



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Board of Building Inspection

Monday, June 21, 2021

3:00 PM

6th Floor Council Chambers

1. Call meeting to order

Mayor Woodford called the meeting to order at 3:02pm.

2. Roll call of membership

Ross Buetow came as a representative of Public Works Director Vandehey. Steve Patterson came as a representative of Battalion Fire Chief Henson.

Present: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

3. Approval of minutes from previous meeting

[21-0898](#)

Minutes from April 28, 2021

Attachments: [Minutes 4-28-21.pdf](#)

City Attorney Behrens moved, seconded by Alderperson Doran, that the minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

4. **Public Hearings/Appealances**

5. **Action Items**

[21-0896](#)

700 S. Weimar St. (31-4-1709-00) The existing stairs leading to the basement has one riser that is nine (9) inches. Section 321.04(2)(b) of the Uniform Dwelling Code (UDC) limits riser height to eight (8) inches and uniform.

Attachments: [700 S. Weimar St.pdf](#)

Deputy Director City Engineer Buetow, Representative of Public Works Director Vandehey moved, seconded by Alderperson Doran, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

[21-0897](#)

700 S. Weimar St. (31-4-1709-00) The existing headroom on the stair is 5' 8", Section 321.04(2)(d) of the UDC requires the headroom to be 6'4".

Attachments: [700 S. Weimar St.pdf](#)

Alderperson Doran moved, seconded by Patterson, Representative of Battalion Fire Chief Henson, that the Report Action Item be approved, contingent on a pad being installed onto the ceiling at the bottom of the stairs. Roll Call.
Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

6. Information Items

7. Adjournment

A motion was made by Patterson, Representative of Battalion Fire Chief Henson, seconded by Alderperson Doran, that this meeting was adjourned at 3:12 pm. The motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson