

City of Appleton  
Wastewater Treatment  
Summary Budget to Actual Report  
For the Six Months Ending June 30, 2015

Description	Year to Date Expense	Encumbered Amount	Total Actual and Encumbered	Full Year Amended Budget	Percent of Amended Budget
Utility Administration	119,931	576	120,507	255,351	47.2 %
Wastewater Treatment	1,501,529	27,383	1,528,912	3,757,131	40.7 %
Biosolids Management	241,845	14,356	256,201	615,771	41.6 %
Lab & Pretreatment	127,431	5,386	132,817	303,270	43.8 %
Lift Stations	44,980	0	44,980	117,069	38.4 %
Wastewater Maintenance	0	0	0	0	.0 %
Utilities Capital Improvement	883,987	35,865	848,122	2,521,141	33.6 %
Utilities FMD Projects	22,053	0	22,053	445,003	5.0 %
Total	2,941,756	11,836	2,953,592	8,014,736	36.9 %

**WASTEWATER  
2015 BUDGET PERFORMANCE DATA**

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
5411 Utility Administration						
Client Benefits / Impacts						
Safe Work Environment						
# of workers comp claims / year	1	1	0	0		0
# of first aid entries per year	9	10	0	6		6
Strategic Outcomes						
Effective Use of Budgeted Funds						
% of operational budget for plant & lift station dollars obligated	92%	93%	100%	37%		100%
Work Process Outputs						
Government reports prepared						
# of reports filed						
Compliance Report (CMAR)	1	1	1	0		1
Biosolids Annual Report	1	1	1	1		1
Pretreatment Report	2	2	2	1		2
Discharge Report (DMR)	12	12	12	6		12

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
<b>5422 Utility Treatment</b>						
<b>Client Benefits / Impacts</b>						
Environmental Safety						
# of DMR Permit exceedance violations	0	0	0	1		1
Essential Services Provided						
# of gallons of influent treated annually	4,444 MG	4,487 MG	4,250 MG	2,090 MG		4,250 MG
<b>Strategic Outcomes</b>						
Trained Staff						
% of staff adequately trained	93%	87%	100%	68%		90%
Average # of hours training per employee	20	22	25	19		25
High Wastewater Treatment Standards						
CMAR GPA for ten categories	A / 3.86	A / 3.86	A / 4.0	-		A / 4.0
# of categorical grades of C or below	0	0	0	-		0
<b>Work Process Outputs</b>						
Efficient Plant Operation						
# of work days lost due to injuries	0	22	0	0		0
# of work orders closed	1,205	915	1,300	323		1,000
# of open work orders	405	477	400	512		400
Average # of days to close preventative work orders	50	53	35	43		35

**WASTEWATER  
2015 BUDGET PERFORMANCE DATA**

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
5423 Biosolids Management Program						
Client Benefits / Impacts						
Environmental Safety						
Biosolids Applications # of sites						
with Nitrogen loading exceedences	0	0	0	0		0
with Metal(s) loading exceedences	0	0	0	0		0
Strategic Outcomes						
Beneficial Re-use						
Wet tons applied	18,095	19,964	17,250	9,853		18,000
Wet tons landfilled	0	0	0	0		0
Wet tons composted	1,226	2,088	3,750	1,255		2,500
Work Process Outputs						
Biosolids Production and Storage						
Tons of biosolids produced	20,364	22,795	21,000	11,846		22,000
CMAR compliance						
# of site monitoring completed	27	46	24	25		25

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
5424 Laboratory and Pretreatment						
Client Benefits / Impacts						
Environmental Safety						
# of industrial clients	10	10	10	10		10
# of clients in significant non-compliance	0	0	0	0		0
Increase Revenue Sources						
# of permitted haulers	11	11	11	11		11
\$ received from other sources	\$643,934	\$1,050,251	\$650,000	\$145,078		\$600,000
Strategic Outcomes						
# of pollution minimization initiatives	3	4	4	2		4
Work Process Outputs						
Record Maintenance - DMR						
# DMR and QA/QC samples completed	7,569	8,457	6,125	5,395		9,000
Improvement Treatment Processes						
# process samples analyzed annually*	4,997	4,506	4,900	2,431		4,900
Maintain Industrial Pretreatment Compliance						
# of inspections	10	10	10	4		10
# of sampling events	20	20	20	10		20
# of billable samples for other City depts.	419	552	550	254		550

\*includes all compliance, process and billing samples

\*\*includes compost pilot

**WASTEWATER  
2015 BUDGET PERFORMANCE DATA**

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
5425 Utility Lift Stations						
Client Benefits / Impacts						
Sewage Bypasses / Backups						
# per year attributed to lift stations	1	0	0	0		0
Strategic Outcomes						
Integrity of Lift Stations Maintained						
# of emergency calls required	13	11	20	4		10
Work Process Outputs						
Response to Work Orders						
# of preventative work orders	185	177	150	99		150
# of corrective work orders	39	10	70	9		20

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
5432 Capital Improvements						
Client Benefits / Impacts						
Cost Effective Treatment Processes						
# of CIP's in budget year	9	8	11	16		16
# of CIP's in five-year plan	16	11	15	20		20
Strategic Outcomes						
Sewer Rate Changes						
% per year	0%	0%	0%	0%		0%
Work Process Outputs						
Project Management						
% of projects completed at year-end	78%	25%	100%	13%		69%

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City of Appleton  
Water Filtration  
Summary Budget to Actual Report  
For the Six Months Ending June 30, 2015

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Description	Year to Date Expense	Encumbered Amount	Total Actual and Encumbered	Full Year Amended Budget	Percent of Amended Budget
Filtration Administration	163,942	7,378	171,320	378,107	45.3 %
Treatment Operations	2,128,722	43,000	2,171,722	6,770,012	32.1 %
Treatment Capital	567,713	0	567,713	4,782,638	11.9 %
Treatment FMD Projects	8,410	0	8,410	185,000	4.5 %
Total	2,868,787	50,378	2,919,165	12,115,757	24.1 %

**WATER**  
**2015 BUDGET PERFORMANCE DATA**

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
5321 Treatment Administration						
Client Benefits / Impacts						
Safe Work Environment						
# of workers comp claims / year	0	0	0	0		0
# of first aid entries per year	3	5	6	2		2
Strategic Outcomes						
Effective Use of Budgeted Funds						
% of Operational budget dollars obligated	96%	88%	100%	42%		100%
Work Process Outputs						
Government Reports Prepared						
# of names of regular reports						
CCR Report	1	1	1	1		1
DNR Reports	12	12	12	6		12
SARA Report	1	1	1	1		1

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
5323 Treatment Operations and Maintenance						
Client Benefits / Impacts						
Adequate Supply of Safe Drinking Water						
% of water sampling tests in compliance per year	100%	100%	100%	100%		100%
# of sprinkling bans	0	0	0	0		0
# of gallons pumped per year	4,666 MG	3,181 MG	3,190 MG	1,601 MG		3,000 MG
Strategic Outcomes						
Trained Staff						
% of staff adequately trained	94%	100%	100%	95%		100%
Average # of hours training per employee	24	27	60	39		60
Work Process Outputs						
Efficient Plant Operation						
# of work days lost due to injuries	0	0	0	0		0
# of work orders closed	552	277	1,100	73		1,000
# of open work orders	103	96	225	158		200
Average # of days to close preventative work orders	150	80	47	49		50
# of reservoirs maintaining pressure per year	6	6	6	6		6
# of membrane repairs	13,337	13,968	15,000	8,433		15,000
Water Towers						
# inspected / painted per year	0 / 0	1 / 0	1 / 0	1 / 0		2 / 0

**WATER**  
**2015 BUDGET PERFORMANCE DATA**

Program / Criteria	Actual 2013	Actual 2014	Target 2015	2015		Projected 2015
				Mid Year	End of Year	
<b>5325 Treatment Capital Improvements</b>						
<b>Client Benefits / Impacts</b>						
Adequate Water Pressure						
% of tests having adequate pressure	100%	100%	100%	100%		100%
Cost Effective Treatment Processes						
# of CIP's in budget year	5	7	4	7		7
# of CIP's in five-year plan	8	8	10	11		11
<b>Strategic Outcomes</b>						
Water Rate Changes						
% per year	0%	0%	0%	0%		0%
<b>Work Process Outputs</b>						
Project Management						
% of projects completed at year-end	20%	43%	100%	14%		85%