



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, June 19, 2024

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Meltzer.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

*Alderperson Smith appeared virtually.*

**Present:** 16 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-0785](#)

Common Council Meeting Minutes of June 5, 2024

**Attachments:** [CC Minutes 6-5-24.pdf](#)

**Alderperson Hayden moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[24-0816](#) Refugee Day Proclamation

**Attachments:** [Refugee Day 2024.pdf](#)

[24-0817](#) AZCO Recognition - Yellow Ramp Skywalk Improvements

**The recognition was presented to AZCO CEO, Earle Cianchette.**

[24-0818](#) Victim Services Officer - Facility K9 Overview

*Sgt. Lori Duven and K9 Edison presented the overview.*

[24-0819](#) Confirmation of Appointments

**Attachments:** [June 19 2024 Council Appointments Memo.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Alfheim, that the Appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

H. PUBLIC PARTICIPATION

*The following spoke regarding Item 24-0585 Resolution Increasing the Wheel Tax:  
Walter Blank, 2623 E Sundance Dr.  
Debra Blank, 2623 E Sundance Dr.*

*The following spoke regarding Item 24-0341 Resolution regarding the Sustainable Use of Pesticides:  
Israel Del Toro, 826 E South St.  
Relena Ribbons, 826 E Washington St.*

I. PUBLIC HEARINGS

[24-0673](#)

Public Hearing for Rezoning 4-24 841 W. Lawrence Street from C-2 General Commercial District to R-2 Two-Family District

**Attachments:** [RZ #4-24 Notice of Public Hearing.pdf](#)

*The Public Hearing was held. No one spoke during the hearing.*

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[24-0341](#)

Resolution #4-R-24 Sustainable Use of Pesticides

**Attachments:** [#4-R-23 Sustainable Use of Pesticides.pdf](#)  
[Memo RE 4.R.24 Sustainable Use of Pesticides Response.pdf](#)

**Aldersperson Meltzer moved, seconded by Aldersperson Wolff, that the Resolution be amended to add:**

**Let it be further resolved, that the City will share the list of pesticides used by posting it on the new City website. Roll Call. Motion failed by the following vote:**

**Aye:** 6 - Aldersperson Vered Meltzer, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz and Aldersperson Nate Wolff

**Nay:** 9 - Aldersperson William Siebers, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

**Aldersperson Van Zeeland moved, seconded by Aldersperson Meltzer, that the Resolution be amended by substitution to read:**

**The record keeping of pesticides will be built into the Turf Management Policy so that when a pesticide is applied, a record is kept of what type of pesticide is applied and where the pesticide was applied.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

*This item was also referred to the Municipal Services Committee who held the item on 6/10/2024. Since Council has acted on the item (as reported by the Parks & Recreation Committee), the item will not come back before Municipal Services Committee.*

**Aldersperson Meltzer moved, seconded by Aldersperson Hartzheim, that the Resolution be approved as amended by substitution.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[24-0768](#)

Adopt Resolution #2024-02 for the Wisconsin DNR IRA Urban Forestry Grant

**Attachments:** [WI DNR IRA Urban Forestry Grant Memo.pdf](#)

**Aldersperson Hartzheim moved, seconded by Aldersperson Croatt, that the Grant Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[24-0760](#)

Continue negotiations with Bird Rides for a 2024 Memorandum of Understanding.

**Attachments:** [10 2024 Bird MOU Recommendation.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Hartzheim, that the discontinuation of negotiations with Bird Rides be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Nay:** 1 - Aldersperson Alex Schultz

**Abstained:** 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderson Fenton moved, Alderson Van Zeeland seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 15 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-0750](#)

Approve the updated roadway design parameters for planned 2025 street reconstruction: Morrison Street, from Glendale Avenue to Pershing Street (1,480 ft), be reconstructed with asphalt pavement and concrete curb and gutter. The details of the proposed Morrison Street reconstruction project are as follows:

- ELIMINATE previously approved curb extensions (narrowing of the pavement) at Marquette St to serve as traffic calming.
- New asphalt pavement and concrete curb and gutter constructed to a width of 27' from back of curb to back of curb, which is 6' narrower than the existing street (33') within this portion of the project. UNCHANGED from previous design approval.
- Traffic calming circle constructed at the intersection with Lindbergh Street. UNCHANGED from previous design approval.
- Existing on-street parking would be restricted along the west side of Morrison Street, within the project limits. UNCHANGED from previous design approval.

DPW staff recommend the above change based on the new Complete Streets Design Guide standards, which were adopted after the referenced design recommendation was made at November 20, 2023 Municipal Services Committee.

**Attachments:** [1 Morrison St Informational Letter \(Modified Design Proposal\) 05-29-24.pdf](#)

**This Report Action Item was approved.**

[24-0752](#)

Approve the request from J.H. Findorff & Son Inc for a street occupancy permit for the Fox Commons City Center Plaza construction material loading, partial closure of College Avenue on Mondays and Wednesdays starting July 1, 2024 through November 15, 2024.

**Attachments:** [2 J.H Findorff & Son Inc 7-1-24 to 11-15-24.pdf](#)

**This Report Action Item was approved.**

[24-0753](#)

Approve the request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Friday August 2, Saturday August 3 and Sunday August 4, 2024 from 10:00am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 900 W. College Avenue to 300 E. College Avenue.

**Attachments:** [3 Appleton Downton Inc and Mile of Music - 8-2 to 8-4-24.pdf](#)

**This Report Action Item was approved.**

[24-0755](#)

Approve the permanent street occupancy permit for brick veneer extending no more than 4-inches into the right-of-way at Jack's Apple Pub located at 535 W. College Avenue.

**Attachments:** [5 Jacks ApplePub - Brick Veneer.pdf](#)

**This Report Action Item was approved.**

[24-0756](#)

Approve the permanent street occupancy permit for building awning projecting 4-feet maximum into the right-of-way with a minimum clearance of 10-feet at Jack's Apple Pub located at 535 W. College Avenue.

**Attachments:** [6 Jacks ApplePub - Awning.pdf](#)

**This Report Action Item was approved.**

[24-0757](#)

Approve the temporary street occupancy permit for a sidewalk closure related to building façade improvement at Jack's Apple Pub located at 535 W. College Avenue.

**Attachments:** [7 Jacks ApplePub-Mason Doctor Sidewalk Closure.pdf](#)

**This Report Action Item was approved.**

[24-0758](#)

Approve the award of Service Contract for Traffic Signal Control and Management Software.

**Attachments:** [8 SISP Contract Award.pdf](#)

**This Report Action Item was approved.**

[24-0759](#)

Approve the award of the Unit Q-24 Pavement Marking Maintenance Contract (Paint).

**Attachments:** [9 Q-24 Pavement Marking Contract Award.pdf](#)

**This Report Action Item was approved.**

[24-0761](#)

Create an ordinance prohibiting short-term rental of electric scooters to the general public.

**This Report Action Item was approved.**

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0743](#)

Fire Department Automatic Aid Agreement with the Village of Fox Crossing Fire Department.

**Attachments:** [AFD Auto Aid Fox Crossing 2024.pdf](#)

**This Report Action Item was approved.**

[24-0748](#)

2024-2025 Late Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 28, 2024

**Attachments:** [Late 2024-25 Alcohol License Renewals.pdf](#)

**This Report Action Item was approved.**

[24-0749](#)

2024-2025 Late Cigarette, Tobacco, and Vapor Product License Renewals

**Attachments:** [2024-2025 Late C.T.V Renewals.pdf](#)

**This Report Action Item was approved.**

[24-0663](#)

Taxicab Company License Renewal Application for Dynasty Limousine Service LLC, Owner, Diana Wolters, 1900 Vandenberg Ln, Kaukauna, WI 54130.

**Attachments:** [Dynasty Limousine Service LLC - Taxicab Co Renewal.pdf](#)

**This Report Action Item was approved.**

[24-0683](#)

Class "B" Beer and "Class B" Liquor License application for Mauthe Ventures LLC d/b/a No Idea Bar, Jennifer Mauthe, Agent, located at 109 W College Ave, contingent upon approval from the Health department.

**Attachments:** [Mauthe Ventures LLC No Idea Bar App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0684](#)

Class "B" Beer and "Class B" Liquor License application for Mauthe Ventures LLC d/b/a Bazil's Pub & Provisions, Jennifer Mauthe, Agent, located at 109 W College Ave, contingent upon approval from the Health department.

**Attachments:** [Mauthe Ventures LLC Bazil's Pub App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0685](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Mauthe Ventures LLC d/b/a Olde Town Tavern, Jennifer Mauthe, Agent, located at 107 W College Ave, contingent upon approval from the Health department.

**Attachments:** [Mauthe Ventures LLC Olde Town Tavern App Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0699](#)

Salvage Dealer Renewal application for Mr C's Motorcycles LLC, Janet Ristau, Applicant, located at 724 S. Outagamie St, contingent upon approval from the Inspections department.

**Attachments:** [Mr. Cs Motorcycles LLC 2024 Renewal Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0702](#)

Pet Store renewal application for Just Pets, Craig Weborg, Applicant, located at 2009 N. Richmond St, contingent upon approval from the Inspection and Community Development departments.

**Attachments:** [Just Pets 2024 Renewal Redacted.pdf](#)

**This Report Action Item was approved.**

[24-0704](#)

Class "B" Beer and "Class B" Liquor Temporary Premises Amendment application for S C Carrow Corp d/b/a Rookies Sports Bar & Grill, Steven C. Carrow, Agent, located at 325 N. Appleton St, from 11 a.m. to 2 a.m., August 1-4, 2024 for Mile of Music Event, contingent upon approval from the Health Department.

**Attachments:** [Rookies Sports Bar Temp Premise Amend. for 8.2024.pdf](#)

**This Report Action Item was approved.**

[24-0708](#)

Taxicab Company License Application for Z's Overflow LLC d/b/a Phoenix Transportation, Owner, Zonea Mims, 1280 S. Van Dyke Rd. #3, Appleton, WI 54914, contingent upon approval from the Inspections department.

**Attachments:** [Z's Overflow LLC - Taxicab Co Application.pdf](#)

**This Report Action Item was approved.**

[24-0751](#)

Pet Store renewal application for Fish Cave LLC, Ton Vang, Applicant, located at 2110 S Memorial Dr, contingent upon approval from the Inspection and Community Development departments.

**Attachments:** [Fish Cave LLC Renewal 2024 Redacted.pdf](#)

**This Report Action Item was approved.**

### 3. MINUTES OF THE CITY PLAN COMMISSION

[24-0632](#)

Request to approve Rezoning #4-24 for the subject parcel located at 841 West Lawrence Street (Tax Id #31-3-0899-01), including to the centerline of the adjacent railroad line and the adjacent one-half (1/2) right-of-way of West Lawrence Street, South Badger Avenue and South Pierce Avenue, as shown on the attached maps, from C-2 General Commercial District to R-2 Two-Family District

**Attachments:** [StaffReport\\_841WLawrenceSt\\_Rezoning\\_For05-22-24.pdf](#)

This Report Action Item was approved.

[24-0739](#)

Request to approve the wetland restriction modification for Lots 90 - 97 of North Edgewood Estates 3 (Tax Id #31-1-7612-20, #31-1-7612-21, #31-1-7612-22, #31-1-7612-23, #31-1-7612-24, #31-1-7612-25, #31-1-7612-26, and #31-1-7612-27) as requested and shown on the attached documents and subject to the condition in the attached memo

**Attachments:** [StaffMemo\\_NorthEdgewoodEstates3\\_RestrictionModification\\_For06-12-24.pdf](#)  
[AffidavitOfCorrection\\_NorthEdgewoodEstates3\\_RestrictionModification.pdf](#)  
[WetlandDelineationMap\\_NorthEdgewoodEstates3\\_RestrictionModification.pdf](#)  
[RecordedPlat2021\\_NorthEdgewoodEstates3\\_RestrictionModification.pdf](#)

This Report Action Item was approved.

[24-0740](#)

Resolution #2024-03 - Supporting and Approving of the New Appleton (Fox Cities) Metropolitan Planning Organization (MPO) Policy Board Structure and Re-designation Agreement

**Attachments:** [MPOPolicyBoardStructure+RedesignationAgreement\\_Memo\\_6-5-24.pdf](#)  
[Resolution\\_NewAppleton\(FoxCities\)MPOPolicyBoardStructure+RedesignationAgreement.pdf](#)

This Report Action Item was approved.

### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[24-0701](#)

Request to Approve an amendment to the Houdini Plaza Lease Agreement

**Attachments:** [Houdini Plaza Lease Agreement Memo.pdf](#)

This Report Action Item was approved.

[24-0767](#)

Adopt the Proposed Revised Agreements for Stormwater Ponds at Memorial Park and Reid Golf Course

**Attachments:** [Reid and Memorial Park Stormwater Pond Agreements Memo.pdf](#)  
[Memorial Park Stormwater Agreement - Amended - CLEAN - 05-30-2024.pdf](#)  
[Memorial Park Stormwater Agreement - Amended - REDLINE - 05-30-2024.pdf](#)  
[Reid Stormwater Pond Agreement - Amended - CLEAN - 05-30-2024.pdf](#)  
[Reid Stormwater Pond Agreement - Amended - REDLINED - 05-30-2024.pdf](#)  
[2024 Stormwater Pond Market Value Analysis.pdf](#)

**This Report Action Item was approved.**

[24-0776](#)

Approve updated Park Pavilions and Special Areas Policy

**Attachments:** [Park Pavilions and Special Areas Memo.pdf](#)  
[2024 Pavilion Special Areas Policy - Redline - 6-5-2024\\_1.pdf](#)

**This Report Action Item was approved.**

## 5. MINUTES OF THE FINANCE COMMITTEE

[24-0779](#)

Request from the Appleton Police Department to paint a mural to be located on the east-facing concrete wall, between the lower garage and the upper parking deck, located at 222 S. Walnut Street as described in the attached documents and subject to the conditions in the attached staff memo.

**Attachments:** [PDMural\\_PublicArtsCommitteeRecommendation.pdf](#)

**This Report Action Item was approved.**

[24-0780](#)

Request to apply for a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments.

**Attachments:** [Memo Resolution Intent to Reimburse.pdf](#)  
[Resolution 2024-04 - Intent to Reimburse.pdf](#)

**This Report Action Item was approved.**

[24-0781](#)

Request to award AWWTP Mix Liquor Channel Blower Replacement Project Base Bid Plus Alternative to Sabel Mechanical, in the amount of \$392,100 with 15% contingency of \$58,815 for a project total not to exceed \$450,915.

**Attachments:** [BidAward ML Channel Blower Sabel Contract.pdf](#)  
[AWWTP ML Blower Replacement Recommendation Bid Tab.pdf](#)

**This Report Action Item was approved.**

[24-0782](#)

Request to award the 2024 Lutz Park Trail and Shoreline Development Project contract to Vinton Construction Company in the amount of \$496,345.35 with a 20% contingency of \$99,269 for a project not to exceed \$595,614.35.

**Attachments:** [Lutz Park Trail and Shoreline Project Finance Memo.pdf](#)

**This Report Action Item was approved.**

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[24-0688](#)

Request to approve the 2023 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program

**Attachments:** [CAPER Memo to CDC\\_6-12-24.pdf](#)  
[Appleton 2023PY CDBG CAPER Draft For Public Comment\\_05-17-24.pdf](#)

**This Report Action Item was approved.**

[24-0689](#)

Request to approve the REVISED 2024-2025PY (Program Year) Community Development Block Grant (CDBG) allocations as specified in the attached documents

**Attachments:** [CDBG 2024PY Final Allocation Memo to CDC\\_6-12-24.pdf](#)  
[Exhibit1 CDBG Final Allocations Project Descriptions 6-12-24.pdf](#)

**This Report Action Item was approved.**

[24-0770](#)

Request to approve a waiver to the Declaration of Covenants and Restrictions, Item 4.B for Southpoint Commerce Park allowing maximum lot coverage over 70% located at 3351 S. Eisenhower Drive (Tax Id #31-9-5714-01) subject to the conditions in the attached memo

**Attachments:**    [Waiver Request Encapsys Memo to CDC 6-12-24.pdf](#)  
[Waiver Request Email From Boldt Encapsys 5-28-24.pdf](#)  
[Subject Area Map Encapsys Southpoint Commerce Park.pdf](#)  
[SPCP Covenants.pdf](#)

**This Report Action Item was approved.**

## 7. MINUTES OF THE UTILITIES COMMITTEE

[24-0745](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2023 and Request the following Resolution be presented to Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received a score of 4.0 GPA; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continue supporting the treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

**Attachments:**    [2023 eCMAR Validated.pdf](#)

**This Report Action Item was approved.**

[24-0746](#)

Adopt the Proposed Revised Agreements for Stormwater Ponds at Memorial Park and Reid Golf Course

**Attachments:** [Reid and Memorial Park Stormwater Pond Agreements.pdf](#)  
[0821 - Memorial Park Stormwater Agrm - Amended - REDLINE - 05-30-2024.pdf](#)  
[0821 - Memorial Park Stormwater Agrm - Amended - CLEAN - 05-30-2024.pdf](#)  
[0820 - Reid Stormwater Pond Agrm - Amended - REDLINED - 05-30-2024.pdf](#)  
[0820 - Reid Stormwater Pond Agrm - Amended - CLEAN - 05-30-2024.pdf](#)

This Report Action Item was approved.

[24-0765](#)

Amend 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$25,000 for a total contract amount not to exceed \$75,000.

**Attachments:** [2024A Stormwater Plan Review amendment #1 UC Memo.pdf](#)

This Report Action Item was approved.

## 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[24-0729](#)

Request to add 1.0 FTE Environmental Health Technician Position.

**Attachments:** [Health Re-org 2024 Memo.pdf](#)  
[Health Re-org 2024 JD.pdf](#)  
[Health TO Update TO.pdf](#)  
[OperationsSupervisorHealth.pdf](#)

This Report Action Item was approved.

[24-0730](#)

Request to Increase Public Health Nursing FTE from 4.0 to 4.1.

**Attachments:** [Nursing TO Change 2024.pdf](#)

This Report Action Item was approved.

[24-0731](#)

Request to Approve Metafile Conversion for \$43,571.

**Attachments:** [2024 Request to Approve \\$43,571 for Metafile Conversion.pdf](#)

This Report Action Item was approved.

[24-0742](#)

Police Department Table of Organization Modification Request and Addition of Police Officer Position.

**Attachments:**    [APD Reorg Memo 2024.pdf](#)  
[APD reorg TO 2024.pdf](#)  
[APD Reorg Traffic Report.pdf](#)

This Report Action Item was approved.

## 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[24-0773](#)

Approve Resolution No. 2024-03 Supporting and Approving of the New Appleton (Fox Cities) MPO Policy Board Structure and Redesignation Agreement

**Attachments:**    [Resolution Memo.pdf](#)  
[COA Resolution No 2024-03.pdf](#)

This Report Action Item was approved.

## 10. MINUTES OF THE BOARD OF HEALTH

[24-0722](#)

Policy Review: N204 Tuberculosis Screening

**Attachments:**    [POL\\_N204\\_TuberculosisScreening\\_06.05.2024.pdf](#)

This Report Action Item was approved.

## M. CONSOLIDATED ACTION ITEMS

[24-0815](#)

Consolidated Action Items:

**24-0740 City Plan Commission** (Resolution 2024-03) *recommended for approval*

**24-0773 Fox Cities Transit Commission** (Resolution 2024-03) *recommended for approval*

**Alderson Hartzheim moved, seconded by Alderson Fenton, that the Consolidated Action Items be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

## N. ITEMS HELD

[24-0585](#)

Resolution #5-R-24 Increasing the Wheel Tax

**Attachments:** [#5-R-24 Resolution to Increase the Wheel Tax.pdf](#)  
[DPW Wheel Tax Res Memo.pdf](#)

**Aldersperson Van Zeeland moved, seconded by Aldersperson Jones, that the Resolution be amended to implement the increase in January of 2025. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patti Heffernan, Aldersperson Vaya Jones, Aldersperson Nate Wolff and Aldersperson Christopher Croatt

**Nay:** 4 - Aldersperson Patrick Hayden, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

**Absent:** 1 - Aldersperson Alex Schultz

**Abstained:** 1 - Mayor Jake Woodford

**Aldersperson Doran moved, seconded by Aldersperson Hartzheim, that the Resolution be amended to:  
Council directs staff to find offsetting costs in the 2025 budget to remove the wheel tax beginning January 2025.  
Roll Call. Motion failed by the following vote:**

**Aye:** 3 - Aldersperson Patti Heffernan, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

**Nay:** 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim and Aldersperson Christopher Croatt

**Absent:** 1 - Aldersperson Nate Wolff

**Abstained:** 1 - Mayor Jake Woodford

**Aldersperson Fenton moved, seconded by Aldersperson Wolff, that the Resolution be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 8 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Patti Heffernan, Aldersperson Alex Schultz and Aldersperson Nate Wolff

**Nay:** 7 - Aldersperson Katie Van Zeeland, Aldersperson Patrick Hayden, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

O. ORDINANCES

[24-0807](#)

Ordinances #92-24 to #95-24 (Responsible Bidder Policy)

**Attachments:** [Ordinances to Council 6-19-24.pdf](#)

**Aldersperson Hartzheim moved, seconded by Aldersperson Van Zeeland, that the Ordinances be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Aldersperson Siebers moved, seconded by Aldersperson Van Zeeland, that the meeting be adjourned at 9:31 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk