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Department of Utilities
Water Treatment Facility
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TO: Chairperson and Members of the Utilities Committee

FROM: Chris Shaw, Utilities Director

DATE: April 16, 2019

RE: *Award Engineering Services Contract for the Lindbergh Standpipe Project to Strand Associates, Inc., in the amount of \$63,900 with a 10% contingency of \$6,390 for a project total not to exceed \$70,290*

BACKGROUND:

The Appleton Water Utility includes the 2.0 million gallon Lindbergh Standpipe. To date, the tank has had little maintenance other than scheduled cleanings and inspections. During the 2014 regulatory inspection it was noted that a number of maintenance items need to be attended to preserve this asset. To prevent the spread of corrosion, the report also included a recommendation to have the tank interior and exterior repainted.

Invitations for professional services proposals were sent to four engineering firms. The firms were selected for their project familiarity and project team members that had a history of similar water industry project work. Robert E. Lee and Associates as well as Donohue did not propose.

An evaluation team completed their review of two proposals and scored according to the results in the table below. Of the submitted proposals, the evaluation team found that Strand Associates had scored the highest and provided a proposal that best met the City's needs. Although not least cost, the team found that the Strand firm had provided a competitive proposal. The evaluation team completed the value evaluation to provide whether or not the additional costs for the Strand Associates proposal were worth justifying. The formula produced results that Strand Associates provided the best overall project value. In addition, Strand Associates had recently been the engineer on the construction of the 1.0 MG Glendale Tower.

COMPANY	QUOTE	SCORE	VALUE
McMAHON Associates, Inc.	\$54,157	98	\$552
Robert E Lee and Associates, Inc.	DNP	NA	NA
Strand Associates	\$63,900	127	\$503
Donohue and Associates	DNP	NA	N/A

*DNP – Did Not Propose

RECOMMENDATION:

I recommend awarding an Engineering Services Contract for the Lindbergh Standpipe Project to Strand Associates, Inc., in the amount of \$63,900 with a 10% contingency of \$6,390 for a project total not to exceed \$70,290

If you have any questions regarding this project please contact me, Chris Shaw, at ph: 832-5945.