



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Tuesday, August 27, 2019

4:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:09 p.m.**

2. Roll call of membership

**Present:** 4 - Mayor Hanna, Buetow, Rabec and Alderperson Meltzer

**Excused:** 2 - Palm and Robins

*Others present:*

*Alderperson Maiyoua Thao, District #7*

*Annaleah Thao, 5310 N. Rosemary Drive*

*Athena Thao, 5310 N. Rosemary Drive*

*Jennifer Stephany, Appleton Downtown Inc. Executive Director*

*Gary Schmitz, ADI BID President*

*Christopher Washburn, 2120 S. Gladys Avenue*

3. Approval of minutes from previous meeting

[19-1229](#)

City Plan Minutes from 8-13-19

**Attachments:** [City Plan Minutes 8-13-19.pdf](#)

**Rabec moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Rabec and Alderperson Meltzer

**Excused:** 2 - Palm and Robins

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1230](#)

Request to approve the Spartan Drive-Sommers Drive-Edgewood Drive Annexation consisting of approximately 31.8498 acres generally located north of Edgewood Drive and west of Haymeadow Avenue, currently in the Town of Grand Chute, as shown on the attached maps, subject to the stipulation in the attached staff report

**Attachments:** [StaffReport\\_SpartanSommersEdgewood\\_Annexation\\_For08-27-19.pdf](#)

**Alderson Meltzer moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Rabec and Alderson Meltzer

**Excused:** 2 - Palm and Robins

[19-1231](#)

**\*\*CRITICAL TIMING\*\*** Annual review and request to approve the Downtown Appleton Business Improvement District (BID) 2020 Operating Plan

**Attachments:** [StaffReport\\_2020BIDOperatingPlan\\_For08-27-19.pdf](#)

[2020 BID Operational Plan.pdf](#)

[2018 BID Annual Report.pdf](#)

[2018 BID Audit - Financial Statements.pdf](#)

[2018 BID Audit - Management Communications.pdf](#)

**Buetow moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Rabec and Alderson Meltzer

**Excused:** 2 - Palm and Robins

## 6. Information Items

## 7. Adjournment

**Buetow moved, seconded by Alderson Meltzer, that the meeting be adjourned at 4:25 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Mayor Hanna, Buetow, Rabec and Alderson Meltzer

**Excused:** 2 - Palm and Robins