



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, November 12, 2019

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 4 - Meltzer, Reed, Firkus and Otis

Excused: 1 - Fenton

3. Approval of minutes from previous meeting

[19-1698](#)

Approval of the October 22, 2019 Utilities Committee Meeting Minutes.

Attachments: [October 22, 2019 Utilities Committee Meeting Minutes.pdf](#)

**Reed moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Meltzer, Reed and Firkus

Absent: 1 - Fenton

Abstained: 1 - Otis

4. Public Hearings/Appearances

5. Action Items

[19-1699](#)

Approve 2019 Water System Distribution Master Plan Update by AECOM.

Firkus moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Firkus and Otis

Absent: 1 - Fenton

[19-1547](#)

Request to classify 7500 N. Purdy Parkway (parcel 31-1-9221-00) as commercial for stormwater billing purposes.

Attachments: [Memo 311922100.pdf](#)
[2019-10-22 MEU Holdings - Letter to Sue Olson.pdf](#)

This item will be held until the December 10, 2019 Utilities Committee Meeting.

Firkus moved, seconded by Reed, that the Report Action Item be held until the December 10, 2019 meeting. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Fenton and Otis

Absent: 1 - Firkus

[19-1711](#)

Award AWWTP Primary Clarifier #3 and #4 Cured-in-Place Pipe lining contract to Visu-Sewer in the amount not to exceed \$51,250.

Attachments: [Primary Clarifier 3 4 CIPP Award Memo_Visu-Sewer.pdf](#)

Reed moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Firkus and Otis

Absent: 1 - Fenton

[19-1732](#)

Reaffirm the following property that has an Assessor land use code of single family or duplex be considered commercial property for stormwater billing purposes. (This property was referred back to Utilities.)

c. 6600 N. Ballard Road

Attachments: [6600 Ballard combined.pdf](#)

Reed moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Firkus and Otis

Absent: 1 - Fenton

6. Information Items

[19-1700](#)

Urban Non-Point Source Planning Grant for Citywide Stormwater Management Plan.

Attachments: [UNPS Planning Grant.pdf](#)

This item was presented.

[19-1712](#)

Discuss MS4 Permit requirements for Public Education and Public Participation

Attachments: [2019 November UC MS4 Permit.pdf](#)
[2019-2023 IE Plan Draft.pdf](#)
[2019 Public Participation plan Draft.pdf](#)

This item was discussed.

[19-1729](#)

Change Order #1 to Classic Coatings in the amount of \$375 for the Lindbergh Painting Project resulting in the construction contract being increased to \$694,225 and a decrease in contingency from \$69,385 to \$69,010.

Attachments: [Change Order 1 Lindbergh Painting Project 11-07-19.pdf](#)

This item was discussed.

[19-1731](#)

Change Order #1 to August Winter and Sons contract as part of the 2017 AWWTP Improvements Projects totaling \$1,565 resulting in a decrease in contingency from \$172,150 to \$170,585.

Attachments: [191107 Finance Memo 20147 AWWTP Improvements Change Order No1.pdf](#)

This item was discussed.

7. Adjournment

Reed moved, seconded by Firkus, that the Utilities Committee meeting be adjourned at 5:21 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Firkus and Otis

Absent: 1 - Fenton