



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, August 20, 2018

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Roll call of membership

**Present:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

3. Approval of minutes from previous meeting

[18-1224](#)

August 6, 2018 Finance Committee minutes

**Attachments:** [MeetingMinutes06-Aug-2018-03-51-11.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

4. Public Hearings/Appearances

5. Action Items

[18-1022](#)

Request to approve contract for Granicus services for next three years

**Attachments:** [2018 Granicus Contract Renewal 3yr.pdf](#)

[WI Appleton Renewal Q-23670 2018JULY23.pdf](#)

[REVISED Granicus Renewal 2018 August 16..pdf](#)

*Amend contract utilizing the I-Pad Option*

**Alderperson Siebers moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[18-1244](#)

Request to approve accepting the Home Depot grant in the amount of \$13,200.

**Attachments:** [2018 Home Depot Grant.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[18-1267](#)

Request to award contract to AAR Advanced Asbestos for remediation of asbestos and lead for the Blue Ramp Demolition for a contract of \$28,640 and a contingency of 15% for a contract not-to-exceed \$32,936

**Attachments:** [2018 Blue Ramp Remediation.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[18-1258](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the Appleton Public Library project and pursuant to §19.85(1)(e) for the investment of public funds concerning the Fox Cities Exhibition Center invoices and reconvene into open session.

**Alderperson Baranowski moved, seconded by Alderperson Siebers, to convene in Closed Session. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

**Alderperson Lobner moved, seconded by Alderperson Baranowski, to rise and report, returning into open session. Upon vote, motion carried unanimously.**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[18-1195](#)

Request to award contract to Commercial Horizons for design and engineering services for the Appleton Public Library for a contract of \$347,000. This includes \$122,961 for work completed to date and \$4,000 for site analysis specific to the Soldier Square site.

**Attachments:** [2018 Library Architect and Engineer.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Plank, that the Report Action Item be held until the Special Finance Committee meeting on September 5, 2018. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[18-1242](#)

Request to approve the 2019 Special Assessment Policy.

**Attachments:** [2019 Special Assessment Policy.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[18-1270](#)

Request to approve \$5,000 contribution to the League of Wisconsin Municipalities to support their "Close the Dark Store Loopholes" campaign. Funding would come from general fund balance.

**Attachments:** [League Dark Store Campaign 2018.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Plank, Alderperson Lobner and Alderperson Siebers

**Nay:** 1 - Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

## 6. Information Items

[18-1246](#)

Change Order No. 1 to contract 1-18 for Unit T-18 Sewer and Water Reconstruction No. 1 for an additional quantities of 1" water service in the amount of \$19,500.00 resulting in a decrease to contingency from \$73,888.88 to \$54,388.88. No change to overall contract amount.

**Attachments:** [Unit T-18 Change Order No.1.pdf](#)

**This Presentation was received and filed**

[18-1248](#)

Discussion of Street Snow Removal Assessments.

**Attachments:** [Street Snow Removal Assessments.pdf](#)

**This Presentation was received and filed**

## 7. Adjournment

**Alderson Baranowski moved, seconded by Alderson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt