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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/10/2023

RE: Action: Award the City of Appleton's "2023 AWWTP A-Building Renovation Project" contract to RJM Construction, LLC. in the amount of \$262,328 with a contingency of \$36,000 for a project total not to exceed \$298,328.

The 2023 Capital Improvement Plan includes \$275,000 to renovate A-Building office area and \$100,000 to remediate the asbestos in the A-Building. Of that amount, \$18,315 has been utilized for design, leaving a construction balance of \$356,685. The project will include replacing the ceiling, lighting, and painting in A-Building. The project will also include insulating known areas of infiltration and asbestos remediation. The asbestos remediation work was added to the A-Building renovation project because the work flowed and fit in seamlessly with the renovation work. By combining the projects, we also achieved economy of scale in bidding and design to save on the overall cost.

The bids were received as follows:

RJM Construction, LLC. (low bid) \$262,328

Although only one bid was received, the bid was below the engineer's cost estimate.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to RJM Construction, LLC. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to RJM Construction, LLC. in the amount of \$262,328 plus a contingency of \$36,000 only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.