



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Community & Economic Development Committee

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Wednesday, September 13, 2017

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:34 p.m.**

2. Roll call of membership

*Aldersperson Coenen arrived at 4:37 p.m.*

**Present:** 4 - Coenen, Reed, Williams and Aldersperson Baker

**Excused:** 1 - Baranowski

*Others present:*

*Chief Todd Thomas, Appleton Police Department*

*Sean Kuether, Appleton Police Department*

*Aldersperson Kyle Lobner, District #13*

3. Approval of minutes from previous meeting

[17-1369](#)

CEDC Minutes from 8-9-17

**Attachments:** [CEDC Minutes 8-9-17.pdf](#)

**Reed moved, seconded by Aldersperson Baker, that the Minutes be approved.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Reed, Williams and Aldersperson Baker

**Excused:** 2 - Coenen and Baranowski

4. **Public Hearings/Appearences**

[17-1370](#)

Community Development Block Grant (CDBG) Notice of Funding Available and Community Needs for the 2018 Program Year (4/1/18 - 3/31/19) (Associated with Action Item #17-1371)

**Attachments:** [Funding Available Community Needs - Public Hearing Notice 2017.pdf](#)

**This public hearing was held, and Officer Sean Kuether spoke on the item.**

## 5. Action Items

[17-1371](#)

City Program Funding Approval and City Proposals for 2018 CDBG Funding

**Attachments:** [City proposals memo to CEDC 09-13-17.pdf](#)  
[CDBG Policy Adopted July 2015.pdf](#)

**Reed moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski

[17-1394](#)

Request to award Wetland Banking Feasibility Analysis to Stantec Consulting Services, Inc. in an amount not to exceed \$25,000 for Phase I (estimated \$14,950 on a time and materials basis outlined in the attached proposal dated August 30, 2017) and anticipated Phase II scope of work (to be approved by CEDC on December 13, 2017)

**Attachments:** [Wetland Banking Feasibility Analysis Memo 9-6-17.pdf](#)  
[Wetland Bank RFP-Final.pdf](#)  
[Stantec Proposal.pdf](#)

**Alderperson Baker moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski

## 6. Information Items

[17-1373](#)

Health in All Policies-Green Tier Community

**Attachments:** [HiAP packet.pdf](#)

**This Presentation was presented.**

## 7. Adjournment

**Alderperson Baker moved, seconded by Reed, that the meeting be adjourned at 4:56 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Reed, Williams and Alderperson Baker

**Excused:** 1 - Baranowski