



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Finance Committee

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Wednesday, December 10, 2014

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[14-1970](#) October 29, 2014 and December 3, 2014 Finance Committee Minutes.

**Attachments:** [MeetingMinutes29-Oct-2014-02-12-44.pdf](#)

[MeetingMinutes03-Dec-2014-12-35-20.pdf](#)

4. **Public Hearings/Apearances**

[14-2056](#) Members of the Appleton Yacht Club.

**Attachments:** [Yacht Club2014 Annual Report to Finance Committee.pdf](#)

5. **Action Items**

[14-1966](#) Request approval to contract with Vision Internet in the amount of \$54,465 plus a contingency of \$5,535 reserving the entire amount of the CIP request for the website rebuild.

**Attachments:** [Website Rebuild Memo.docx](#)

[14-2061](#) The City of Appleton require the prequalification of bidders for all 2015 Public Construction projects and that the Director of Public Works be delegated the power to approve the Bidders Proof of Responsibility forms as filed with the City Clerk.

**Attachments:** [Prequalification Notice.pdf](#)

[14-2060](#) Request to award Wireless Phone and Data Services contract for four years plus one option year to Cellcom, Inc.

**Attachments:** [Wireless Phone contract request.doc](#)

[14-2055](#) Request to write off \$20,645.50 of accounts receivable invoices and \$19,666.17 of personal property taxes (outstanding over one year).

**Attachments:** [List of accounts to be written off.pdf](#)

[14-2080](#) Request to approve the following 2014 Budget adjustment:

**Community Development Block Grant Fund**

Federal Grants	+\$151,133
Block Grant Payments	+\$151,133

to correct 2014 Budget error - the amount of awards to community organizations was accidentally omitted.

**Attachments:** [CD Block Grant Budget Adj.pdf](#)

[14-2082](#) Approve the reallocation of \$150,000 in 2014 Public Works Capital Improvement fund balance for use on the proposed 2015 northwest sanitary lift station project.

**Attachments:** [Funding for NW Lift station.pdf](#)

[14-2083](#) **\*\*CRITICAL TIMING\*\*** - Anticipated Award of Unit S-15 Birchwood Stormwater Pond Construction and House Demolition (Bids to be opened on Monday, December 8, 2014).

## 6. Information Items

[14-1967](#) Contract 23-13 was awarded to Ko-Bra Buildings for "Construction of Memorial Park Restroom" for \$258,975 with a contingency of \$7,769 for a contract not to exceed \$266,744. No contingency was required. In addition, a positive change order was issued for \$912.33. The final contract amount is \$258,062.67. Payments issued to date total \$245,159.67. Request to issue the final contract payment of \$12,903.

**Attachments:** [2014 Final Payment-Memorial Park Restroom.docx](#)

[14-1968](#) J.F. Ahern Co was awarded a contract for "Appleton MSB Boiler Replacement" for \$43,136 with no additional monies for contingencies, for a contract not to exceed \$43,136. No change orders were issued. The final contract amount is \$43,136. Payments issued to date total \$33,812. Request to issue the final contract payment of \$9,324.

**Attachments:** [2014 Final Payment-MSB Boiler.docx](#)

[14-1969](#) Contract 7-14 was awarded to Nieman Central Wisconsin Roofing for "WWTP CIP Roof Replacement" in the amount of \$79,560 with a contingency of \$8,000. One change order was issued for a credit of \$200. Final contract amount is \$79,360 with remaining contingency of \$8,000. Payments issued to date total \$71,604. Request to issue the final contract payment of \$7,756.

**Attachments:** [2014 WWTP CIP Roof Rplc Final Pymt.doc](#)

[14-2057](#) Table of Organization Change Resulting from Vacant Operations Supervisor Position.

**Attachments:** [Table of Organization Change for Operations Supervisor Vacancy.docx](#)

[14-2058](#) Contract 11-14 was awarded to Fischer-Ulman Construction Inc. for \$195,000 for Sidewalk Reconstruction. Payments issued to date total \$112,740.94. Amount unused in contract equals \$11,986.92. Request final payment of \$70,272.14.

[14-2059](#) Contract 22-13 was awarded to Carl Bowers and Sons Construction Co, Inc. for \$344,970 with a contingency of \$35,000 for Sanitary, Storm, Water Main, Grade and Gravel. Change orders were approved totaling \$21,859.67. Final contract amount is \$366,829.67 with a contingency of \$27,049.33. Payment issued to date total \$348,912.18. Request final payment of \$12,370.99.

[14-2075](#) Contract 19-14 was awarded to Vanco Construction, Inc for \$200,000 for Mini Storm Sewer Construction. Payments issued to date total \$112,617.60. Request final payment of \$76,541.20.

[14-2081](#)

The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Parks and Recreation Department**

Donations	+\$973
Miscellaneous Equipment	+\$973

to record donations received from the Ricks family for a memorial bench at Vulcan Heritage Park.

**General Fund - Library**

Miscellaneous Reimbursements	+\$3,079
Library Materials	+\$3,079

to record additional support from OWLS for library materials

Miscellaneous Reimbursement	+\$7,500
Library Materials	+\$7,500

to record fees received from patrons for the replacement of lost items.

[14-2084](#)

Change Order No. 1 to Contract 26-14 for Unit S-14 Sewer & Water Main Reconstruction No. 3 with Dorner, Inc. to increase for the addition of two 8" water valves in the amount of \$3,200.00 resulting in a decrease to contingency from \$15,100.00 to \$11,900.00. No change to overall contract amount.

**Attachments:** [Unit S-14 Change Order No 1.pdf](#)

[14-2085](#)

Change Order No. 4 to Contract 17-14 for Unit X-14 Sewer & Water Main Reconstruction No. 2 with Kruczek Construction, Inc. to increase for water main design modifications and resulting bid quantity modifications due to conflicts with existing underground utilities in the amount of \$37,570.00 resulting in a decrease to contingency from \$67,570.00 to \$30,000.00. No change to overall contract amount.

**Attachments:** [Unit X-14 Change Order No 4.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions on agenda, please contact Tony Saucerman at (920) 832-6440.*