



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee
FROM: Nikki Gerhard, Community Development Specialist
DATE: October 14, 2020
RE: Citizen Participation Plan Amendment & CDBG Policy Amendment

A requirement of the Community Development Block Grant (CDBG) Program is the adoption of a Citizen Participation Plan (CPP). The Plan provides citizens with information and knowledge of opportunities to become involved with and comment upon Appleton's CDBG Program.

In response to the COVID-19 pandemic, HUD has granted waivers and alternative requirements in connection with the use of CDBG funds. As a result, the Citizen Participation Plan has been amended to expedite and facilitate the use of funds to prevent, prepare for, and respond to COVID-19.

The amendments to the Citizen Participation Plan and the CDBG Policy incorporate the following changes, as they relate to CDBG funding:

- The public comment period is reduced to not less than five days;
- The City of Appleton may use virtual public hearings when necessary for public health reasons.

To make reading the draft and comparing it to the current plan easier, the current plan with markup and the draft without markup have been attached, along with the HUD memorandum detailing the incorporation of these amendments into the CPP.

A 5-day public comment period, as required under the current Citizen Participation Plan, was held October 9 through October 14. No comments were received.

If you have any questions, please contact me at 832-6469 or nikki.gerhard@appleton.org. Thank you!

Attached Documents:

1. Current CPP and CDBG Policy with markup
2. Draft CPP and CDBG Policy without markup
3. CDBG-CV Federal Register, dated August 7, 2020