Court Transfer of Funds Request 2013.docx](#)

[13-964](#)

The following 2013 Budget Adjustment be approved:

**Valley Transit**

Federal Grant	+ \$64,000
Community Foundation Local Grant	+ \$12,000
Advertising	- \$ 4,000
Consulting	+ \$80,000

To accept grants for Strategic Planning and Rider Survey (2/3 vote required).

**Attachments:** [Approval to Accept Two Planning Grants 071013.doc](#)

[13-969](#)

Resolution Accepting Petition for Annexation- North Meadows Annexation, Town of Grand Chute.

**Attachments:** [North Meadows Annexation Resolution.pdf](#)

[13-795](#)

Adopt the 2014 City of Appleton Policy for Special Assessments.

**Attachments:** [Proposed Changes to SA Policy for 2014.pdf](#)

## 6. Information Items

[13-959](#)

Contract 10-13 was awarded to Sidewalk Savers, LLC for \$30,000.00 without a contingency for concrete sidewalk sawcutting. No change orders were approved. Final contract amount is \$30,000.00 without a contingency. Payment issued to date totals \$20,491.38. Request to issue the final contract payment of \$9,508.62.

[13-961](#)

The following 2013 Budget adjustments were approved by the Mayor and Finance Director in accordance with policy:

**General Fund - Library**

Lost and paid fines	+ \$15,000
Library materials	+ \$15,000
Record revenue received to replace materials lost or damaged	

**General Fund - Library**

Donations	+ \$39,494
Equipment	+ \$39,494
Record donation of Yamaha grand piano from the Fox Valley Music Teacher's Association	

**General Fund - Library**

Other Reimbursements	+ \$3,500
Training and Travel	+ \$3,500
To record funds received from OWLS for training	

**General Fund - Health**

Other Reimbursements	+ \$4,000
Salaries and Benefits	+ \$4,000
To record reimbursement received from the State for the immunization of Perinatal Hepatitis B Prevention Program	

[13-963](#)

**Approve Change Order No. 1 to Contract 21-11 for Bellaire Ravine Streambank Stabilization with Conservation Land Stewardship, Inc. to increase for additional stone cobble material in the amount of \$5,311.22 resulting in a decrease to contingency from \$10,000.00 to \$4,688.78. No change to overall contract amount.**

**Attachments:** [Change Order 1 to Contract 21-11.pdf](#)

[13-965](#)

Finance Department Mid-Year Review Report

**Attachments:** [Finance 2013 Mid-Year Review.pdf](#)

[13-797](#)

Granicus Implementation

7. Adjournment

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*