



**Meeting Minutes - Final-revised
Municipal Services Committee**

Tuesday, June 24, 2014

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton,
Alderperson Garb and Alderperson Martin

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Alderperson Garb and Alderperson Martin

3. Approval of minutes from previous meeting

[14-1079](#)

Minutes from June 24, 2014.

Attachments: [Revised Meeting Minutes from June 24, 2014.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Garb, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton,
Alderperson Garb and Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[14-1075](#)

Request from Mike Pokwinski for a variance to the Front Yard Parking Ordinance to park his boat on the grass next to his house at 112 Cherry Court.

Attachments: [Request from Mike Pokwinski for Variance to the Front Yard Parking Ordinance.pdf](#)

Hold 14-1075 until 2nd July meeting.

Alderperson Coenen moved, seconded by Alderperson Dalton, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton,
Alderperson Garb and Alderperson Martin

[14-1076](#)

Request from Spa BenMarNicos for a permanent Street Occupancy Permit to install a sign within the street right-of-way of College Avenue at 300 W. College Avenue be approved with a minimum clearance of 9

feet.

Attachments: [Request from Spa BenMarNicos for permanent Street Occup. Permit.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Garb and Aldersperson Martin

[14-1105](#)

Award for the P-14 Pavement Marking (Epoxy) annual Maintenance contract to Brickline, Inc. in the amount of \$84,565.45 plus a \$15,000 contingency.

Attachments: [Unit P-14 Pavement Marking Maintenance Contract.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Garb and Aldersperson Martin

[14-1107](#)

Award for the Q-14 Pavement Marking (Paint) annual Maintenance contract to Crowley Construction Corp in the amount of \$38,675.00 plus a \$5,000 contingency.

Attachments: [Unit Q-14 Pavement Marking Maintenance Contract.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Garb and Aldersperson Martin

[14-1109](#)

Approve contract amendment for SCS Engineers for Operations, Maintenance and Monitoring at the Mackville Landfill for upgrades to the electrical system and Operation and Maintenance Manual by an amount not to exceed \$5,000.

Attachments: [Approve contract amendment for SCS Engineers for Operation, Maint. & Monit..pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Garb, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Garb and Aldersperson Martin

[14-1116](#)

Approve the State/Municipal Agreement for the South Oneida Street Reconstruction Project from Valley Road to the Skyline Bridge at an 80% Federal Fund/20% City Fund cost share arrangement.

Attachments: [Approve the State-Munic. Agree. for S. Oneida St.pdf](#)

Alderson Martin moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Garb and Alderson Martin

[14-1110](#)

Douglas Street, from College Avenue to Packard Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 37' from back of curb to back of curb, which is the same width as the existing street.

Alderson Martin moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Garb and Alderson Martin

[14-1111](#)

McKinley Street, from Oneida Street to Ritger Street, be reconstructed as follows

-McKinley Street, from S. Oneida Street to Jefferson Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street.

-McKinley Street, from Jefferson Street to approximately 185' east of Jefferson Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. This portion of McKinley street would be shifted 1' to the south to save existing street trees in the north terrace.

-McKinley Street, from Jackson Street to Lawe Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street width. -

-McKinley Street, from 200' west of Ritger Street to Ritger Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 20' from back of curb to back of curb.

Attachments: [McKinley Street Petitions.pdf](#)

Alderson Dalton moved, seconded by Alderson Garb, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Garb and Alderson Martin

[14-1112](#)

Peabody Street, from Verbrick Street to Seymour Street, be reconstructed as follows

-Peabody Street, from Verbrick Street west of Peabody to Verbrick Street east of Peabody, be reconstructed with asphalt pavement and

concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. ~~New sidewalk would be constructed to the Right of Way line along the west side of this portion of Peabody street.~~

-Peabody Street, from Verbrick Street to Seymour Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

This Report Action Item was recommended for approval

[14-1114](#)

Verbrick Street, from Bouten Street to Willkie Street, be reconstructed as follows:

-Verbrick Street, from Bouten Street to Sanders Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

-Verbrick Street, from Sanders Street to Peabody Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the north side of the portion of Verbrick Street between the south and north leg of Peabody Street.

-Verbrick Street, from Peabody Street to Willkie Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

Alderson Coenen moved, seconded by Alderson Garb, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Garb and Alderson Martin

[14-622](#)

#11-R-14 - Plank

"WHEREAS, it is important to listen, recognize and rationally respond to the input of community members during the implementation process of the Bike Lane Plan;

AND WHEREAS, it is important to consider and attempt to find balance and solutions to issues that arise during the implementation process, and attempt to satisfy community wants and needs;

THEREFORE, BE IT RESOLVED that the City of Appleton implement "Courtesy Holiday Parking" on one side of the streets with bike lanes,

on all holidays currently included in the City's definitions of allowed holiday parking.

Streets that meet the criteria are those currently and in the future that have segments with bike lanes where parking is prohibited, and streets with bike lanes where the total width is at least 36' feet wide."

Attachments: [Parking in Designated Bike Lanes.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Garb, that the Presentation be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Garb and Aldersperson Martin

[14-1025](#)

#9-R-14 - Spears

"WHEREAS, the Appleton Common Council has retrofit bike lanes on existing streets removing parking.

WHEREAS, citizens value parking in front of their homes, schools and churches,

WHEREAS, bike lane utilization declines in the winter months,

THEREFORE BE IT RESOLVED that parking in bike lanes be allowed starting from the weekend prior to and through the weekend after the holiday.

A weekend is defined as starting from Friday at 4:00 p.m. until Monday at 8:00 a.m.

Holidays are:

- Thanksgiving
- Christmas Eve
- Christmas
- New Year's Eve
- New Year's Day
- Easter
- Super Bowl Sunday

All other parking policies will apply."

Alderson Garb moved, seconded by Alderson Martin, that the Presentation be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Garb and Alderson Martin

6. Information Items

[14-1074](#)

Request from Appleton Downtown Inc. for a Street Occupancy Permit to chalk the sidewalk from 600 W. College Avenue to 300 E. College Avenue on July 18, 2014 from 1:00 pm to 9:00 pm.

Attachments: [Request from Appleton Downtown Inc. to chalk the sidewalk.pdf](#)

[14-247](#)

#2-R-14/Smith - "Resolved that restricted parking surveys for one side of parking be sent out for the 1400 Block of West Summer and the surrounding area to be determined by traffic."

[14-922](#)

#18-R-14 - Dannecker/Martin/Konetzke
"WHEREAS, the Appleton Common Council unanimously approved the Appleton On-Street Bike Lane Plan in 2010, and WHEREAS, the Appleton Common Council has subsequently approved on-street bike lanes on segments of Badger Avenue, Ballard Road, Capitol Drive, College Avenue Bridge, Coop Road, Drew Street, Franklin Street, Fremont Street, Glendale Avenue, Jackman Street, Kensington Drive, Mason Street, Meade Street, Newberry Street, Olde Oneida Street, Oneida Skyline Bridge, Plank Road and South River Street,

THEREFORE BE IT RESOLVED that staff be directed to complete retrofit sections of the Bike Lane Plan as follows:

Capitol Drive (Richmond St. to west city limits)

Implement in 2014

Parking removed from both sides

Capitol Drive (McDonald St. to 150 feet west of Morrison St.)

Implement in 2015

Parking removed from both sides (150 feet west of Morrison St. to Durkee St.)

Parking removed from one side (Durkee St. to Lawe St.)

Parking removed from both sides (Lawe St. to McDonald St.)

Prospect Avenue (Oneida St. to Mason St.)

Implement concurrent with Prospect Avenue Bridge project (currently planned for 2015)

Parking removed from both sides

Roemer Road (Glendale Av. To Capitol Dr.)

Implement concurrent with Glendale Av. Reconstruction project (currently planned for 2015)

Parking removed from one side (Glendale Av. To Winslow Dr.)

Parking removed from both sides (Winslow Dr. to Capitol Dr.)

N. Oneida Street

Implement in 2015

Parking removed from both sides (Atlantic St. to Winnebago St.)

Parking retained on both sides/sharrows (Winnebago St. to Commercial St.) - widened in the future

Parking removed from both sides (Commercial St. to Northland Av.)

Telulah Avenue (Calumet St. to Midway Rd.)

Implement concurrent with reconstruction of Telulah Av. North of Calumet St. (currently planned for 2018)

Parking removed from both sides”

Attachments: [Article By neglecting bikes, transit, Wisconsin is losing young people column.pdf](#)
[Feedback on resolution 18-R-14.pdf](#)

Meeting went into Recess

Meeting Reconvened

This Report Action Item was recommended for approval

[14-992](#)

Inspection Division Permit Summary Comparison Report for May, 2014.

Attachments: [Permit summary count 6-2-14.pdf](#)

[14-1077](#)

Parking Utility Condensed Income Statement for May, 2014.

Attachments: [Parking Utility Condensed Income Statement for May, 2014.pdf](#)

[14-1078](#)

Addition of bike lanes on Plank Road between Lake Park Road and Eisenhower Drive.

Attachments: [Addition of bike lanes on Plank Road.pdf](#)

7. Adjournment

Aldersperson Coenen moved, seconded by Aldersperson Garb, that the be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Garb and Aldersperson Martin

Peabody Street, from Verbrick Street to Seymour Street, be reconstructed as follows:

- Peabody Street, from Verbrick Street west of Peabody to Verbrick Street east of Peabody, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of this portion of Peabody Street.
- Peabody Street, from Verbrick Street to Seymour Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

Peabody Street, from Verbrick Street to Seymour Street, be reconstructed as follows:

- Peabody Street, from Verbrick Street west of Peabody to Verbrick Street east of Peabody, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of this portion of Peabody Street.
- Peabody Street, from Verbrick Street to Seymour Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

[14-1112](#)

Peabody Street, from Verbrick Street to Seymour Street, be reconstructed as follows

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-Peabody Street, from Verbrick Street to Seymour Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

Aldersperson Coenen moved, seconded by Aldersperson Dalton, that the Report Action Item be amended. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Garb and Aldersperson Martin

Peabody Street, from Verbrick Street to Seymour Street, be reconstructed as follows:

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This Report Action Item was amended

Peabody Street, from Verbrick Street to Seymour Street, be reconstructed as follows:

- Peabody Street, from Verbrick Street west of Peabody to Verbrick Street east of Peabody, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of this portion of Peabody Street.
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- Peabody Street, from Verbrick Street to Seymour Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

Held until 2nd meeting in July with sidewalk amendment included in held item.

Alderson Coenen moved, seconded by Alderson Garb, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Garb and Alderson Martin

#18-R-14 - Dannecker/Martin/Konetzke

“WHEREAS, the Appleton Common Council unanimously approved the Appleton On-Street Bike Lane Plan in 2010, and

WHEREAS, the Appleton Common Council has subsequently approved on-street bike lanes on segments of Badger Avenue, Ballard Road, Capitol Drive, College Avenue Bridge, Coop Road, Drew Street, Franklin Street, Fremont Street, Glendale Avenue, Jackman Street, Kensington Drive, Mason Street, Meade Street, Newberry Street, Olde Oneida Street, Oneida Skyline Bridge, Plank Road and South River Street,

THEREFORE BE IT RESOLVED that staff be directed to complete retrofit sections of the Bike Lane Plan as follows:

Capitol Drive (Richmond St. to west city limits)

Implement in 2014

Parking removed from both sides

Capitol Drive (McDonald St. to 150 feet west of Morrison St.)

Implement in 2015

Parking removed from both sides (150 feet west of Morrison St. to Durkee St.)

Parking removed from one side (Durkee St. to Lawe St.)

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[14-922](#)

#18-R-14 - Dannecker/Martin/Konetzke

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approved on-street bike lanes on segments of Badger Avenue, Ballard Road, Capitol Drive, College Avenue Bridge, Coop Road, Drew Street, Franklin Street, Fremont Street, Glendale Avenue, Jackman Street, Kensington Drive, Mason Street, Meade Street, Newberry Street, Olde Oneida Street, Oneida Skyline Bridge, Plank Road and South River Street,

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Attachments: [Article By neglecting bikes, transit, Wisconsin is losing young people column.pdf](#)
[Feedback on resolution 18-R-14.pdf](#)

Hold 14-922 until 2nd meeting in July.

Alderson Coenen moved, seconded by Alderson Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Coenen, Alderson Garb and Alderson Martin

Nay: 2 - Alderson Dannecker and Alderson Dalton