



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, July 29, 2019

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Coenen called the meeting to order at 4:30 p.m.

2. Roll call of membership

Aldersperson Martin arrived at 4:52

Present: 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[19-1083](#)

Minutes from July 15, 2019

Attachments: [Minutes from July 15, 2019.pdf](#)

**Croatt moved, seconded by Williams, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

4. Public Hearings/Apearances

5. Action Items

[19-1084](#)

Approve permanent street occupancy permit for the southwest corner of the new US Venture Public Parking Ramp within Rocky Bleier Run right-of-way.

Attachments: [Permanent Street Occupancy US Venture Public Parking Ramp.pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1085](#)

Request from Bethany Hietpas, 1304 S. Jackson Street, for a variance to Municipal code 19-91(f)(5) to widen the driveway 14'2" for a total

driveway width of 23'.

Attachments: [Driveway variance 1304 S. Jackson St.pdf](#)

Firkus moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1087](#)

Request from Gardenview Restaurant for a Street Occupancy Permit to place tables and chairs in the College Avenue beautification strip at 216 E. College Avenue.

Attachments: [Table & Chairs-Gardenview Restaurant.pdf](#)

Hold item 19-1087 until application received.

Croatt moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-0985](#)

R/B-Approve proposed changes to Municipal Code Section 19-110 Metered on-street parking and Section 19-111 Metered off-street parking related to red-head meter time limits.

Attachments: [Proposed Changes to Municipal Code Section 19-110 and Section 19-111.pdf](#)

Item 19-0985 was referred to staff August 26th meeting.

Williams moved, seconded by Croatt, that the Report Action Item be referred to the Municipal Services Committee. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-0986](#)

R/B-Approve proposed change of the seven (7) meters on the north side of College Avenue between Appleton Street and Oneida Street from 2-hour meters to 25-minute red head meters.

Attachments: [Red-Head Meter Parking.pdf](#)

Item 19-0986 was referred to staff August 26th meeting.

Martin moved, seconded by Croatt, that the Report Action Item be referred to the Municipal Services Committee. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-0988](#)

R/B-Approve proposed "Yellow Meter Loading Zone" for the first three

parking stalls on the southside of College Avenue east of Appleton Street similar to the zone of Oneida Street near City Center.

Attachments: [Yellow Meter Loading Zone.pdf](#)

Williams moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

6. Information Items

[19-1088](#) 2019 Mid-Year Performance Reviews.

Attachments: [2019 Mid-Year Performance Reviews.pdf](#)

[19-1106](#) Update on recruitment and retention challenges.

7. Adjournment

Croatt moved, seconded by Williams, to adjourn the meeting at 5:13 . Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus