



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, June 13, 2017

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:00 p.m.

2. Roll call of membership

Present: 6 - Mayor Hanna, Buetow, Uslabar, Rabec, Martin and Palm

Others present:

Jill Hendricks, Emerald Valley Estates LLC

Doc Musekamp, We Energies

Tiffany Goebel, We Energies

Renee Bowerman, We Energies

3. Approval of minutes from previous meeting

[17-813](#)

City Plan Minutes from 5-23-17

Attachments: [City Plan Minutes 5-23-17.pdf](#)

Martin moved, seconded by Uslabar, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 6 - Mayor Hanna, Buetow, Uslabar, Rabec, Martin and Palm

4. **Public Hearings/Appearances**

[17-817](#)

Special Use Permit #6-17 for an essential services facility (utility substation) and electronic tower located at 419 E. Winnebago Street (Tax Id #31-1-0108-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #17-818)

This public hearing was held, and no one spoke on the item.

[17-819](#) Rezoning #3-17 for the Fourth Addition to Emerald Valley, as shown on the attached maps, from AG Agricultural District to R-1B Single-Family District (Associated with Action Item #17-820)

This public hearing was held, and no one spoke on the item.

5. Action Items

[17-818](#) Request to approve Special Use Permit #6-17 for an essential services facility (utility substation) and electronic tower located at 419 E. Winnebago Street (Tax Id #31-1-0108-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

Attachments: [StaffReport_WeEnergiesWinnebagoSt_SUP_For06-13-17.pdf](#)

Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Mayor Hanna, Buetow, Uslabar, Rabec, Martin and Palm

6. Information Items

[17-820](#) Request to approve Rezoning #3-17 for the Fourth Addition to Emerald Valley, as shown on the attached maps, from AG Agricultural District to R-1B Single-Family District

Attachments: [StaffReport_Rezoning #3-17_FourthAddtoEmeraldValley.pdf](#)

Proceeds to Council on July 19, 2017.

Buetow moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Mayor Hanna, Buetow, Uslabar, Rabec, Martin and Palm

[17-821](#) Request to approve the Fourth Addition to Emerald Valley Preliminary Plat as shown on the attached maps and subject to the attached conditions

Attachments: [StaffReport_Preliminary Plat_FourthAddtoEmeraldValley.pdf](#)

Proceeds to Council on July 19, 2017.

Martin moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Mayor Hanna, Buetow, Uslabar, Rabec, Martin and Palm

[17-822](#)

Request to approve Minor Amendment to Special Use Permit #11-05 to allow alcohol consumption within a 265 square foot outdoor area along the east side of the building located at 1350 W. College Avenue (Tax Id #31-5-1775-00) as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report (No Council action required)

Attachments: [Staff Report_SUP #11-05 Amendment Tandem Wine & Beer.pdf](#)

No Council action required.

Buetow moved, seconded by Martin, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 6 - Mayor Hanna, Buetow, Uslabar, Rabec, Martin and Palm

7. Adjournment

Uslabar moved, seconded by Martin, that the meeting be adjourned at 4:10 p.m. Roll Call. Motion carried by the following vote:

Aye: 6 - Mayor Hanna, Buetow, Uslabar, Rabec, Martin and Palm