



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, April 1, 2020

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [20-0459](#) Common Council Meeting Minutes of March 18, 2020
 - Attachments:* [CC Minutes 3-18-20.pdf](#)
- H. BUSINESS PRESENTED BY THE MAYOR
 - [20-0460](#) Police & Fire Commission Reappointment
 - Attachments:* [PFC Appt 4-1-20.pdf](#)
 - [20-0461](#) Recognition of service of Sally Mielke
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
 - [20-0462](#) Suspend the Council Rules and convene into the Committee of the Whole
 - [20-0463](#) Reconvene to Common Council

[20-0464](#) Report of the Committee of the Whole

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[20-0385](#) Request from Dave Rangle, 1028 S. Walden Avenue, to have his sidewalk snow removal bill of \$107.40 waived.

Attachments: [1028 S Walden waive snow bill.pdf](#)

Legislative History

3/9/20 Municipal Services held
Committee
Item 20-0385 be held until March 23, 2020 meeting.

[20-0424](#) Request from CR Structures Group Inc. for a permanent street occupancy permit to close the sidewalk and provide for a temporary sidewalk at 825 W. College Avenue from March 2, 2020 through April 30, 2021.

Attachments: [CR Structures-permanent street occupancy.pdf](#)

[20-0440](#) Approve Fox River Navigational System Authority Bridge Tender Agreement.

Attachments: [Fox River Locks Bridge Tender Agreement.pdf](#)

[20-0443](#) Award Unit P-20, Pavement Marking Maintenance Contract (Epoxy) to Mega Rentals, Inc. in an amount not to exceed \$95,000.

Attachments: [Unit P-20 Pavement Marking.pdf](#)

[20-0445](#) Award Unit Q-20, Pavement Marking Maintenance Contract (Paint) to Crowley Construction Corp. in an amount not to exceed \$55,000.

Attachments: [Unit Q-20 Pavement Marking.pdf](#)

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[20-0444](#) Action: Award the City of Appleton’s “2020 Appleton Memorial Park Universal Playground Equipment Project” contract to PlayPower LT Farmington, Inc. in an amount not to exceed \$540,000.

Attachments: [2020 AMP Universal Playground Action Item .docx](#)

5. MINUTES OF THE FINANCE COMMITTEE

[20-0429](#) Request to approve Contract Amendment/Change Order No. 2 to Contract No. 36-19 for Sewer & Water Reconstruction No. 3 for additional construction quantities and surface restoration needs due to unforeseen conditions encountered during construction in the amount of \$100,671 resulting in a decrease to contingency from \$51,901 to \$0.00. Overall contract increases from \$1,663,674 to \$1,712,444

Attachments: [Unit Y-19 Change Order No. 2.pdf](#)

[20-0447](#) Request to approve a temporary suspension of the late payment charges for Wastewater, Stormwater and Refuse that are billed on the City Service Invoice

Attachments: [Late Fee COVID-19 Waiver Memo.pdf](#)
[Ordinance AMEND070.pdf](#)

[20-0448](#) Request to approve the following 2020 Budget adjustment:

COVID-19 Special Revenue Fund

Federal Grants	+\$100,000
Personnel Costs	+ \$ 80,000
Supplies	+ \$ 10,000
Purchased Services	+ \$ 10,000

to establish an initial budget to track COVID-19 related mitigation costs and record reimbursement from FEMA and other funding sources

Attachments: [FactSheet_COVID19 Response 03132020 Final.pdf](#)

[20-0451](#) Request to approve the following 2020 Budget adjustment:

Community Development Block Grant Fund

Salaries	+\$ 13,190
Fringe Benefits	+\$ 6,810
Federal Grants	+\$ 20,000

Continuum of Care Grant Fund

Salaries	+\$ 19,328
Fringe Benefits	+\$ 10,001
Contracted Services	+\$ 1,000
State Grants	+\$ 30,329

Emergency Housing Grant Fund

Salaries	+\$ 3,300
Fringe Benefits	+\$ 1,700
State Grants	+\$ 5,000

to record expenses and funding sources for new Coordinated Entry position in the Community Development Department

Attachments: [Finance Committee Cover memo 03-19-2020.pdf](#)
[Finance Committee CE position approval 3-16-20.pdf](#)
[Finance Committee -Emails of support CE Position.pdf](#)

[20-0452](#) Request approval to award Unit AA-20 Rubyred Drive Bridge to Radtke Contractors, Inc in the amount of \$288,260 with a 4.1% contingency of \$11,740 for a project total not to exceed \$300,000

Attachments: [Award of Contract Unit AA-20.pdf](#)

[20-0453](#) Request approval to award Unit C-20 Sidewalk Sawcutting to ASTI Sawing, Inc in an amount not to exceed \$40,000

Attachments: [Award of Contract Unit C-20.pdf](#)

[20-0454](#) Request approval to award Unit E-20 Miscellaneous Concrete and Street Excavation Repair to Al Dix Concrete, Inc in the amount of \$718,066 with a 5% contingency of \$36,000 for a project total not to exceed \$754,066

Attachments: [Award of Contract Unit E-20.pdf](#)

[20-0455](#) Request approval to award Unit J-20 Mini Storm Sewer Construction to Alfson Excavating, LLC in an amount not to exceed \$200,000

Attachments: [Award of Contract Unit J-20.pdf](#)

[20-0458](#) Request to approve ordinance temporarily amending council rules pertaining to public comment and appearances at Council and other meetings in response to CoVid-19 health emergency

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[20-0436](#) Request to approve the farm lease for Southpoint Commerce Park with Maple Lawn Dairy (Mike Mader) to farm the remaining undeveloped land, estimated to be approximately 142.4± acres (subject to pending transactions), at a rental rate of \$160.00 per acre for five (5) years with no crop loss provision

Attachments: [Southpoint Farm Lease Memo 3-19-20.pdf](#)
[Southpoint Farming RFP Package 2-25-20.pdf](#)

7. MINUTES OF THE UTILITIES COMMITTEE

[20-0417](#) Approve updates to Municipal Code Chapter 20, Article VI, Stormwater Management Standards and Planning.

Attachments: [2020 Post Construction Ord Update Util Memo.pdf](#)
[Art VI - Stormwater - Redline Changes 03-09-2020.pdf](#)

[20-0418](#) Approval to single source and award the 2020 StormTrap Structural Inspections of the underground structures at Appleton East High School and the Exhibition Center to Graef in an amount not to exceed \$49,818.

Attachments: [2020 AEHS StormTrap Inspection Graef Contract Award.pdf](#)

[20-0419](#) Approval to single source and award the 2020 StormTrap Waterproofing Inspection of the underground structure at Appleton East High School to Midwest Coating Solutions, LLC (MCS) in an amount not to exceed \$22,900.

Attachments: [2020 AEHS StormTrap Inspection MCS Contract Award.pdf](#)

[20-0420](#) Award of 2020G Stormwater Consulting Services Single Source Contract for Lightning Drive Culverts and Stormwater Practices 60% Preliminary Design to raSmith in an amount not to exceed \$107,250.

Attachments: [2020G Lightning 60% Design Contract Award Memo to raSmith 03-17-2020 .pc](#)

[20-0449](#) Amend Unit K-20 Native Landscape Management Contract with Applied Ecological Services, Inc. in an amount not to exceed \$16,000.

Attachments: [K-20 Amendment 1 Util Cmte Memo FINAL 03-19-2020.pdf](#)

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[20-0427](#) Request to approve CED adding Coordinated Entry Specialist position.

Attachments: [CED Memo for position approval.pdf](#)

[CED Cover memo 03-19-2020.pdf](#)

[CED TO 3-25-20 draft.pdf](#)

[CED Emails of support from subs.pdf](#)

[20-0456](#) Request to approve the Families First Compliance Policy.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[20-0434](#) Award Security Services Contract

Attachments: [Award Recommendation Doc.pdf](#)

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

[20-0281](#) Resolution #2-R-20, designating the month of May, 2020 as No Mow May.

Attachments: [Resolution #2-R-20-No Mow May.pdf](#)

[Resolution #2-R-20-Citizen Comments.pdf](#)

[Issues to address for Municipal Services Committee.pdf](#)

Legislative History

2/24/20	Municipal Services Committee	held
	<i>Item 20-0281 be held and referred to staff</i>	
3/9/20	Municipal Services Committee	recommended for approval
3/9/20	Municipal Services Committee	recommended for denial
3/18/20	Common Council	held

[19-1886](#)

R/B-Request to rescind approval for "The Collective" sculpture within the E. College Avenue and N. Catherine Street right-of-way.

Attachments: [The Collective log of public dialogue-.pdf](#)

Legislative History

12/9/19	Municipal Services Committee	held
	<i>Item 19-1886 held until January 13, 2020.</i>	
1/13/20	Municipal Services Committee	recommended for approval
	<i>Amend item 19-1886. City to work on alternate location in first quarter of 2020.</i>	
1/22/20	Common Council	referred to the Municipal Services Committee
1/27/20	Municipal Services Committee	held
	<i>Item 19-1886 be held until February 19, 2020 meeting.</i>	
2/19/20	Municipal Services Committee	held
	<i>Item 19-1886 be held until March 9th meeting.</i>	
3/9/20	Municipal Services Committee	recommended for approval
3/18/20	Common Council	held

[19-1184](#)

Resolution #10-R-19 Beekeeping Permit Process Change

Attachments: [#10-R-19 Beekeeping Permit Process Changes.pdf](#)

[Current - Residential Bee Keeping Permit Requirements.pdf](#)

[Proposed - Residential Apiary Permit Requirements .pdf](#)

[Current - Residential Apiary Permit Application .pdf](#)

[Proposed - Residential Apiary Permit Application .pdf](#)

Legislative History

8/14/19	Board of Health	presented
11/13/19	Board of Health	held
1/8/20	Board of Health	held
2/12/20	Board of Health	held

3/11/20	Board of Health	amended
	<i>Motion made to amend #2 of the Resolution's list of changes so that the notifications are made, but the objection process for property owners is removed from section 2.(b)2. of the beekeeping permit requirements.</i>	
3/11/20	Board of Health	recommended for approval
3/18/20	Common Council	held

O. ORDINANCES

[20-0457](#) Ordinances 61-20 to 71-20 for 4/1/2020 Common Council Meeting

Attachments: [Ordinances 61 to 71 for 4-1-2020 CC Mtg.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.