



CITY OF APPLETON

Department of Parks & Recreation

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: July 21, 2025

RE: Action: Approve a contract to RJM Construction for construction services for a contract of \$828,500 plus 10% for contingency not-to-exceed \$911,350.

On July 1st bid(s) were opened for construction services for the renovation of the Community & Economic Development department. Though four general contractors took out bid documents only one contractor submitted a bid. The bid received is within budget, therefore we are requesting approval to issue a contract to allow work to be completed by the end of this year.

Bid – RJM Construction \$828,500. The budget includes \$1.3 million which includes furniture and professional services. We anticipate the total project budget to be below our total budget upon completion.

A responsible 10% contingency is being requested to cover an unforeseen circumstances.

Please contact me at 832-5572 or at dean.gazza@appletonwi.gov with any questions.