

**RECRUITMENT STATUS REPORT  
UPDATES THRU 11-21 -14**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT.</b>	<b>Date of Vacancy</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>STATUS</b>
<b>KIM</b>	Operator I – Street	DPW	9/29/14	6/23/14	1	Interviews 12/3/14
	Maintenance Specialist/Millwright	Utilities	10/28/14	10/15/14	1	Testing 2 candidates
	Water Operator Eligibility List	Utilities	Anticipated	Pending	Est. new Elig. List	Application deadline 11/23/14
	Facilities Manager	PRFM	11/7/14	Pending	1	Retirement of Chris Bohne Candidates selected for next step
	Clubhouse Supervisor	PRFM	12/1/14	Approved via elimination of Golf Pro Contract	1	Application deadline 11/30/14
	Operations Supervisor	VT	10/3/14	Pending T.O. Change	1	T.O. change coming forward would change this position to 2 Road Supervisors
<b>JAY/ SANDY</b>	Police Chief	Police	9/5/14	8/13/14	1	PFC Interviews on 11/20/14
<b>JAY</b>	Police Officer	Police	NA	NA	Est. new Elig. List	PFC interview dates pending
	Assistant City Attorney II	Legal Serv.	08/25/14	4/1/14	1	References and background pending on top candidate
	CSO	Police	10/17/14	10/7/14	1	Background pending
	Administrative Assistant	Fire	11/5/14	10/22/14	1	Interviews 12/3/14 and 12/4/14
	Fire Fighter	Fire	9/19/14	10/27/14	1	Currently defining hiring process and timeline
	Administrative Assistant	Police	1/2/15	11/7/14	1	Currently defining process

**TOTAL POSITIONS OPEN = 11    TOTAL ELIGIBILITY LISTS = 2**

**Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.**

**POSITIONS ON HOLD**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT</b>	<b>Date(s) of Opening(s)</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>Person Vacating Position/Status</b>
<b>KIM</b>	8 Month Engineering Technician	DPW	5/30/14	7/8/14 – to fill in spring 2015	1	Resignation of Josh Collien

**TOTAL POSITIONS ON HOLD = 1    TOTAL ELIGIBILITY LISTS = 0**