



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, February 26, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[18-0235](#) Finance Committee minutes for February 12, 2018

Attachments: [MeetingMinutes12-Feb-2018-08-57-03.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[18-0248](#) Request to approve the following 2018 Budget adjustment:

General Fund - Public Works Department

Concrete Paving Program	+\$45,000
Oneida Bridge Lighting Project	-\$45,000

to reallocate funds to the concrete paving program in order to complete projects included in the 2018 Budget (2/3 vote required).

Attachments: [General Fund.pdf](#)

[18-0249](#) Request to approve the following 2018 Budget adjustment:

Subdivision Capital Projects Fund

Concrete Paving Program	+\$100,000
Fund Balance	+\$100,000

to provide funding to the concrete paving program in order to complete projects included in the 2018 Budget (2/3 vote required).

Attachments: [Subdivision Fund.pdf](#)

- [18-0250](#) Request approval to award Unit A-18 Concrete Paving to Vinton Construction Company in the amount of \$2,045,659 with a 4.2% contingency of \$85,000 for a project total not to exceed \$2,130,659.
- Attachments:* [Award of Contract Unit A-18.pdf](#)
- [18-0251](#) Request approval to award Unit B-18 Asphalt Pavement Reconstruction No. 2 to Vinton Construction Company in the amount of \$1,717,813 with a 2.1% contingency of \$35,500 for a project total not to exceed \$1,753,313.
- Attachments:* [Award of Contract Unit B-18.pdf](#)
- [18-0252](#) Request to approve Fourth/Fifth Additions to Emerald Valley Development.
- Attachments:* [Development Agreement - Emerald Valley 4th 5th Additions.pdf](#)
- [18-0032](#) Request from Developer to modify Section 3(h) of the Third Addition to Emerald Valley Development Agreement regarding timing of sidewalk installation on lots owned by the Developer.
- Attachments:* [Emerald Valley Agreement with proposed change.pdf](#)
- Legislative History*
- | | | |
|--------|-------------------|------|
| 1/8/18 | Finance Committee | held |
|--------|-------------------|------|
- [18-0279](#) Request to approve Resolution accepting Petition for Annexation for 1712 Edgewood Drive.
- Attachments:* [Annexation - 1712 East Edgewood Drive Resolution.pdf](#)
- [18-0280](#) Request to approve Resolution accepting Petition for Annexation for North Edgewood Estates.
- Attachments:* [Annexation - North Edgewood Estates Resolution.pdf](#)

6. Information Items

- [18-0278](#) Presentation concerning response to City of Appleton request for proposal for mixed use Library project.
- Attachments:* [Memo to Finance&Library Bldg & Equip 2-26-18.pdf](#)
[LibraryRFP 11-16-17.pdf](#)
[Mixed Use Library Summary Grid.pdf](#)
[Scores for Mixed Use Library Project Proposals.pdf](#)

[18-0236](#) Contract 16-17 was awarded to Vinton Construction for \$563,533 with a contingency of \$30,000 for Asphalt Pavement Construction. Payments issued to date total \$458,944. Request final payment of \$22,893.63.

[18-0238](#) Contract 41-17 was awarded to Northern Electric, Inc for the 2017 Municipal Services Building lighting upgrades project in the amount of \$55,061 with a contingency of \$10,000. Change orders issued to date total \$6,507. Payments issued to date total \$52,307. Request to issue the final contract payment of \$9,260.70

Attachments: [2017 MSB Lighting Upgrades Final Payment .pdf](#)

[18-0239](#) Contract 56-17 was awarded to Cardinal Construction Co., Inc for the 2017 Wastewater Asbestos Removal and Remodeling project in the amount of \$111,415 with a contingency of 10%. Change orders issued to date total \$5,937. Payments issued to date total \$92,854. Request to issue the final contract payment of \$24,497.78.

Attachments: [2017 Wastewater Asbestos removal Final Payment .pdf](#)

[18-0247](#) Change Order #1 from LC United Painting Company, Inc., in the amount of (\$ 11,175) for the Northeast Reservoir Painting Project resulting in the construction contract being reduced from \$569,000 to \$557,825 (item also appears as an informational on the Utilities Committee agenda).

Attachments: [Change Order 1 Northeast Reservoir 02-21-18.pdf](#)

[18-0275](#)

The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$17,000
Training - Administration	+\$ 500
Supplies - Administration	+\$ 1,100
Purchased Services - Administration	+\$ 1,575
Supplies - Childrens Services	+\$ 3,300
Purchased Services - Childrens Services	+\$ 2,400
Supplies - Public Services	+\$ 500
Purchased Services - Public Services	+\$ 500
Supplies - Community Partnerships	+\$ 2,500
Purchased Services - Community Partnerships	+\$ 2,800
Supplies - Network Services	+\$ 1,825

to record funds received from the Friends of the Appleton Public Library

Reimbursements	+\$27,000
Training - Administration	+\$ 4,000
Supplies - Materials Management	+\$21,000
Supplies - Community Partnerships	+\$ 2,000

to record funding received from OWLS and Ind-US Fox Valley for administrative costs and materials

[18-0276](#)

Annexation feasibility study for 3236 E Northland Avenue

Attachments: [Annexation Feasibility Study - 3236 E Northland Ave - RMB Comments.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.