



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, July 25, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Meltzer, Del Toro, Doran, Firkus and Siebers

4. Approval of minutes from previous meeting

[23-0745](#)

Approval of the June 13, 2023 Utilities Committee Meeting minutes.

Attachments: [June 13, 2023 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Del Toro, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Meltzer, Del Toro, Doran, Firkus and Siebers

5. Public Hearing/Appearances

6. Action Items

[23-0895](#)

Amend 2023A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$20,000 for a total contract amount not to exceed \$55,000.

Attachments: [2023A SWM Plan Review BC Amendment Memo Util Cmte.pdf](#)

Firkus moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Del Toro, Doran, Firkus and Siebers

[23-0910](#)

Adopt the Proposed Revised Reid Golf Course and Appleton Memorial Park Stormwater Utility Agreements for Stormwater Ponds.

Attachments: [DPW AMP and Reid Stormwater Pond Utility Agreements.pdf](#)

Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Del Toro, Doran, Firkus and Siebers

[23-0911](#)

Award Contract to Fiberglass Solutions, Inc. for Hypochlorite Fiberglass Reinforced Plastic Tank Relining Services in the amount of \$24,262 plus a 15% contingency of \$3,639 for a total not to exceed of \$27,901.

Attachments: [230720 UC Memo FiberglassTank RelineContractAward \(003\).pdf](#)

Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Del Toro, Doran, Firkus and Siebers

7. Information Items

[23-0894](#)

Monthly Reports for April, May, and June 2023:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - May and June

Attachments: [2023 Q2 Wastewater Synopsis.pdf](#)
[2023 Q2 Effluent Quality Summary.pdf](#)
[2023 Q2 Receiving Station Revenue Report.pdf](#)
[2023 Q2 Water Plant Synopsis.pdf](#)
[May 2023 Water Main Breaks.pdf](#)
[June 2023 Water Main Breaks.pdf](#)

The reports were reviewed.

8. Adjournment

Siebers moved, seconded by Firkus, that the be adjourned at 4:37 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Del Toro, Doran, Firkus and Siebers