



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final Utilities Committee

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Tuesday, May 12, 2026

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Meltzer, Croatt, Wolff and Hayden

**Excused:** 1 - Schultz

4. Approval of minutes from previous meeting

[26-0609](#)

Approval of the April 28, 2026 Utilities Committee Meeting Minutes

**Attachments:** [April 28, 2026 Utilities Committee Meeting Minutes.pdf](#)

**Hayden moved, seconded by Croatt, that the April 28, 2026 Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Croatt, Wolff and Hayden

**Excused:** 1 - Schultz

5. Public Hearing/Appearances

6. Action Items

[26-0610](#)

Request to Approve Intermunicipal Agreement between the City of Appleton and the Town of Grand Chute for Veterans Memorial Park South Pond.

**Attachments:** [2026-05-05 Intermunicipal Agreement Memorial Park South Pond.pdf](#)

**Hayden moved, seconded by Croatt, that the Intermunicipal Agreement between the City of Appleton and the Town of Grand Chute for Veterans Memorial Park South Pond be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Croatt, Wolff and Hayden

**Excused:** 1 - Schultz

[26-0636](#)

Award the Professional Services Contract for the Wastewater Treatment Facility Master Plan to Donohue & Associates in the amount of \$374,515 plus a 5% contingency for a total not to exceed \$393,241.

**Attachments:** [2026 AWWTP Master Plan Professional Services rev 1.pdf](#)

**Croatt moved, seconded by Hayden, that the Professional Services Contract for the Wastewater Treatment Facility Master Plan to Donohue & Associates in the amount of \$374,515 plus a 5% contingency for a total not to exceed \$393,241 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Croatt, Wolff and Hayden

**Excused:** 1 - Schultz

## 7. Information Items

## 8. Adjournment

**Croatt moved, seconded by Hayden, that the Utilities Committee Meeting be adjourned at 4:39 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Croatt, Wolff and Hayden

**Excused:** 1 - Schultz