



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Michael S Hardy, Assistant City Traffic Engineer
Date: September 20, 2019
Re: Proposed parking changes on 400 block of N. Linwood Avenue, west side (south of Packard St)

A representative from Linwood Place (Independent Senior Living), 425 N Linwood Avenue, contacted our office about the designated bus-loading zone in front of their facility on Linwood Avenue. They felt the zone was no longer necessary since there is no longer an active bus route on Linwood. They also had an interest for it to be available for general curbside pickup and drop off.

In review of history, this same facility requested the bus-loading zone in 1988. Upon learning this, I did encourage Linwood Place to review this with Valley Transit, especially since smaller shuttle buses and vans are more prevalent in modern times. After discussions with Valley Transit, Linwood Place still wanted to proceed with removing the bus-loading zone.

Based on this, we recommend eliminating this restriction.

To accomplish this, the following ordinance action is required:

1. **Repeal Ord. 62-A-88:** “Parking be restricted to bus loading only from 7:00 a.m. to 7:00 p.m., except Sunday and Holidays, on the west side of Linwood Avenue from a point 100-ft south of the south right-of-way line of Packard Street extending 80-ft.”