



“...meeting community needs...enhancing quality of life.”

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 7/25/2023

RE: Action: Award the City of Appleton’s “2023 MSB CEA Shop HVAC Replacement Project” contract to Southport Engineered Systems in the amount of \$664,550 with a contingency of 8% for a project total not to exceed \$717,714.

The 2023 Capital Improvement Plan includes \$750,000 to replace the HVAC system for the MSB CEA Shop. Of that amount, \$24,485 has been utilized for design, leaving a construction balance of \$725,515. The project will include replacing the existing make-up air units, exhaust fans, and controls. The current HVAC units are at the end of their useful life and are in need of replacement.

The bids were received as follows:

<b>Southport Engineered Systems (low bid)</b>	<b>\$664,550</b>
August Winter and Sons, Inc.	\$670,500
Great Lakes Mechanical, Inc.	\$691,209

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Southport Engineered Systems. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer’s recommendation. Therefore, we recommend awarding the contract to Southport Engineered Systems in the amount of \$664,550 plus a contingency of 8% only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.