



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Common Council

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Wednesday, January 20, 2016

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES  
[16-077](#) Common Council Meeting Minutes of January 6, 2016

**Attachments:** [CC Minutes 01-06-16.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR  
[16-078](#) Appointment of Jason Druxman and Leah Fogle to the Business Improvement District Board of Directors

**Attachments:** [Appt. to Business Improvement District 011516.pdf](#)

- I. PUBLIC HEARINGS  
[16-087](#) Public Hearing - Comprehensive Plan Amendment #2-15

**Attachments:** [CC 01-20-2016 Public Hearing Comp. Plan 2-15 - Apple Creek.pdf](#)

- [16-088](#) Public Hearing - Rezoning #6-15 E Glenhurst Lane

**Attachments:** [CC 01-20-2016 Public Hearing Rezoning #6-15.pdf](#)

- J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

2. **MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[15-2088](#) Secondhand Article License Renewal application of Active Bike & Fitness, Mark A. Fluette, Applicant, 1421 N. Richmond Street, contingent upon approval from all departments.

**Legislative History**

1/13/16 Safety and Licensing Committee recommended for approval

[15-2151](#) Taxi Cab Company and Limousine Service License application of Sunday Driver, LLC, Dale Sonntag, 230 E. Winnebago Street.

**Legislative History**

1/13/16 Safety and Licensing Committee recommended for approval

[15-2156](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 1-13-16 S & L.pdf](#)

[15-2164](#) Salvage Dealer's License application for change of address - Mach IV Motors, Kara Tullberg, Applicant, 600 E. Hancock St., contingent upon approval from all departments.

**Legislative History**

1/13/16 Safety and Licensing Committee recommended for approval

[15-2165](#) Pawnbroker License Renewal application of JGB LLC, d/b/a Mister Money-USA, Gregory A. Baer, Applicant, 1933B N. Richmond St., contingent upon approval from all departments.

**Legislative History**

1/13/16 Safety and Licensing Committee recommended for approval

[15-2166](#) Secondhand Jewelry License Renewal application of AE Jewelers Inc., Corinne M. Meyer, Applicant, 3545 E. Calumet St., contingent upon approval from all departments.

**Legislative History**

1/13/16 Safety and Licensing Committee recommended for approval

[16-001](#)

Secondhand Article License Renewal application of Scooter G Sports, Scott A. Gonnering, Applicant, 621 W. Northland Ave, Suite A, contingent upon approval from all departments.

Legislative History

1/13/16 Safety and Licensing Committee recommended for approval

[16-017](#)

"Class B" Beer/Liquor License application of Ferg5 LLC, d/b/a Home, James E. Ferg, Agent, 205 West College Avenue, contingent upon approval from all departments.

Legislative History

1/13/16 Safety and Licensing Committee recommended for approval

[16-042](#)

Operator's License application of Terese Q. Forbis, 617 Kenneth Avenue, Kaukauna.

Legislative History

1/13/16 Safety and Licensing Committee recommended for denial

### 3. MINUTES OF THE CITY PLAN COMMISSION

[15-2062](#)

Request to approve Comprehensive Plan 2010-2030 Future Land Use Map Amendment #2-15 for two (2) undeveloped parcels (Lots 5 & 6 of the Apple Creek Center Plat) located along the south side of E. Glenhurst Lane (Tax Id #31-1-6501-05 & 31-1-6501-06) from Commercial designation to Single/Two-Family Residential designation as shown on the attached map and approve the attached resolution

Attachments: [Comp Plan Amend #2-15 Staff Review.pdf](#)

Legislative History

12/7/15 City Plan Commission recommended for approval  
*Proceeds to Council on January 20, 2016.*

[15-2064](#)

Request to approve Rezoning #6-15 for two (2) undeveloped parcels (Lots 5 & 6 of the Apple Creek Center Plat) located along the south side of E. Glenhurst Lane (Tax Id #31-1-6501-05 & 31-1-6501-06), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from C-O Commercial Office District to R-1B Single-Family Residential District

Attachments: [Rezoning #6-15 Staff Review.pdf](#)

[Signatures supporting Rezoning #6-15.pdf](#)

Legislative History

12/7/15 City Plan Commission recommended for approval  
*Proceeds to Council on January 20, 2016.*

*A signed petition supporting this proposed rezoning was submitted at the meeting and is attached.*

[16-028](#)

Request to approve Special Use Permit #17-15 for a restaurant with alcohol sales and service, at 233 E. College Avenue, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report

**Attachments:** [StaffReport LousBrewCafe SUP For01-11-16.pdf](#)

**Legislative History**

1/11/16 City Plan Commission recommended for approval

[16-030](#)

Request to approve Special Use Permit #18-15 for a parking lot in the CBD Central Business District, at the southeast corner of N. Division Street and W. Franklin Street, as shown on the attached maps, to run with the land subject to the conditions in the attached staff report

**Attachments:** [SUP #18-15 Staff Report.pdf](#)

**Legislative History**

1/11/16 City Plan Commission recommended for approval

[16-035](#)

Request to approve Pond View Estates Preliminary Plat subject to the conditions in the attached staff report and as shown on the attached maps

**Attachments:** [Pond View Estates Prelim Plat Staff Report.pdf](#)

**Legislative History**

1/11/16 City Plan Commission recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

[16-015](#)

Approval of "A Resolution authorizing submission of an application to the 2016-2020 Wisconsin Department of Transportation (WIDOT) Transportation Alternatives Program (TAP) to enhance pedestrian and bicycle infrastructure."

**Attachments:** [P&R - TAPS Grant Resolution.doc](#)

**Legislative History**

1/11/16 Parks and Recreation Committee recommended for approval

**5. MINUTES OF THE FINANCE COMMITTEE**

[15-2148](#)

Request to approve the following 2015 Budget adjustment:

**General Fund - Fire Department**

Federal Grants	+\$16,364
Miscellaneous Equipment	+\$16,364

to record the purchase of rehabilitation equipment through the Assistance to Firefighter Grant program.

**Attachments:** [Intent to Apply and Request to Accept Grant Funds - EMW-2014-FO-04029.pdf](#)

**Legislative History**

1/12/16 Finance Committee recommended for approval

[15-2149](#)

Request to approve the following 2015 Budget adjustment:

**General Fund - Unclassified**

Benefit Payments - Retirees	+\$190,000
Fund Balance	- \$190,000

to record amounts due employees for accrued sick leave and vacation balance upon retirement.

**Attachments:** [Finance Committee - Retirement Payments 2015.pdf](#)

**Legislative History**

1/12/16 Finance Committee recommended for approval

[16-043](#)**CRITICAL TIMING ISSUE**

Request to approve the following 2015 Budget adjustment:

**Wastewater Utility**

Bar Screen Project	- \$34,000
Transformer Replacement Project	+\$34,000

to record the transfer of excess budget funds from the bar screen project to the transformer replacement project (this item also appears on the Utilities Committee agenda as an informational item).

**Attachments:** [2016 Wastewater Plant Transformer Replacement Memo.pdf](#)

**Legislative History**

1/12/16 Finance Committee recommended for approval

[16-048](#) Request to award Heartland Business Systems contract to purchase three (3) new servers for virtual environment.

**Attachments:** [Server Purchase Finance Memo.pdf](#)

**Legislative History**

1/12/16 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[16-008](#) Award 2016C contract for Leona Pond Final Design and Permitting contract to Brown & Caldwell in an amount not to exceed \$180,145.

**Attachments:** [Leona Final Design Award Memo.pdf](#)

**Legislative History**

1/12/16 Utilities Committee recommended for approval

[16-009](#) Amend 2015E Stormwater Consulting Services Contract for Spartan Drive Culvert and Stormwater Practices Preliminary Design and Lift Station Stormwater Management Plan to Brown & Caldwell in an amount not to exceed \$51,605.

**Attachments:** [2015 Spartan Ave BMP culvert Contract Award Memo to BC Ammended 2016.g](#)

**Legislative History**

1/12/16 Utilities Committee recommended for approval

[16-010](#) Award 2016B contract for Arbutus Park Stormwater Lift Station Reconstruction Design to Strand Associates in an amount not to exceed \$45,900.

**Attachments:** [Arbutus Park Lift Station Design Award Memo.pdf](#)

**Legislative History**

1/12/16 Utilities Committee recommended for approval

[16-011](#) Approve revision to the Pollution Prevention Program per the new Phase II Stormwater Permit from DNR.

**Attachments:** [Pollution Prevention Program Nov 20 2015 Track changes draft.pdf](#)

**Legislative History**

1/12/16 Utilities Committee recommended for approval

- [16-036](#) Award contract for Transformer Replacements to Van Ert Electric Company, Inc. in the amount of \$135,860 with a contingency of \$10,330 for a contract total not to exceed \$146,190.

**Attachments:** [2016 Wastewater Plant Transformer Replacement Memo.pdf](#)

**Legislative History**

1/12/16 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

- [15-2005](#) Referral from Common Council; Resolution #14-R-15/Aldersperson Meltzer

**Attachments:** [Resolution #14-R-15 - Aldersperson Meltzer.pdf](#)

[Appleton Code - Animals.pdf](#)

**Legislative History**

12/9/15 Board of Health presented

1/13/16 Board of Health recommended for approval

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

**O. ORDINANCES**

- [16-082](#) Ordinances 11-16 and 12-16

**Attachments:** [Ordinances going to Council 01-20-2016.pdf](#)

**P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**

**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION**

**R. OTHER COUNCIL BUSINESS**

**S. ADJOURN**

Kami Scofield, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*