

January 15, 2014

Ms. Paula Vandehey
City of Appleton, Division of Public Works
c/o City Hall
100 N. Appleton Street
Appleton, WI 54911

Dear Ms. Vandehey:

I would like to be placed on the Municipal Services Committee agenda for next Tuesday, January 21, 2014 to discuss the opportunity of acquiring a multi-year right-of-way occupancy permit for the annual Christmas Parade. As you are aware, we have for over 20 years acquired the proper permits and arranged up to 600 chairs on the sidewalk in front of the hotel. We have reserved seating for families that purchased dinner in the hotel's ballroom, which includes the reserved seating to view the parade. We provide an annual tradition for many people.


We set the chairs up the afternoon of the event and remove them immediately following the parade. I would like to renew a 10-year permit, pending any issues that may arise that would cause us to revisit the event/permit. With that in mind, I would like to request the permit be issued for the following dates:

- Tuesday, November 25, 2014
- Tuesday, November 24, 2015
- Tuesday, November 22, 2016
- Tuesday, November 21, 2017
- Tuesday, November 20, 2018
- Tuesday, November 26, 2019
- Tuesday, November 24, 2020
- Tuesday, November 23, 2021
- Tuesday, November 22, 2022
- Tuesday, November 21, 2023

Please let me know if there is anything I would need to prepare for the Municipal Services Committee.

Thank you.

Sincerely,



Jay J. Schumerth
Senior General Manager

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