



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, May 2, 2018

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 6:30pm.**

2. Roll call of membership

**Present:** 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[18-0572](#)

Finance Committee meeting minutes from April 9, 2018 and April 11, 2018

**Attachments:** [MeetingMinutes09-Apr-2018-01-15-25.pdf](#)  
[MeetingMinutes11-Apr-2018-01-14-34.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Baranowski, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0579](#)

CEA Review Committee Report

**Attachments:** [CEA Review MeetingMinutes04-Apr-2018-03-51-12.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0580](#)

Request to accept awards from the Fox River Greenway Fund partnership grant program

**Attachments:** [2018 Fox River Greenway Fund \(3\).pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0586](#)

Request to award Unit D-18 Sidewalk Construction to Al Dix Concrete, Inc in an amount not to exceed \$290,000.

**Attachments:** [Award of Contract Unit D-18.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0587](#)

Request to approve Finance Committee Report 3-P-18 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

**Attachments:** [Report 3-P-18.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0591](#)

Request to award the 2018 Scheig Center Redevelopment project to Vinton Construction Company in the amount of \$91,120 with a contingency of \$4,556 for a project total not to exceed \$95,976 and approve the following 2018 Budget Adjustment:

**Parks, Recreation & Facilities Management Fund**

2017 Lutz Park Trail & Riverbank Project	- \$8,226
2018 Scheig Center Redevelopment Project	+\$8,226

to record transfer of the positive balance from the Lutz Park Trail & Riverbank project to the Scheig Center Redevelopment project.

**Attachments:** [Scheig Center Redevelopment and Budget adjustment.pdf](#)

**Alderson Baranowski moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

[18-0637](#)

Request to approve acceptance of a \$350,506 Federal Transit Administration capital grant and approval of the following 2018 Budget adjustment:

**Valley Transit**

Federal Grant Revenue	+\$350,506
Depreciation Fund Balance	+ \$87,627
Vehicles	+\$438,133

to record receipt of FTA capital grant (2/3 vote required)

**Attachments:** [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

**Alderson Baranowski moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

## 6. Information Items

[18-0574](#)

Election of Vice-Chair

*Alderson Baranowski was appointed Vice-Chair*

**This Report Action Item was received and filed**

[18-0575](#)

Election of Tax Appeals Board Member

*Aldersperson Croatt was appointed to the Tax Appeals Board***This Report Action Item was received and filed**[18-0576](#)

Election of Central Equipment Agency Board Member

*Aldersperson Lobner was appointed to the Central Equipment Agency Board***This Report Action Item was received and filed**[18-0577](#)

Appoint Contact Person

*Aldersperson Plank was appointed Contact Person with Finance Director Tony Saucerman as secondary Contact Person***This Report Action Item was received and filed**[18-0578](#)

Set Meeting Day and Time

*Meetings will be held the second and fourth Monday of each month at 5:30pm***This Report Action Item was received and filed**[18-0581](#)

2018 Sustainability Annual Update

**Attachments:**    [2018 Sustainability Report Memo.pdf](#)  
                              [2018 Sustainability Summit.pdf](#)  
                              [GTLC 2017 Report Appleton \(MASTER\).pdf](#)  
                              [GTLC Sustainability Strategies Scoresheet 2017 \(Master\).pdf](#)

*This item will carry forward to the May 21, 2018 Finance Committee agenda.*

## 7. Adjournment

**Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski