

Recruitment Status Report

Updates thru 7/21/2022

HR Generalist	Position	Dept.	Date of Vacancy	Open Date	# of Openings	Status
Jessie	Operator I - Sanitation	DPW	05/23/22	05/20/22	1	Panel interviews: 7/19/22.
	Operator I - Forestry	DPW	06/13/22	06/13/22	1	Panel interviews: 7/19/22.
	Arborist	DPW	06/16/22	06/16/22	1	Panel interviews: 7/19/22.
	Electrical/Building Inspector	DPW	02/19/22	01/24/22	1	Application deadline: 7/31/22.
	Inspector - Plumbing	DPW	09/03/22	07/18/22	1	Application deadline: 8/21/22.
	Master Mechanic	DPW	07/02/22	06/02/22	1	Second Interview: 7/21/22.
	Wastewater Plant Operator	Utilities	N/A	05/09/22	1	Second Interview: 7/18/22.
	Relief Operator	Utilities	04/19/21	04/19/21	1	Job offer accepted, start date pending.
	Communication Technician	VT	06/18/22	06/19/22	1	Application deadline: 10/02/22.
	Transit Operations Supervisor	VT	09/30/21	10/05/21	1	Job offer accepted, start date: 8/15/22.
	Part Time Utility Worker - VT	VT	09/30/21	10/05/21	1	Application deadline: 10/02/22. Panel interview: 7/27/22.
	Safety and Compliance Specialist	VT	N/A	05/06/22	1	Application deadline: 7/31/22.
	Bus Driver	VT	Multiple	N/A	8	Application deadline: 10/02/22. Background pending on one candidate.
	Part-Time Bus Driver	VT	N/A	N/A	N/A	Application deadline: 10/02/22.
	Allison	Police Officer	Police	N/A	N/A	6+Elig.
Community Service Officer (CSO)		Police	01/19/21	01/26/22	N/A	Physical fitness testing: 7/25/22.
Police Chief		Police	01/04/23	04/15/22	1	PFC interviews: 7/19 & 7/21/22.
Library Page Clerk		Library	N/A	N/A	N/A	Application deadline 7/31/22.
Library Page		Library	N/A	N/A	N/A	Application deadline 7/31/22.
Library Clerk - Regular Part-Time		Library	12/21/21	06/14/22	1	Background and references pending on top candidate.
Administrative Assistant - Health	Health	07/18/22	07/05/22	1	Application deadline: 7/24/22.	

Total Positions Open: 29

Total Eligibility Lists: 1

Positions on Hold

HR Generalist	Position	Dept.	Date of Vacancy	# of Openings	Status
Allison	Systems Analyst	IT	09/06/19	1	Using part-time temporary staffing to fill current need.
	Library Clerk - Regular Part-Time	Library	07/01/22	1	Internal transfer. Position on hold.
	Library Business Manager	Library	08/23/22	1	Resignation. Waiting for RTF.
	Communication Specialist	Police	04/03/22	1	Department Restructuring.
	Network Administrator	IT	05/14/22	1	Department evaluating position.
	Training & Resource Development Specialist	Fire	01/04/23	1	Retirement. Waiting for RTF.
Jessie	HVAC Technician	PRFM	11/25/20	1	Department evaluating position.

Total Positions On Hold: 7

Note: Per Recruitment Policy, part-time non-benefited positions do not require authorization outside of the department. The Mayor has asked departments to scrutinize.