



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Wednesday, July 31, 2013

4:30 PM

Sixth Floor, Room 6 A/B

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[13-1063](#) Minutes from meeting of July 17 and July 24, 2013

Attachments: [MeetingMinutes17-Jul-2013-03-55-57.pdf](#)
[MeetingMinutes24-Jul-2013-04-01-12.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[13-792](#) Request for Finance Director to sell \$5,250,000 General Obligation Notes. Item held from 7/24/13 Finance Committee Meeting.

Legislative History

6/26/13	Finance Committee	held
7/17/13	Finance Committee	held

[13-795](#) Adopt the 2014 City of Appleton Policy for Special Assessments. Approved by a vote of Aye: 3 - Alderperson Martin, Alderperson Plank and Alderperson Konetzke; Nay: 1 - Alderperson Stueck; Excused: 1 - Alderperson Dannecker. At the 7/24/13 Council meeting, Alderperson Lobner REFERRED BACK to Committee.

Attachments: [Proposed Changes to SA Policy for 2014.pdf](#)

Legislative History

6/26/13	Finance Committee	held
7/17/13	Finance Committee	recommended for approval
7/24/13	Common Council	referred to the Finance Committee

[13-1025](#) Award Unit BB-08 RiverHealth Sewer and Water and Grade and Gravel to Vinton Construction Company in the amount of \$856,239.08 with a 15% contingency of \$128,435.86 for a project total not to exceed \$984,674.94.

Attachments: [Finance Committee 7-31-13 - BB-08 Award Form.pdf](#)
[Bid Tabulation 7-23-13 BB 08.xls](#)

[13-1026](#) Award Unit J-13 Mini-Storm Sewer Construction to Vanco Construction, Inc. in an amount not to exceed \$200,000

Attachments: [Finance Committee 7-31-13 - J-13 Award Form.pdf](#)
[Bid Tabulation J 13.xls](#)

[13-1050](#) Anticipated Award of Red Parking Ramp Concrete Corbel Repair Contract (Proposals to be opened on Monday, July 29, 2013).

6. Information Items

[13-1022](#) Legal Services 2013 Mid-Year Review

Attachments: [Legal Services 2013 Mid-Year Review.pdf](#)

[13-1023](#) Risk Management 2013 Mid-Year Review

Attachments: [Risk Management 2013 Mid-Year Review.doc](#)
[Risk 2013 Mid-Year Review.pdf](#)

13-1024 Contract 5-12 was awarded to August Winter and Sons for \$312,000 with a contingency of \$46,800 for the northwest lift station rehabilitation #1. Change orders for \$31,777 were approved. Final contract amount is \$343,777 with a reduced contingency to \$15,023. Payments issued to date total \$326,588.15. Request to issue the final contract payment of \$17,188.85.

[13-1049](#) Park and Recreation 2013 Mid-Year Review

Attachments: [Parks & Rec 2013 Mid-Year Review.doc](#)

[13-1051](#) Change Order No. 2 to Contract 12-13 for Unit X-13 Sewer and Water Reconstruction No. 2 Don Hietpas & Sons, Inc. to increase for additional water main on Spring Street, storm spot repair on Lynndale Drive and Relay of sanitary lateral on Lilas Drive in the amount of \$43,432.60 resulting in a decrease to contingency from \$56,000 to \$12,567.40. No change to overall contract amount.

Attachments: [Finance Committee 7-31-13 - X-13 Change Order No 1.pdf](#)

[13-1052](#)

The following 2013 Budget Adjustments were approved by the Mayor and Finance Director in accordance with policy:

General Fund - Library	
Other Reimbursements	+\$947
Children's Supplies	+\$947

to record funds received from OWLS and Friends of the Library for Children's programs

General Fund - Fire	
Miscellaneous State Aids	+\$5,276
Salaries and Benefits	+\$5,276

to record reimbursement for training through Wisconsin Emergency Management

General Fund - Health	
Other Reimbursements	+\$670
Salaries and Benefits	+\$670

to record medical assistance received for prenatal public health management services

Special Revenue Fund - TB Grant	
Other Reimbursements	+\$575
Salaries and Benefits	+\$575

to record reimbursement for TB clinical services per contract

[13-1053](#)

Mayor's Office 2013 Mid-Year Review.

Attachments: [Mayor 2013 Mid-Year Review.pdf](#)

[13-1058](#)

Information Technology 2013 Mid-Year Review.

Attachments: [IT 2013 Midyear Report.doc](#)

[13-797](#)

Granicus Implementation

7. Adjournment

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.