



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, January 29, 2020

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Spears, Siebers and Fenton

Excused: 2 - Van Zeeland and Thao

3. Approval of minutes from previous meeting

[20-0120](#)

Minutes from 1-15-2020

Attachments: [Minutes 1-15-2020.pdf](#)

**Spears moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Spears, Siebers and Fenton

Absent: 2 - Van Zeeland and Thao

4. **Public Hearings/Appearances**

5. **Action Items**

[20-0121](#)

Request to approve the Fire Fighter union contract for a 3 year term with the following wage adjustments:

2.25% increase on 10/1/2020

2.25% increase on 10/1/2021

2.25% increase on 10/1/2022

Attachments: [IAFF Tentative Agreements 2020-2022.pdf](#)

Spears moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Spears, Siebers and Fenton

Absent: 2 - Van Zeeland and Thao

[Res 020-17](#)

Resolution 1-R-20 City Administrator

Attachments: [Resolution #1-R-20 City Administrator.pdf](#)
[HR-IT Coenen - Resolution #1-R-20 - Form of Government.pdf](#)
[Resolution #1-R-20 memo.pdf](#)

Spears moved, seconded by Fenton, that the Resolution Submitted by Alderperson be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Spears, Siebers and Fenton

Absent: 2 - Van Zeeland and Thao

6. Information Items

[20-0133](#)

The committee will meet in closed session to discuss status of labor negotiations, pursuant to the exemptions contained in State Statutes 19.85 (1) (c) and (e). The Committee will then reconvene into an open session and conduct further business.

no closed session was held

This Closed Session was not requested

[20-0122](#)

Administrative recommendation to adjust the Connecting Care Clinic staffing by adding a Medical Assistant (32 hours per week) and reducing the Registered Nurse position by 16 hours per week (from 40 to 24).

Pam Berth and Jesse Rickert from ThedaCare will have presentation on Connecting Care Clinic for the committee.

Attachments: [Connecting Care Clinic report 1-29-20.pdf](#)

ThedaCare staff gave presentation on staffing needs of the Clinic.

This recommendation was Presented.

[20-0123](#)

Recruitment Status Report 1-23-2020

Attachments: [RSR thru 1-23-20.pdf](#)

This report was presented

7. Adjournment

Spears moved, seconded by Fenton, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Spears, Siebers and Fenton

Absent: 2 - Van Zeeland and Thao