



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, September 23, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

4. Approval of minutes from previous meeting

[24-1231](#)

Minutes from September 9, 2024

Attachments: [09-09-24 MSC Minutes.pdf](#)

**Siebers moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Absent: 1 - Doran

5. **Public Hearing/Appearances**

[24-1230](#)

Design Hearing for future 2026 Paving Projects: Alexander Street (Melrose Ave to Glendale Ave), Melrose Avenue (Alexander St to Ballard Rd), Bell Avenue (Summit St to Richmond St), and Bellaire Court (Atlantic St to cul de sac).

Attachments: [09-23-2024 Municipal Services Design Hearing Reconst Streets - Alexander_Melrose_Bell_Bellaire.pdf](#)

6. **Action Items**

[24-1232](#)

Approve Utility Easement Release of Rights for Richmond St/I-41.

Attachments: [I-41 Richmond St Sewer Water Release of Rights Memo MSC 09-23-204.pdf](#)
[DT2245 City of Appleton SEWR 1130-64-77 1130-63-21 615.pdf](#)
[DT2245 City of Appleton WATR 1130-64-77 1130-63-21 616.pdf](#)

Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Absent: 1 - Doran

[24-1233](#)

Request by Prevea Health to Purchase Two On-street Parking Stalls on South Side of Washington Street West of Oneida Street.

Attachments: [On-Street Parking Stall Purchase Request Prevea Health Memo MSC 09-23-204.pdf](#)

Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Absent: 1 - Doran

[24-1051](#)

Variance Request for Driveway Extension - 3039 N. Ballard Rd

Attachments: [3039 N Ballard Rd Drive Extension Variance Request Memo.pdf](#)

Firkus moved, seconded by Siebers, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Siebers and Firkus

Nay: 1 - Meltzer

Absent: 1 - Doran

7. Information Items

8. Adjournment

Firkus moved, seconded by Siebers, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Absent: 1 - Doran