



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: November 12, 2024

To: Utilities Committee

From: Laura Jungwirth, Director of Public Works
Pete Neuberger, Deputy Director of Public Works/City Engineer

Subject: Approve Contract Amendment #3 for 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$115,000 for a total contact amount not to exceed \$228,000.

The Department of Public Works (DPW) is requesting approval of Contract Amendment #3 for the 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$115,000 for a total contact amount not to exceed \$228,000.

DPW has continued to receive an unusually large number of Stormwater Management Review submittals as 2024 has progressed. Most notable among these is the approximately 600-acre Thrivent campus, which is very large in physical scope and involves very complex permitting issues related to local, State, and Federal standards.

The extent of review required for the proposed Thrivent project was not anticipated during 2025 budget development and DPW wishes to make use of available remaining 2024 funds to ensure DPW's ability to provide thorough, comprehensive reviews for 2024 and 2025 project submittals.

Work under this contract is charged on an hourly basis and is therefore only used as needed. As with all stormwater management plans, the amount of review required will depend on the quality of the submittals. Staff is requesting this amendment to be prepared for Thrivent's Stormwater Management Plan submittal, which is anticipated in late November.