



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, October 9, 2023

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 3 - Firkus, Croatt and Fenton

**Excused:** 2 - Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[23-1135](#)

9/11/23 Finance Committee Minutes

**Attachments:** [Meeting Minutes Sept-11-2023.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be approved.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Croatt and Fenton

**Excused:** 2 - Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1197](#)

Request to approve the following budget amendment:

2023 Jones Park Shade Project	-\$37,400
2022 City Hall Remodel Project	+\$37,400

for additional project costs (2/3 vote of Council required)

**Attachments:** [City Hall Renovation Project Budget Adjustment.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Croatt and Fenton

**Excused:** 2 - Hartzheim and Van Zeeland

## 7. Information Items

### [23-1132](#)

Contract 32-23 was awarded to Northeast Asphalt Inc. for \$522,443.10 with a contingency of \$78,366.00 for Water Plant Parking Lot Replacement. Change orders were approved totaling \$60,330.02. Final contract amount is \$582,773.12 with a contingency of \$18,035.98. Payments issued to date total \$524,495.81. Request final payment of \$58,277.31.

**This item was presented**

### [23-1133](#)

Approve Change Order #5 to Miron Construction contract for the AWWTP Sludge Storage Building Addition Construction Project totalling \$43,722.80 resulting in a decrease in contingency from \$674,724 to \$631,001.

**Attachments:** [230919 Finance Memo SSB Addition Miron Change Orders No5.doc](#)

**This item was presented**

### [23-1134](#)

Approve Change Order #1 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project for a total deduct of \$22,725 resulting in an increase in contingency from \$759,450 to \$782,175.

**Attachments:** [230919 Finance Memo Staab Ph1BFP Change Orders No1.doc](#)

**This item was presented**

### [23-1205](#)

Approve Change Order #6 to Miron Construction contract as part of the AWWTP Sludge Storage Building Addition Construction Project totaling \$46,436.94 resulting in a decrease in contingency from \$631,001 to \$584,564.

**Attachments:** [Finance Memo SSB Addition Miron Change Orders No6.pdf](#)

**This item was presented**

[23-1203](#)

2024 Facilities Management Budget

**Attachments:**    [2024 Facilities Management Budget.pdf](#)  
                                  [2024 Facilities Capital Projects.pdf](#)

**This item was presented**

[23-1204](#)

2024 Legal Services Budget

**Attachments:**    [2024 Legal Services .pdf](#)

**This item was presented**

8.    Adjournment

**Croatt moved, seconded by Fenton that this meeting be adjourned. Motion carried by the following vote:**

**Aye:**    3 -    Firkus, Croatt and Fenton

**Excused:**    2 -    Hartzheim and Van Zeeland