



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, August 17, 2022

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[22-1052](#) Common Council Meeting Minutes of August 3, 2022
Attachments: [CC Minutes 8-3-22.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
[22-1054](#) Appleton Public Arts Committee Appointment
Attachments: [Appleton Public Arts Committee Appointment.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[22-0954](#) Request from Michael Rumans, 725 W. Packard Street, for a variance to Municipal Code Section 19-91 (f) for a driveway widened more than 4 feet into the front yard.

Attachments: [725 W Packard St-variance.pdf](#)

Legislative History

7/25/22	Municipal Services Committee	held
	<i>Item #22-0954 be held until August 8th meeting</i>	
8/8/22	Municipal Services Committee	recommended for denial

[22-1033](#) Approve Contract Amendment / Change Order No. 1 to Olde Oneida Street Bridge over the power canal Design Services Contract with the WI Department of Transportation for additional environmental requirements related to geotechnical sampling in the amount of \$20,000.00 resulting in no change to contract contingency. Overall contract increases from \$87,673.00 to \$107,673.00.

Attachments: [Olde Oneida St Bridge.pdf](#)

Legislative History

8/8/22	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[22-1000](#) Request to approve Special Use Permit #8-22 for a car wash use located at 1000 W. Northland Avenue (Tax Id #31-5-9494-06), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport Zips Car Wash SUP For08-10-22.pdf](#)

[Ron & Cindy Dercks Email 8-8-22.pdf](#)

Legislative History

8/10/22	City Plan Commission	recommended for approval
	<i>Staff received an email from Ron & Cindy Dercks expressing concerns about the proposed Special Use Permit. The email was distributed to the Plan Commission members at the meeting and is attached.</i>	

[22-1001](#) Request to approve Certified Survey Map #23-22, which crosses a plat boundary, to eliminate a parcel located on E. John Street (Tax Id #31-4-5269-00) and attach its land area to 2 parcels, 1730 S. Matthias Street (Tax Id #31-4-4699-00) and 2616 E. John Street (Tax Id #31-4-5268-00) as shown on the attached map and subject to the conditions in the attached staff report

Attachments: [StaffReport JohnStMatthiasSt CrossingPlatBoundary For08-10-22.pdf](#)

Legislative History

8/10/22 City Plan Commission recommended for approval

[22-1002](#) Request to approve Resolution #2022-06 to update the land use applications fee schedule for the Community and Economic Development Department as described in the attached documents

Attachments: [Land Use Application Fees Memo to PC 8-10-22.pdf](#)

[Land Use Apps Fee Study Proposed Fees For 2023.pdf](#)

[Resolution #2022-06 Land Use Application Fees 2023.pdf](#)

Legislative History

8/10/22 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[22-1022](#) Action: Award the 2022 Lutz Park Shoreline Development and Trail Design Project Contract to AECOM in the Amount of \$50,000

Attachments: [Lutz Park Shoreline Development and Trail Design Project Memo .docx](#)

Legislative History

8/8/22 Parks and Recreation Committee recommended for approval

[22-1036](#) Resolution #9-R-22 Sustainability

Attachments: [#9-R-22 Sustainability Panel Resolution.pdf](#)

Legislative History

8/8/22 Parks and Recreation Committee recommended for approval

5. MINUTES OF THE FINANCE COMMITTEE

[22-1012](#) Request to Approve the Permanent Sanitary Sewer Easement and Temporary Construction Easement Agreement with the Chris J. Hartwig Revocable Trust

Attachments: [0115 - Finance Committee - Hartwig Easement Memo 08-01-2022 \(Final\).pdf](#)

Legislative History

8/8/22 Finance Committee recommended for approval

[22-1013](#) Request to Approve Change Order #3 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$27,174 resulting in a decrease in contingency from \$88,421 to \$61,227

Attachments: [220725 UC Memo SecondaryClariferDrive Sabel Change Orders No3.pdf](#)

Legislative History

8/8/22 Finance Committee recommended for approval

[22-1014](#) RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves

Attachments: [Riverside Cemetery - 2022 Veteran Grave Care Reimbursement.pdf](#)

[Riverside Cemetery - Military Report 07-06-2022 - by death date.xlsx](#)

[Riverside Cemetery - Veterans July 2021 to June 2022.pdf](#)

Legislative History

8/8/22 Finance Committee recommended for approval

[22-1028](#) Request to Approve Contract Amendment / Change Order No. 1 to contract 44-22, Unit Z-22 Sewer and Water Reconstruction No. 3 for addition of Oneida Street sanitary sewer relay to serve new Urbane 115 development in the amount of \$42,805 resulting in no change to contract contingency. Overall contract increases from \$1,483,695 to \$1,526,500.

Attachments: [Unit Z-22 Change Order No. 1.pdf](#)

Legislative History

8/8/22 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[22-1006](#) Award Engineering Contract to McMahon Associates for the Water Treatment Facility Optimized Corrosion Control Treatment (OCCT) Phosphoric Acid System Design in the amount of \$35,200 with a contingency of \$5,280.

Attachments: [OCCT Project 08-01-22.pdf](#)

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

[22-1030](#) Request to Approve Weights and Measures Fee Schedule.

Attachments: [FEE PROPOSALS 2023.pdf](#)

Legislative History

8/10/22 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

[22-1053](#) Ordinances #53-22 & #54-22

Attachments: [Ordinances to Council 8-17-22.pdf](#)

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.