



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

---

Monday, June 24, 2024

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Pledge of Allegiance

**Present:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

3. Roll call of membership

4. Approval of minutes from previous meeting

[24-0837](#)

Minutes from June 10, 2024

**Attachments:** [06-10-24 MSC Minutes.pdf](#)

**Siebers moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0838](#)

Approve the request from Rise Apartments, LLC for a permanent street occupancy permit at 113 W. Harris Street for two door swing areas and two associated concrete stoops to extend into the Harris Street right-of-way a maximum of 4 feet.

**Attachments:** [Rise Apartments LLC - Permanent Occupancy Permit App MSC 06-24-2024.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0839](#)

Approve the request to extend street occupancy permit 24-027-T from The Boldt Company for a street occupancy permit for the Fox Commons City Center Plaza project along College Avenue from City Center East to the entrance of City Center West for a period ending on August 15, 2024.

**Attachments:** [Boldt College Ave Occupancy Permit Extension MSC final 06-24-2024.pdf](#)

**Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus

[24-0754](#)

Approve the request from Lil Taco for a street occupancy permit to place tables and chairs at 106 S. State Street.

**Attachments:** [4 Lil Taco Tables & Chairs Permit.pdf](#)  
[24-0754 Lil Taco Occupancy Permit App - Comments for 06-24-24 MSC Mtg Minutes.pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Fenton, Doran, Meltzer and Firkus

**Nay:** 1 - Siebers

[24-0766](#)

Resolution #7-R-24 To Rescind the No Mow May Ordinance Language

**Attachments:** [#7-R-24 Rescind No Mow May.pdf](#)  
[WeedComplaintData\\_MSC\\_Memo06062024.pdf](#)  
[No Mow May Resolution Resident Handout.pdf](#)  
[No Mow May Resolution Substitute AS AMENDED.pdf](#)

*Amended by substitution (as attached).*

**Meltzer moved, seconded by Fenton, that the Report Action Item amended by substitution (as attached). Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Fenton, Meltzer and Siebers

**Nay:** 2 - Doran and Firkus

**Fenton moved, seconded by Meltzer to amend the amendment to change commercial to "undeveloped" and "rear yards and side yard of developed lots up to a height of 12" and "front yards" be maintained no higher than 8". Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Fenton and Meltzer

**Nay:** 3 - Doran, Siebers and Firkus

*Amended the amendment from 12" to 10".*

**Meltzer moved, seconded by Fenton to amend the amendment from 12" to 10".  
Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Fenton, Meltzer and Siebers

**Nay:** 2 - Doran and Firkus

**Meltzer moved, seconded by Fenton, that the Report Action Item be recommended for approval as amended, as reflected in the attached document, No Mow May Resolution Substitute, As Amended. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Fenton, Meltzer and Siebers

**Nay:** 2 - Doran and Firkus

**7. Information Items**

**8. Adjournment**

**Siebers moved, seconded by Firkus, that the be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Doran, Meltzer, Siebers and Firkus