



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, December 13, 2022

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

*In person attendees: Chairperson Dearborn, Vice-Chair Thao, Detienne, Dexter, Patza, Torrance, VandeHey, Wurdinger, Yang*

*Virtual attendees: Kasimor, Lendrum*

**Present:** 11 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Thao, Patza, Torrance, Yang and Lendrum

**Excused:** 1 - Del Toro

3. Approval of minutes from previous meeting

[22-1557](#)

Approval of minutes from previous meeting

**Attachments:** [MeetingMinutes 25-Oct-2022.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[22-1558](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

5. Action Items

[22-1560](#)

Approve Sole Source Purchase from Cellcom for In-Vehicle Network System

**Attachments:** [Award Recommendation Doc\\_Cellcom.pdf](#)

Commissioner Thao moved, seconded by Commissioner Dexter, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1561](#)

Approve Sole Source Contract for IMEG Corporation for Professional Services

**Attachments:** [2022 Valley Transit Remodeling Commissioning.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Torrance, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1562](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2023, Contingent on Outagamie County Approval

**Attachments:** [Outagamie Contract - 2023.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1565](#)

Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2023, Contingent on Winnebago County Approval

**Attachments:** [Winnebago Contract - 2023.pdf](#)

[Winnebago Contract - 2023 Amended.pdf](#)

*Recommended for approval as amended. Typo corrected on page 3, estimated Federal funding for Heritage program.*

Commissioner VandeHey moved, seconded by Commissioner Detienne, that the Report Action Item be recommended for approval as amended. Voice Vote. Motion Carried.

[22-1566](#)

Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2023, Contingent on Calumet County Approval

**Attachments:** [Calumet Contract - 2023.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Thao, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-1568](#)

Approve the Intermunicipal Agreement with the City of Neenah and the Village of Fox Crossing for the Northern Winnebago Dial-A-Ride Service for 2023, Contingent on City of Neenah and the Village of Fox Crossing Approval

**Attachments:** [NW Dial-A-Ride - 2023.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Thao, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

**6. Information Items**

[22-1559](#)

Approval of Payments

**Attachments:** [October 2022 Payments.pdf](#)

*This action item was moved to information items.*

**Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Report Action Item be approved. Voice Vote. Motion Carried.**

[22-1569](#)

VTII Service Update

*Justin Running presented.*

**This Presentation was presented.**

[22-1570](#)

Financial Report

**Attachments:** [Monthly Income Statement October 2022.pdf](#)

**This Presentation was presented.**

[22-1572](#)

Ridership Report

**Attachments:** [FCTC Monthly FR - Oct 2022.pdf](#)

[FCTC Monthly DR - Oct 2022.pdf](#)

**This Presentation was presented.**

[22-1573](#)

Offer to Purchase 222 N. Oneida Street with Contingencies

**Attachments:** [222 N Oneida Accepted OTP 11-17-22.pdf](#)

**This Presentation was presented.**

[22-1574](#)

Request for Future Agenda Items

**This Presentation was discussed.**

**7. Next Meeting Date & Time**

- December 27, 2022, 3:00 PM - Cancelled
- January 10, 2023, 3:00 PM - Cancelled
- January 24, 2023, 3:00 PM

**8. Adjournment**

**A motion was made by Commissioner Patza, seconded by Commissioner Thao, that this meeting was adjourned. The motion carried unanimously.**