

**Request for Permanent
Street Occupancy Permit**

September 5, 2023

City of Appleton
Danielle Block
100 N Appleton St 5th Floor
Appleton, WI 54911

RE: Street Occupancy Permit

To whom it may concern,

As the General Contractor of Fox Commons City Center Plaza, 100 W College Ave. Appleton, WI 54911 we would like the City of Appleton to consider The Boldt Company's request to close Oneida Street south of Washington street (from E Washington St. to N Appleton St.) during construction activities on Fox Commons (City Center) building. Closure is subject to a special agreement regarding road opening monthly for bill payment.

This closure would be in effect from 10/06/2023 to 12/31/2023

- A copy of the certificate of Insurance or release form is attached.
- The \$40.00 permit fee is attached/has been paid.

Any additional information may be obtained by contacting Brad Hechimovich at (920) 639-9991

Sincerely,



Brad Hechimovich – Sr Project Manager, The Boldt Company



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: Effective Date: Expiration Date: Fee: Paid (yes or no):

Rev. 04-10-15

Applicant Information

Name (print): Company: Address: Telephone: FAX: e-mail: Applicant Signature: Date:

Occupancy Information

General Description: Street Address: Tax Key No.: - or - Street: From: To: Multiple Streets:

(Department use only)

Table with 3 columns: Occupancy Type, Sub-Type, Location. Includes checkboxes for Permanent, Temporary, Amenity/Annual, Blanket/Annual, Block Party, Sandwich Board, Tables/Chairs, Dumpster, POD/Container, Obstruction/Other, Sidewalk, Terrace, Roadway.

Additional Requirements

Plan/Sketch Certificate of Insurance Bond Other:

Traffic Control Requirements

Type of Street: Proposed Traffic Control: N/A Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure. Additional Requirements: Approved by: Date:

This permit approval is subject to the following conditions:

- 1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy. 2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application. 3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met. 4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted. 5. Meter Bag charges - attached. 6. Permittee shall open Oneida Street/City Center Street for access to the City Finance window on Oct. 19-20, 30-31, 2023, Nov. 1, 17-20, 2023 and Dec. 11-31, 2023.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them.

APPROVED BY: (Department of Public Works) DATE:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

Table with PRODUCER, INSURED, CONTACT NAME, PHONE, FAX, E-MAIL ADDRESS, INSURER(S) AFFORDING COVERAGE, NAIC #, and INSURER A-F information.

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Main table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: City of Appleton, Wisconsin; Additional Insured/Primary & Non-Contributory: City of Appleton.

CERTIFICATE HOLDER

CANCELLATION

Table with CERTIFICATE HOLDER (City of Appleton) and CANCELLATION (Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Authorized Representative signature).

Additional Dates to open the Oneida Street/City Center Street alley are listed on the permanent occ. application.



**CITY OF APPLETON
OFFICE OF THE MAYOR**

FOR IMMEDIATE RELEASE

August 17th, 2023

City of Appleton Announces Construction Project Impacting City Center Access

APPLETON, Wis., August 17th, 2023 - The City of Appleton announces updates on the Fox Commons construction project that is expected to commence on or around August 22. However, this project will have temporary impacts on access to certain areas. The project is part of the city's continuous efforts for the vitality of downtown Appleton and create a better experience for the residents and visitors.

Starting on or around August 22, the demolition phase of the project will commence, followed by subsequent renovations. Key Information:

- **Start Date of Demolition:** The construction staging and demolition activities are estimated to begin on or around August 22. During this phase, certain access points will be temporarily closed for safety reasons.
- **Impact to Oneida St / Alley to Finance Customer Service window:** During the demolition phase, the alley will be closed at least through October, with the exception of days surrounding utility due dates. The alley will be open: September 18th-20th, October 19th-20th, and October 30th-November 1st.
- **Impact on Interior Access:** The City Center Plaza (CCP) will be closed to public traffic, as all fire doors leading into CCP will be closed. This closure will prohibit any access to or through CCP, including the interior access from the Yellow Ramp to City Center West (CCW), which includes City Hall. We apologize for any inconvenience caused and assure you that this measure is essential to maintain a safe and secure construction zone.
- **Walkway Accessibility:** Pedestrian access through City Center West (CCW) will remain available throughout the construction period. We anticipate that there will be no impacts to the CCW entrances adjacent to Appleton Street and College Avenue sidewalks.

The city is committed to minimizing disruptions and completing the construction project efficiently. As the project progresses, more updates would be shared.

###

MEDIA CONTACT:

Andy Anaam
Communications & Public Engagement Manager
920-832-6400
anindita.anaam@appleton.org
<https://www.appleton.org/>

**STREET VIEW OF
ROADWAY OPEN
TO TRAFFIC FOR
DRIVE-THRU**

**BOLDT TO ADD SIGNS ON FENCE
DIRECTING PEDESTRIANS TO USE
APPLETON STREET FOR CITY
CENTER BUILDING ACCESS**

**8' RETRO-REFLECTIVE
BARRICADE RAILS AND ROAD
CLOSED SIGN
TO BE ATTACHED TO
FENCE**

| | | | |
|------------------|-------------------------|----------------------------|---------------------------------|
| Owner | CITY OF APPLETON | | |
| Project Name | City Center Plaza | Project Number | N/A |
| Prime Contractor | Boldt Companies | Traffic Control Contractor | Warning Lites of Appleton, Inc. |
| Phone | 920-725-0757 | Sheet Number | 1 |
| | | Date | 08/06/2023 |
| Prepared By | Lance G Mauel | | |








START DATE & TIME

DURATION:

GENERAL NOTES:

THIS TRAFFIC CONTROL PLAN IS FOR INFORMATIONAL PURPOSES ONLY. TRAFFIC CONTROL PLAN IS NOT TO SCALE. WARNING LITES OF APPLETON, INC. ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN. THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN. ADVANCED WARNING SIGNS WILL BE MOUNTED ON PORTABLE SUPPORTS. THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES. SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

LEGEND

-  SIGN SYMBOL
-  CHANNELIZER DRUM
-  TYPE III BARRICADE
-  DIRECTION OF TRAFFIC
-  42" DELINEATOR CONE

**STREET VIEW OF FENCE
OPEN TO ALLOW ACCESS
TO DRIVE-THRU**

**WHEN ROAD IS OPEN, PROVIDE
SIGN INDICATING "ROAD OPEN TO
DRIVE UP WINDOW". VERIFY
MESSAGE WITH CITY FINANCE
DEPARTMENT**

**BOLDT TO ADD SIGNS ON FENCE
DIRECTING PEDESTRIANS TO USE
APPLETON STREET FOR CITY
CENTER BUILDING ACCESS**



Owner **CITY OF APPLETON**

Project Name City Center Plaza Project Number N/A

Prime Contractor Boldt Companies Traffic Control Contractor Warning Lites of Appleton, Inc.

Phone 920-725-0757 Sheet Number 2 Date 08/06/2023

Prepared By Lance G Mauel

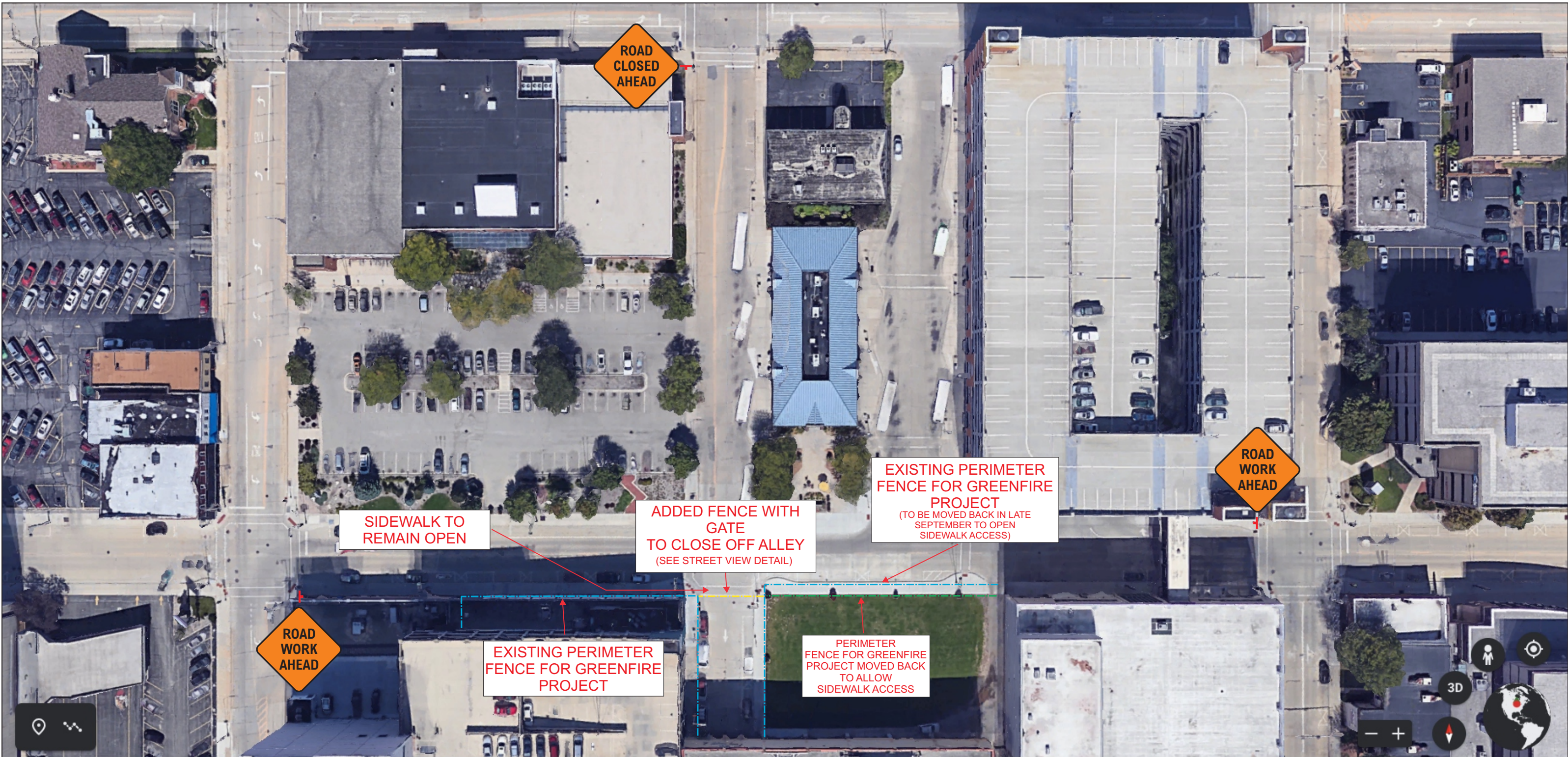


START DATE & TIME

DURATION:

GENERAL NOTES:
THIS TRAFFIC CONTROL PLAN IS FOR INFORMATIONAL PURPOSES ONLY. TRAFFIC CONTROL PLAN IS NOT TO SCALE. WARNING LITES OF APPLETON, INC. ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN. THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN. ADVANCED WARNING SIGNS WILL BE MOUNTED ON PORTABLE SUPPORTS. THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES. SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

- LEGEND**
- SIGN SYMBOL
 - 42" DELINEATOR CONE
 - CHANNELIZER DRUM
 - TYPE III BARRICADE
 - DIRECTION OF TRAFFIC



START DATE & TIME

DURATION:

GENERAL NOTES:

THIS TRAFFIC CONTROL PLAN IS FOR INFORMATIONAL PURPOSES ONLY. TRAFFIC CONTROL PLAN IS NOT TO SCALE. WARNING LITES OF APPLETON, INC. ASSUMES NO LIABILITY FOR LAYOUT & SETUP OF ACCEPTED TRAFFIC CONTROL PLAN. THE CITY OF APPLETON DECIDES FINAL APPROVAL OF TRAFFIC CONTROL PLAN. ADVANCED WARNING SIGNS WILL BE MOUNTED ON PORTABLE SUPPORTS. THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES. SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

LEGEND

- SIGN SYMBOL
- CHANNELIZER DRUM
- TYPE III BARRICADE
- DIRECTION OF TRAFFIC
- 42" DELINEATOR CONE

| | | | |
|------------------|-------------------|----------------------------|---------------------------------|
| Owner | | CITY OF APPLETON | |
| Project Name | City Center Plaza | Project Number | N/A |
| Prime Contractor | Boldt Companies | Traffic Control Contractor | Warning Lites of Appleton, Inc. |
| Phone | 920-725-0757 | Sheet Number | 3 |
| Prepared By | Lance G Mauel | Date | 08/06/2023 |

DEPARTMENT OF PUBLIC WORKS

METER BAG APPLICATION

Fee is \$9.00 per day plus tax or any part thereof. **THIS FEE WILL BE CHARGED FOR EVERY DAY THE METER BAG IS RESERVED** (excluding Sundays and Holidays).

NOTE: Meter bags shall not be used on red meters. If a red meter is found bagged, the bag will be removed and the vehicle will be ticketed.

Company Name

Agent.....

Company Address.....

Phone Number

Reason

Location

Meter
Zone & Space#.....

Date(s).....

(Department use only)

PAID - 5580-0001

Amount Due.....
(\$9.00 per bag per day plus tax)

Approved by 

Department of Public Works Representative

Today's Date.....

City Centre/Fox Commons Development - Meter Bag Summary (2023)

AS OF: 8/29/2023

TOTAL BAG DAYS = **444** Rate = \$9.00/day + tax \$ **4,449.99**

| DATE | Oneida Street (WEST side s/o Washington Street) | | | | Oneida Street (EAST side s/o Washington Street) | | |
|----------|---|--------|--------|--------|---|--------|--------|
| | ONN205 | ONN206 | ONN207 | ONN208 | ONN104 | ONN106 | ONN102 |
| 8/29/23 | Y | Y | Y | Y | These meters are occupied by Greenfire through 11/17/2023 | | |
| 8/30/23 | Y | Y | Y | Y | | | |
| 8/31/23 | Y | Y | Y | Y | | | |
| 9/1/23 | Y | Y | Y | Y | | | |
| 9/2/23 | - | - | - | - | | | |
| 9/3/23 | Y | Y | Y | Y | | | |
| 9/4/23 | SUNDAY HOLIDAY | | | | | | |
| 9/5/23 | Y | Y | Y | Y | | | |
| 9/6/23 | Y | Y | Y | Y | | | |
| 9/7/23 | Y | Y | Y | Y | | | |
| 9/8/23 | - | - | - | - | | | |
| 9/9/23 | Y | Y | Y | Y | | | |
| 9/10/23 | SUNDAY | | | | | | |
| 9/11/23 | Y | Y | Y | Y | | | |
| 9/12/23 | Y | Y | Y | Y | | | |
| 9/13/23 | Y | Y | Y | Y | | | |
| 9/14/23 | Y | Y | Y | Y | | | |
| 9/15/23 | - | - | - | - | | | |
| 9/16/23 | Y | Y | Y | Y | | | |
| 9/17/23 | SUNDAY | | | | | | |
| 9/18/23 | Y | Y | Y | Y | | | |
| 9/19/23 | Y | Y | Y | Y | | | |
| 9/20/23 | Y | Y | Y | Y | | | |
| 9/21/23 | Y | Y | Y | Y | | | |
| 9/22/23 | - | - | - | - | | | |
| 9/23/23 | Y | Y | Y | Y | | | |
| 9/24/23 | SUNDAY | | | | | | |
| 9/25/23 | Y | Y | Y | Y | | | |
| 9/26/23 | - | - | - | - | | | |
| 9/27/23 | - | - | - | - | | | |
| 9/28/23 | Y | Y | Y | Y | | | |
| 9/29/23 | - | - | - | - | | | |
| 9/30/23 | Y | Y | Y | Y | | | |
| 10/1/23 | SUNDAY | | | | | | |
| 10/2/23 | Y | Y | Y | Y | | | |
| 10/3/23 | Y | Y | Y | Y | | | |
| 10/4/23 | Y | Y | Y | Y | | | |
| 10/5/23 | Y | Y | Y | Y | | | |
| 10/6/23 | - | - | - | - | | | |
| 10/7/23 | Y | Y | Y | Y | | | |
| 10/8/23 | SUNDAY | | | | | | |
| 10/9/23 | Y | Y | Y | Y | | | |
| 10/10/23 | Y | Y | Y | Y | | | |
| 10/11/23 | Y | Y | Y | Y | | | |
| 10/12/23 | - | - | - | - | | | |
| 10/13/23 | - | - | - | - | | | |
| 10/14/23 | Y | Y | Y | Y | | | |
| 10/15/23 | SUNDAY | | | | | | |
| 10/16/23 | Y | Y | Y | Y | | | |
| 10/17/23 | Y | Y | Y | Y | | | |
| 10/18/23 | Y | Y | Y | Y | | | |
| 10/19/23 | Y | Y | Y | Y | | | |
| 10/20/23 | - | - | - | - | | | |
| 10/21/23 | Y | Y | Y | Y | | | |
| 10/22/23 | SUNDAY | | | | | | |
| 10/23/23 | Y | Y | Y | Y | | | |
| 10/24/23 | - | - | - | - | | | |
| 10/25/23 | - | - | - | - | | | |
| 10/26/23 | Y | Y | Y | Y | | | |
| 10/27/23 | - | - | - | - | | | |
| 10/28/23 | Y | Y | Y | Y | | | |
| 10/29/23 | SUNDAY | | | | | | |
| 10/30/23 | Y | Y | Y | Y | | | |
| 10/31/23 | Y | Y | Y | Y | | | |
| 11/1/23 | - | - | - | - | | | |
| 11/2/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/3/23 | - | - | - | - | - | - | - |
| 11/4/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/5/23 | SUNDAY | | | | | | |
| 11/6/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/7/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/8/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/9/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/10/23 | - | - | - | - | - | - | - |
| 11/11/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/12/23 | SUNDAY | | | | | | |
| 11/13/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/14/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/15/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/16/23 | - | - | - | - | - | - | - |
| 11/17/23 | - | - | - | - | - | - | - |
| 11/18/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/19/23 | SUNDAY | | | | | | |
| 11/20/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/21/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/22/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/23/23 | HOLIDAY | | | | | | |
| 11/24/23 | - | - | - | - | - | - | - |
| 11/25/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/26/23 | SUNDAY | | | | | | |
| 11/27/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/28/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/29/23 | Y | Y | Y | Y | Y | Y | Y |
| 11/30/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/1/23 | - | - | - | - | - | - | - |
| 12/2/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/3/23 | SUNDAY | | | | | | |
| 12/4/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/5/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/6/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/7/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/8/23 | - | - | - | - | - | - | - |
| 12/9/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/10/23 | SUNDAY | | | | | | |
| 12/11/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/12/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/13/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/14/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/15/23 | - | - | - | - | - | - | - |
| 12/16/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/17/23 | SUNDAY | | | | | | |
| 12/18/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/19/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/20/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/21/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/22/23 | - | - | - | - | - | - | - |
| 12/23/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/24/23 | SUNDAY HOLIDAY | | | | | | |
| 12/25/23 | HOLIDAY | | | | | | |
| 12/26/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/27/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/28/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/29/23 | - | - | - | - | - | - | - |
| 12/30/23 | Y | Y | Y | Y | Y | Y | Y |
| 12/31/23 | SUNDAY | | | | | | |
| | 81 | 81 | 81 | 81 | 40 | 40 | 40 |