



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, March 23, 2022

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Thao, Fenton, Hartzheim and Smith

**Absent:** 1 - Alfheim

3. Approval of minutes from previous meeting

[22-0381](#)

Minutes 3/9/22

**Attachments:** [Minutes 3-9-22.pdf](#)

Smith moved, seconded by Hartzheim, that the minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Thao, Fenton, Hartzheim and Smith

**Absent:** 1 - Alfheim

4. Public Hearings/Appearances

5. Action Items

[22-0383](#)

Request to approve DPW to modify 1.5 FTE Purchasing Clerk to 2.0 FTE Purchasing Clerk.

**Attachments:** [MSB memo TO change for Purchasing.pdf](#)  
[MSB TO draft 3-1-22.pdf](#)

Smith moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Thao, Fenton, Hartzheim and Smith

**Absent:** 1 - Alfheim

6. Information Items

[22-0407](#)

Parks & Recreation Seasonal Employee Incentives

**Attachments:** [2022 Seasonal Pay \(HR\).pdf](#)

**This Presentation was received and filed**

[22-0384](#)

Mental Health Assessment for City of Appleton

**Attachments:** [Mental Health Summary.pdf](#)  
[EAP Utilization 2021 \(1\).pdf](#)  
[UMR Telehealth vs Telemedicine Member Flyer UM1766-06-21.pdf](#)

**This Presentation was received and filed**

[22-0382](#)

Recruitment Status Report 3/17/22

**Attachments:** [RSR 3.18.22.pdf](#)

**This Report was received and filed**

## 7. Adjournment

**Hartzheim moved, seconded by Smith, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Hartzheim and Smith

**Absent:** 1 - Alfheim