



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee
FROM: Nikki Gerhard, Community Development Specialist
DATE: November 8, 2017
RE: Citizen Participation Plan Amendment

A requirement of the CDBG Program is the adoption of a Citizen Participation Plan. The Plan provides citizens with information and knowledge of opportunities to become involved with and comment upon Appleton's CDBG Program.

In response to the Affirmatively Furthering Fair Housing (AFFH) mandate, the Citizen Participation Plan has been amended to reflect additional requirements necessary for implementation of the Assessment of Fair Housing (AFH).

The amendments incorporate the requirements under the AFFH into the following:

- Encouragement of citizen participation
- Development of the AFH and the Consolidated Plan
- Consolidated Plan amendments and AFH revisions
- Public Hearings
- Meetings
- Availability to the public
- Access to records
- Technical Assistance
- Complaints
- Jurisdiction responsibility

To make reading the draft and comparing it to the current plan easier, the current plan with markup and the draft without markup have been attached, along with the HUD memorandum mandating the incorporation of these amendments into the CPP.

A 14-day public comment period, as required under the current Citizen Participation Plan, was held October 18 through November 1. No comments were received.

If you have any questions, please feel free to contact me at nikki.gerhard@appleton.org

