



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, July 23, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting was called to order at 4:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konezke and Alderperson Lobner

3. Approval of minutes from previous meeting

14-1211 July 9, 2014 Finance Committee meeting minutes.

Attachments: [MeetingMinutes9-Jul-2014-02-45-20.pdf](#)

Alderperson Konezke moved, seconded by Alderperson Coenen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konezke and Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

14-1206 Request to approve updated policies for Energy Conservation/Sustainability, Facilities and Grounds Modifications and Furniture Management.

Attachments: [2014 Policy Updates.doc](#)
[Energy Conservation Policy - DG 2014 Edit.doc](#)
[Facilities & Grounds Modification Policy - DG 2014 Edit.doc](#)

Alderperson Lobner moved, seconded by Alderperson Konezke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konezke and Alderperson Lobner

14-1222 Request to approve Sections III through VII, Sanitary Sewer and Laterals, Stormwater Facilities and Storm Sewer Laterals, and Watermains and Services, of the Special Assessment policy.

Attachments: [Utility Portion of Spec Assess Policy 2013.pdf](#)
[Special Assessment Memo 2014.pdf](#)
[Utility Portion of SA Policy strike and bold.pdf](#)

Meeting went into Recess

Meeting Reconvened

Konetzke made motion to assess 100% to homeowner for laterals fails for lack of second. Plank, for sanitary sewer, eliminate all items of reconstruction assessments except laterals at 50%, second by Coenen passes 4-1 (Coenen)

Lobner motion to hold until street reconstruction assessment portion is discussed so they can be acted on at the same time, Stueck second fails 2-3

Aldersperson Coenen moved, seconded by Aldersperson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konetzke and Aldersperson Lobner

14-1292 Request to approve the award of a contract to Lappin Security and Reliable Cabling in the amount of \$34,634 with a 10% contingency of \$3,463 for a total of \$38,097 for security camera replacement and to run new Cat 6 cabling in both Valley Transit's Transit Center and Administration Building.

Attachments: [FCTC camera memo \(2\).pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konetzke and Aldersperson Lobner

14-1302 Award Unit J-14 Mini Storm Sewer Construction to Vanco Construction, Inc. in an amount not to exceed \$200,000.00.

Attachments: [Finance 07-23-14 - Award of Contract J-14.pdf](#)

Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konetzke and Aldersperson Lobner

14-1300 Request to approve Resolution of Necessity for Michiels Investment LLC, and Trinity Lutheran Church.

Attachments: [Finance - Library - Resolutions of Necessity 07-21-14 \(email\).pdf](#)
[Library - Michiels - Resolution of Necessity.pdf](#)
[Library - Trinity Lutheran - Resolution of Necessity.pdf](#)

Alderson Lobner moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

14-1303 Request to approve the following 2014 Budget Adjustment:

General Fund - DPW	
Street Repair	+50,000
Concrete Reconstruction	-50,000

To facilitate bidding of emergency repairs to the Olde Oneida Street bridge over the Power Canal (2/3 vote required)

Attachments: [Finance Committee 07-23-14 - Fund Transfer from 17014 to 17032.pdf](#)

Alderson Coenen moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

14-1304 Request for Finance Director to increase 2014 General Obligation Note issue (previously approved \$6,320,000) to \$6,525,000 to fund portion of Fire Aerial Platform Truck and approve the following 2014 Budget adjustment:

CEA Replacement Fund	
Equipment	+\$795,000
Fund Balance	-\$591,753
Proceeds of G.O. Notes	-\$203,247

To provide funding for new aerial platform truck in the Fire Department. (2/3 vote required) (Critical Timing Issue)

Attachments: [Recommendation to Purchase Stock Aerial Platform from Pierce Manufacturing - 7-23-14.pdf](#)
[GO prom notes - finance committee \(updated\).pdf](#)

Alderson Lobner moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konezke and Alderperson Lobner

14-1315 Reject all bids for Bar Screen Replacement Project, Contract 1-2013.

Alderperson Konezke moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konezke and Alderperson Lobner

14-1301 The Committee will meet in closed session to confer with legal counsel concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved in regarding small claims pursuant to the exceptions contained in §19.85(1)(g) of the Wisconsin Statutes. The Committee will then reconvene into an open session and conduct further business.

This Closed Session was held

6. Information Items

14-1210 Legal Services 2014 Mid-Year Review.

Attachments: [2014 Mid-Year Review Legal Services.pdf](#)

This Presentation was received and filed

14-1212 Finance 2014 Mid-Year Review.

Attachments: [2014 Finance mid-year report.pdf](#)

This Presentation was received and filed

14-1213 Information Technology 2014 Mid-Year Review.

Attachments: [IT Mid-Year Review 2014.docx](#)

This Presentation was received and filed

14-1230 Mayor 2014 Mid-Year Review.

Attachments: [Mayor 2014 Mid Year Report.pdf](#)

This Presentation was received and filed

14-1276 Risk Management mid year 2014 budget report

Attachments: [2014 Risk Management mid year budget report.pdf](#)

This Presentation was received and filed

14-1274 Corrected Change Order #2 to the Regulatory Upgrade and Process Improvement Project in the amount of \$22,939 resulting in no change to the approved contingency of \$728,550.

Attachments: [RUPI change order 7-23-14.pdf](#)

This Presentation was received and filed

14-1192 Resolution introduced by Alderperson Martin at the July 3, 2014 Common Council meeting relating to wheel tax.

#22-R-14 - Martin

“WHEREAS, Wisconsin law allows a city to collect an annual municipal or county vehicle registration fee (wheel tax) in addition to the regular annual registration fee paid for a vehicle

WHEREAS, All vehicles with automobile registration or truck registration at 8,000 lbs. or less (except dual purpose farm registration) kept in the municipality are subject to the wheel tax

WHEREAS, The Wisconsin Department of Transportation collects wheel taxes for the municipality, keeps an administrative fee of 10 cents per vehicle application and sends the rest to the municipality

WHEREAS, Special assessments for public roads can cost thousands of dollars and assessed back to the property owner, causing some of our elderly, young families, and single parent with children financial hardships that are unbearable

NOW THEREFORE BE IT RESOLVED, The City of Appleton implement a wheel tax starting in 2015 to assist with existing road construction replacement. Planned for 2015, the wheel tax would not be more than twenty dollars.”

Attachments: [Appleton Vehicle Counts.docx](#)

[Wheel Tax FAQ 2014.docx](#)

This Presentation was held

7. Adjournment

A motion was made by Alderperson Peter Stueck, seconded by Alderperson Kyle Lobner, that this was adjourned.. The motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen, Alderperson Konezke and Alderperson Lobner