



DEPARTMENT OF UTILITIES

Department of Utilities
Wastewater Treatment Plant
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MEMORANDUM

To: Chairperson Brad Firkus and Members of the Finance Committee

From: Chris Stempa, Utilities Director

CC: Kelli Rindt, Enterprise Fund Accounting Manager
Ryan Rice, Utilities Deputy Director

Date: March 19, 2025

Re: **Information: Change Order #4 to Rohde Brothers, Inc. contract as part of the AWWTP Sludge Piping and Digester Heat Exchanger Replacement Project totaling \$31,269 resulting in a decrease in contingency from \$181,349 to \$150,080**

BACKGROUND:

On September 6, 2023 Common Council approved a contract for the Appleton Wastewater Treatment Plant (AWWTP) Sludge Piping and Digester Heat Exchanger Replacement Base Bid with Alternate Bid to Rohde Brothers Inc. in the amount of \$1,612,000 with 15% contingency of \$241,800 for a project total not to exceed \$1,853,800. The change order task described below represents work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount.

CHANGE ORDER #4

Change Order #4 reflects labor and equipment costs to patch spalled concrete, inject cracks, and then paint the ceiling of MK-Tunnel prior to installing the replacement preliminary heat exchanger system. Total cost was \$31,269.

Table 1: Change Order (CO) Summary

CO#	Cost	Description
CO#1	\$9,730	Provide and install three (3) additional plug valves
CO#2	\$33,220	Fabricate shell and tube primary digester heat exchanger in lieu of inner tube only.
CO#3	\$17,501	Demo existing fiberglass insulation and provide new rigid insulation (\$3,516); Replace 10 butterfly valves (\$13,985)
CO#4	\$31,269	Patch spalled concrete, inject cracks, and paint ceiling of MK Tunnel

TOTAL \$91,720

The \$91,720 through Change Order #4 represents 38% of the \$241,800 of approved contingency and less than 6% of the originally awarded \$1,612,000 contract. Project final completion is currently projected to occur by mid-2025.

Please contact me at 920-832-5945 if you have any questions or require additional information regarding this project.