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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 02/12/2024

RE: Action Item: Request to award contract to AECOM for Phase II design and construction management services for Lutz Park shoreline redevelopment and trail in the amount of \$88,400 with a design contingency of \$5,000 for a total contract not to exceed \$93,400.

On July 29, 2022, Request for Proposals were received from two firms for conceptual planning and design for Lutz Park shoreline redevelopment and trail project. After review of the proposals by Parks, Recreation and Facilities Management staff, AECOM was unanimously selected by the review team to be recommended for award of the contract. Phase I was contracted with AECOM in August of 2022. Phase I conceptual planning and design was completed December of 2023.

The 2024 CIP has \$900,000 to complete design, permitting, bidding, construction management services and project construction for the Lutz Park shoreline redevelopment and trail project.

It is the recommendation of the Parks, Recreation, and Facilities Management Department to award the Phase II design and construction management services contract to AECOM in the amount of \$88,400 with a design contingency of \$5,000 for a total contract not to exceed \$93,400.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.