



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Finance Committee

Wednesday, September 24, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting was called to order at 4:32 p.m.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konetzke and Alderperson Lobner

3. Approval of minutes from previous meeting

[14-1625](#)

September 10, 2014 Finance Committee minutes.

Attachments: [MeetingMinutes10-Sep-2014-01-21-19.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konetzke and Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

[14-1624](#)

Request to award contract to Ultimate Cleaning to provide Housekeeping Services for the years 2014-2019. The contract totals are 2015 (\$357,243), 2016 (\$364,703), 2017 (\$375,808), 2018 (\$387,082) and 2019 (\$398,696) annually

Attachments: [Housekeeping Contract 2015-2019.doc](#)

Alderperson Coenen moved, seconded by Alderperson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,
Alderperson Konetzke and Alderperson Lobner

[14-1626](#)

Request to award the Telulah Park Skateboard Park and Parking Lot Lighting Project to Faith Technologies, Inc. in the amount of \$39,500 with a contingency of \$3,950 for a contract total not to exceed \$43,450.

Attachments: [Bid Recommendation-Telulah Skate Park Project Lighting 9-15-2014.doc](#)

Alderson Coenen moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

[14-1637](#)

Request to adopt the 2015 Special Assessment Policy language in accordance with Council action of September 3, 2014.

Attachments: [Spec Asmt Policy Revised 09-24-14 Mtg.pdf](#)

Alderson Konetzke moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

Nay: 1 - Alderson Plank

6. Information Items

[14-1623](#)

Contract 20-13 was awarded to Vinton Construction for \$856,239.08 with a contingency of \$128,435.86 for River Health Sewer & Water and Grade & Gravel. Change orders were approved totaling 39,562.00. Final contract amount is \$895,801.08 with a contingency of \$39,562.00. Payments issued to date total of \$860,019.12. Request final payment of \$10,000.00.

This Presentation was received and filed

[14-1635](#)

Change Order No. 3 to Contract 17-14 for Unit X-14 Sewer & Water Main Reconstruction No. 2 with Kruczek Construction, Inc. to increase for the installation of an 8-foot diameter stormwater quality manhole at the intersection of Glendale Avenue/Sandra Street to serve the City's hardstand site in the amount of \$15,000.00 resulting in a decrease to contingency from \$82,570.00 to \$67,570.00. No change to overall contract amount.

Attachments: [Unit X-14 Change Order No 3.pdf](#)

This Presentation was received and filed

[14-1163](#)

Director's Reports:

Finance
Information Technology
City Attorney

Attachments: [Information Technology Report Q3.docx](#)

This Presentation was received and filed

[14-1640](#)

The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Clerk's Office	
Class B Liquor License Revenue	+\$10,000
Class B Grant Payment	+\$10,000

to record liquor license receipt from and corresponding grant payment to C-Vine Lounge.

General Fund - Library	
Other Reimbursements	+\$787
Miscellaneous Equipment	+\$710
Library Materials	+\$77

to record funds received from the Friends of the Library for media equipment and materials.

General Fund - Parks and Recreation Department	
Donations	\$1,426
Miscellaneous Equipment	+\$1,426

to record donations received from the Dercks family and Smith/Keating family for memorial benches on the Apple Creek Trail and at Pierce Park, respectively.

This Presentation was received and filed

7. Adjournment

Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konetzke and Aldersperson Lobner