



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Common Council

Wednesday, May 6, 2026

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Meltzer.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Hartzheim appeared virtually.

Present: 16 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0532](#)

Common Council Meeting Minutes of Council Meeting on April 15, 2026 and Organizational Meeting on April 22, 2026

Attachments: [CC Minutes 4-15-26.pdf](#)
[CC Minutes 4-22-26 Organizational.pdf](#)

Alderperson Hayden moved, seconded by Alderperson Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[26-0566](#) Council President Gavel Presentation

[26-0402](#) Presentation of Appleton Police Department Civilian Medals of Gallantry to Mason Knott & Tori Schoen

[26-0592](#) Library Board Appointment

Attachments: [LB Appointment 5-6-26.pdf](#)

Mayor Woodford noted that this agenda item included a City Plan Commission appointment in addition to the Library Board appointments.

Alderperson Fenton moved, seconded by Alderperson Croatt, that the Library Board & City Plan Commission Appointments be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

H. PUBLIC PARTICIPATION

The following spoke regarding Item 26-0494 Paving Reconstruction of Roosevelt Street:

*Nikki Opsteen, 112 E Roosevelt Street
Adam Marshall, 115 E Roosevelt Street
Ken Peacock, 131 E Roosevelt Street*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[26-0494](#)

Request to Approve Design for 2028 Paving Reconstruction of Roosevelt Street from Oneida Street to Morrison Street

Attachments: [B-28 Design Approval Roosevelt.pdf](#)
[04-20-26 Roosevelt Petition.pdf](#)
[B-28 Design Approval Memo Roosevelt REV1 05-11-26.pdf](#)

This Report Action Item was referred back to the Municipal Services Committee by Alderperson Fenton.

[26-0533](#)

Edison Family Fun Run Special Event Application

Attachments: [Edison Family Fun Run Redacted Application.pdf](#)
[Memo - Edison Family Fun Run 4.29.26.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Van Zeeland, that the Special Event Application be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

[26-0519](#)

Request to approve the Revised 2026-2027PY (Program Year) Community Development Block Grant (CDBG) allocations as specified in the attached documents

Attachments: [CDBG 2026PY Revised Allocation Memo to CDC 4-29-26.pdf](#)
[CDBG 2026 Revised Final Allocations 4.29.26.pdf](#)
[CDBG 2026PY Final Allocations Project Descriptions 04.29.26.pdf](#)
[Public Notice - RTFV Jones.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Lambrecht, that the 2026-2027 CDBG Allocations be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 2 - Alderperson Vaya Jones and Mayor Jake Woodford

26-0517

Request to approve an amendment to the Development Agreement with Oshkosh Investment LLC and Lofgren Properties 6 LLC to extend the completion date and minimum assessed value date from January 1, 2026 to January 1, 2027 and update payment process language for improvements to the property located at 200 W. College Avenue (Tax Id #31-2-0263-00) (Chase Bank building) in Tax Increment Financing District No. 11 with the added condition to record alley right-of-way dedication quit claim deed prior to City signature on amendment documents

Attachments: [Amendment to Chase Bank Bldg DA Memo to CDC 4-29-26.pdf](#)
[22-1046 - Chase Bldg - Amendment No 1 to Dev Agrm - Extension 3.20.26.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Croatt, that the Development Agreement Amendment be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Nay: 1 - Alderperson Nate Wolff

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Lambrecht moved, Alderperson Fenton seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[26-0491](#) Request to Approve Design for 2028 Paving Reconstruction of Bartell Drive from Prospect Avenue to Pine Street

Attachments: [B-28 Design Approval Bartell.pdf](#)

This Report Action Item was approved.

[26-0492](#) Request to Approve Design for 2028 Paving Reconstruction of Commercial Street from Drew Street to Union Street

Attachments: [B-28 Design Approval Commercial.pdf](#)

This Report Action Item was approved.

[26-0493](#) Request to Approve Design for 2028 Paving Reconstruction of Pine Street from Bartell Drive to Prospect Avenue

Attachments: [B-28 Design Approval Pine.pdf](#)

This Report Action Item was approved.

[26-0495](#) Request to Approve Long Term Temporary Occupancy Permit for Portside Builders Construction Dumpster at 1225 N Fernmeadow Drive through June 22, 2026

Attachments: [Portside Builders 4-6 to 6-22 Occupancy Permit.pdf](#)

This Report Action Item was approved.

[26-0496](#) Request to Approve State-Municipal Maintenance Agreement Revision #1 for I-41 Richmond Street (STH 47) Interchange and Meade Street Overpass

Attachments: [SMMA_1130-64-77.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[26-0469](#) Class "B" Beer and Reserve "Class B" Liquor License permanent premises amendment application for KayZa LLC d/b/a Tomaso's, Janelle Curlee, Agent, located at 115 E Washington St Ste 106

Attachments: [Tomasos.Kayza LLC.Alcohol.PA](#)
[Perm.3.25.26.Revised.REDACTED.pdf](#)

This Report Action Item was approved.

[26-0470](#)

Class "B" Beer and "Class B" Liquor License permanent premises amendment application for Sangria's Mexican Grill 2 LLC d/b/a Sangria's Mexican Grill, Sarah Gregory, Agent, located at 215 S Memorial Dr.

Attachments: [Sangria's.Alcohol.PA.Perm.3.30.26.REDACTED.pdf](#)

This Report Action Item was approved.

[26-0475](#)

Secondhand Article Dealer License Late Renewal Application for Heid Music, Todd Heid, Applicant, located at 308 E College Ave.

Attachments: [Heid Music.Secondhand Article Late
Renewal.4.13.26.REDACTED.pdf](#)

This Report Action Item was approved.

[26-0488](#)

Cigarette, Tobacco, and Electronic Vaping Device License application for Euphoric Ventures LLC, Dominic Tesch, Agent, located at 217 E College Ave

Attachments: [Euphoric Ventures LLC NEW CTV - 4.15.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0535](#)

2026-2027 Cigarette, Tobacco, and Electronic Vaping Device License renewal applications

Attachments: [2026-2027 CTV Renewal Attachment.pdf](#)

This Report Action Item was approved.

[26-0545](#)

2026-2027 Alcohol License renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2026

Attachments: [2026-2027 Alcohol License Renewals.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[26-0485](#)

Request to approve Habitat's Gillett Street Extraterritorial Final Plat located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffMemo Gillett ETP Final Plat For04-22-26.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[26-0549](#)

Request to approve Grant WI Department of Military Affairs Radio Grant Program.

Attachments: [Request to Apply-Accept Grant Funds.pdf](#)
 [Grant Memo.docx](#)

This Report Action Item was approved.

[26-0550](#)

Request to approve Change Order #1 as a Contract Amendment to contract 27-26 for Unit DE-26 Miscellaneous Sidewalk and Concrete Street Excavation Repairs, in the amount of \$25,000. Overall contract increase from \$1,008,850 to \$1,033,850.

Attachments: [Unit DE-26 Change Order No 1.pdf](#)

This Report Action Item was approved.

[26-0561](#)

Request to approve Resolution for WISCOM Interoperable Radio Program.

Attachments: [Resolution.docx](#)

This Report Action Item was approved.

[26-0563](#)

Request to approve Wisconsin DOT SISP FY28 Grant Application.

Attachments: [Grant Intent to ApplyAcce_BadgerAv.pdf](#)

This Report Action Item was approved.

[26-0551](#)

Request to approve Change Order #1 as a Contract Amendment to Unit X-26 Sewer and Water Reconstruction in the amount of \$20,721 for a new not-to-exceed contract total of \$2,731,832 and an unchanged contract contingency of \$60,000.

Attachments: [Unit X-26 Change Order No 1.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[26-0518](#)

Request to award three (3) separate contracts for (1) grass and vegetation cutting services, (2) detention pond/various mowing and (3) City-owned industrial sites to B&V Maintenance in an approximate total amount of \$33,951

Attachments: [Mowing Contracts Memo to CDC 4-29-26.pdf](#)
 [B+V Maintenance Exhibit A B C .pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

[26-0501](#) Request to award project F-26 Sanitary and Storm Sewer Cleaning and Televising to Green Bay Pipe & TV LLC in an amount not to exceed \$352,500.00

Attachments: [F-26 Award-Funding-Bid Tab r1.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[26-0540](#) Request for Approval to update the General Safety Policy and subsequently eliminate the Aerial Bucket and Forklift policies.

Attachments: [General Safety Policy 2026 Revision.pdf](#)
[Forklift Policy.pdf](#)
[Aerial Bucket Policy.pdf](#)

This Report Action Item was approved.

[26-0541](#) Request to Approve Participation in State of Wisconsin Wireless Contract.

Attachments: [Request to Approve Participation in State of Wisconsin Wireless Contract.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH****M. CONSOLIDATED ACTION ITEMS****N. ITEMS HELD**

[26-0433](#)

Resolution #3-R-26 Expressing Support for Ranked-Choice Voting in Municipal Elections

Attachments: [3-R-26 Ranked-Choice Voting.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Hayden, that the recommended denial of the Resolution be approved. A notwithstanding vote was taken and the vote to approve the Resolution failed. The Resolution was denied.

Aye: 6 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin and Aldersperson Nate Wolff

Nay: 9 - Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Vaya Jones, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[26-0622](#)

Resolution #4-R-26 Revocation & Cessation of Flock Camera Use

Attachments: [4-R-26 ALPR Camera Cessation & Removal.pdf](#)

[26-0623](#)

Resolution #5-R-26 Administrative Fees for Weed Cutting & Abatement Services

Attachments: [5-R-26 Administrative Fees Weed Cutting & Abatement Services.pdf](#)
 [5-R-26 Nuisance Weed Administrative Fee Proposed.pdf](#)
 [5-R-26 Snow Removal Charges.pdf](#)

R. OTHER COUNCIL BUSINESS

[26-0524](#)

Request to modify the Council Meeting Schedule for the cancellation of the July 1, 2026 and January 6, 2027 Common Council Meetings.

Alderson Van Zeeland moved, seconded by Alderson Fenton, that the Council Schedule Modifications be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

T. ADJOURN

Alderson Meltzer moved, seconded by Alderson Wolff, that the meeting be adjourned at 8:04 p.m. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

Amy Molitor, City Clerk