



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, February 26, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[18-0235](#)

Finance Committee minutes for February 12, 2018

Attachments: [MeetingMinutes12-Feb-2018-08-57-03.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. Public Hearings/Apearances

5. Action Items

[18-0248](#)

Request to approve the following 2018 Budget adjustment:

General Fund - Public Works Department

Concrete Paving Program	+\$45,000
Oneida Bridge Lighting Project	- \$45,000

to reallocate funds to the concrete paving program in order to complete projects included in the 2018 Budget.

Attachments: [General Fund.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0249](#)

Request to approve the following 2018 Budget adjustment:

Subdivision Capital Projects Fund

Concrete Paving Program	+\$100,000
Fund Balance	+\$100,000

to provide funding to the concrete paving program in order to complete projects included in the 2018 Budget.

Attachments: [Subdivision Fund.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0250](#)

Request approval to award Unit A-18 Concrete Paving to Vinton Construction Company in the amount of \$2,045,659 with a 4.2% contingency of \$85,000 for a project total not to exceed \$2,130,659.

Attachments: [Award of Contract Unit A-18.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0251](#)

Request approval to award Unit B-18 Asphalt Pavement Reconstruction No. 2 to Vinton Construction Company in the amount of \$1,717,813 with a 2.1% contingency of \$35,500 for a project total not to exceed \$1,753,313.

Attachments: [Award of Contract Unit B-18.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0252](#)

Request to approve Fourth/Fifth Additions to Emerald Valley Development.

Attachments: [Development Agreement - Emerald Valley 4th 5th Additions.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0279](#)

Request to approve Resolution accepting Petition for Annexation for 1712 Edgewood Drive.

Attachments: [Annexation - 1712 East Edgewood Drive Resolution.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0280](#)

Request to approve Resolution accepting Petition for Annexation for North Edgewood Estates.

Attachments: [Annexation - North Edgewood Estates Resolution.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

6. Information Items

[18-0278](#)

Presentation concerning response to City of Appleton request for proposal for mixed use Library project.

Attachments: [Memo to Finance&Library Bldg & Equip_ 2-26-18.pdf](#)

[LibraryRFP_ 11-16-17.pdf](#)

[Mixed Use Library Summary Grid.pdf](#)

[Scores for Mixed Use Library Project Proposals.pdf](#)

Meeting went into Recess

Meeting Reconvened

This Presentation was received and filed

[18-0236](#)

Contract 16-17 was awarded to Vinton Construction for \$563,533 with a contingency of \$30,000 for Asphalt Pavement Construction. Payments issued to date total \$458,944. Request final payment of \$22,893.63.

This Presentation was received and filed

[18-0238](#)

Contract 41-17 was awarded to Northern Electric, Inc for the 2017 Municipal Services Building lighting upgrades project in the amount of \$55,061 with a contingency of \$10,000. Change orders issued to date total \$6,507. Payments issued to date total \$52,307. Request to issue the final contract payment of \$9,260.70

Attachments: [2017 MSB Lighting Upgrades Final Payment .pdf](#)

This Presentation was received and filed

[18-0239](#)

Contract 56-17 was awarded to Cardinal Construction Co., Inc for the 2017 Wastewater Asbestos Removal and Remodeling project in the amount of \$111,415 with a contingency of 10%. Change orders issued to date total \$5,937. Payments issued to date total \$92,854. Request to issue the final contract payment of \$24,497.78.

Attachments: [2017 Wastewater Asbestos removal Final Payment .pdf](#)

This Presentation was received and filed

[18-0247](#)

Change Order #1 from LC United Painting Company, Inc., in the amount of (\$ 11,175) for the Northeast Reservoir Painting Project resulting in the construction contract being reduced from \$569,000 to \$557,825 (item also appears as an informational on the Utilities Committee agenda).

Attachments: [Change Order 1 Northeast Reservoir 02-21-18.pdf](#)

This Presentation was received and filed

[18-0275](#)

The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$17,000
Training - Administration	+\$ 500
Supplies - Administration	+\$ 1,100
Purchased Services - Administration	+\$ 1,575
Supplies - Childrens Services	+\$ 3,300
Purchased Services - Childrens Services	+\$ 2,400
Supplies - Public Services	+\$ 500
Purchased Services - Public Services	+\$ 500
Supplies - Community Partnerships	+\$ 2,500
Purchased Services - Community Partnerships	+\$ 2,800
Supplies - Network Services	+\$ 1,825

to record funds received from the Friends of the Appleton Public Library

Reimbursements	+\$27,000
Training - Administration	+\$ 4,000
Supplies - Materials Management	+\$21,000
Supplies - Community Partnerships	+\$ 2,000

to record funding received from OWLS and Ind-US Fox Valley for administrative costs and materials

This Presentation was received and filed

[18-0276](#)

Annexation feasibility study for 3236 E Northland Avenue

Attachments: [Annexation Feasibility Study - 3236 E Northland Ave - RMB Comments.pdf](#)

This Presentation was received and filed

[18-0032](#)

Request from Developer to modify Section 3(h) of the Third Addition to Emerald Valley Development Agreement regarding timing of sidewalk installation on lots owned by the Developer.

Attachments: [Emerald Valley Agreement with proposed change.pdf](#)

This item was withdrawn by the developer.

7. Adjournment

Alderson Baranowski moved, seconded by Alderson Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski