

## RECRUITMENT STATUS REPORT

UPDATES THRU 1/20/2022

STAFF PERSON	POSITION	DEPT.	DATE OF VACANCY	OPEN DATE	# OF OPENINGS	STATUS
JESSIE	Operator I – Sanitation	DPW	1/5/2022	11/16/2021	1	Offer extended to 1 candidate.
	Operator I – DPW	DPW	12/13/2022	12/14/2021	1	Offer extended to 1 candidate.
	Traffic Engineering Specialist	DPW	1/1/2022	12/09/2021	1	Reviewing applications.
	Public Works Director	DPW	6/4/2022	12/10/2021	1	Determining next steps.
	Erosion Control Inspector	DPW	1/4/2022	12/13/2021	1	Offer extended to 1 candidate.
	Administrative Support Specialist	DPW	2/2/2022	12/14/2021	1	Reviewing applications.
	Recreation Coordinator	PRFM	11/30/2021	11/17/2021	1	Job offer accepted, start date: 2/7/22.
	Civil Engineer	DPW	1/07/2022	11/1/2021	1	Job offer accepted, start date: 5/31/22.
	HVAC Technician	PRFM	1/05/2021	11/25/2020	1	Application deadline: 1/23/22.
	Part Time Utility Worker - Valley Transit	VT	9/30/2021	10/05/2021	1	Application deadline: 2/27/2022.
	Transit Operations Supervisor	VT	12/22/2021	12/29/2021	1	Panel interviews: 1/21/22.
	Bus Driver	VT	Multiple	N/A	5	Application deadline: 12/31/21. Panel interview: 1/21/22.
	Part-Time Bus Driver	VT	N/A	N/A	N/A	Application deadline: 12/31/21.
ALLISON	Police Officer	Police	N/A	N/A	2 +Elig.	Application deadline: Open. Conditional offer extended to 2 candidates. PFC interviews: 1/26/22. Physical fitness testing: 1/27/22 & 1/29/22
	Community Service Officer (CSO)	Police	1/19/2021	N/A	N/A	Background pending on 1 candidate. Conditional offer extended to 1 candidate.
	Health Officer	Health	6/5/2021	06/11/2021	1	Job offer accepted, start date: 2/14/22. Council approved on 1/19/22.
	Fire Protection Engineer	Fire	1/4/2022	09/23/2021	1	Reevaluating process.
	Firefighter	Fire	N/A	09/29/2021	N/A	PFC interviews: 1/25/22. Start date pending for 1 candidate.
	Library Page Clerk – Materials Management (Sub) Library	Library	N/A	12/08/2021	1	External application deadline: 1/23/22.
	Finance Director	Finance	3/2/2022	11/11/2021	1	Panel interviews: 1/25/22 & 1/26/22.
	Benefits Coordinator	HR	5/3/2022	01/05/2022	1	Application deadline: 1/23/22.
	Library Assistant – Hmong Family Outreach Specialist	Library	1/4/2022	01/11/2022	1	Application deadline: 1/30/22.
	Weights and Measures Specialist – Half-Time	Health	2/24/2022		1	Retirement. Determining process.

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

**TOTAL POSITIONS OPEN = 25 TOTAL ELIGIBILITY LISTS = 1**

***POSITIONS ON HOLD***

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT</b>	<b>Date(s) of Opening(s)</b>	<b># of Openings</b>	<b>Vacating Position/Status</b>
<b>ALLISON</b>	Systems Analyst	IT	9/6/2019	1	Using part-time temporary staffing to fill current need.
	Library Clerk – Regular Part Time	Library	12/21/2021	1	Internal transfer. Position on hold.

***TOTAL POSITIONS ON HOLD = 2***

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.