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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 7/23/2018

RE: Action: Award the 2018 Red Parking Ramp Elevator Modernization Project Phase 1" contract to Otis Elevator Co. in the amount of \$242,695 with a contingency of 7% for a project total not to exceed \$259,684.

The 2018 Capital Improvement Plan includes monies to modernize the two of the three elevators at the Red Parking Ramp. The current elevators are original from the 1981 construction of the Red Ramp. The elevators are at the end of their useful life and are in need of replacement. The project will include rebuilding the existing elevator cars, mechanical equipment, and facades.

The bid was received as follows:

Otis Elevator Co. (low bid) \$242,695

Although two elevator companies came to the pre-bid meeting, only one submitted a bid. This is very specialized work and there are only a few companies in the state that do this type of work.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Otis Elevator Co. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Otis Elevator Co. in the amount of \$242,695 plus a contingency of 7% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.