



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, September 9, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30 pm

2. Roll call of membership

Present: 3 - Alderperson Lobner, Alderperson Siebers and Alderperson Meltzer

Excused: 2 - Alderperson Croatt and Alderperson Martin

3. Approval of minutes from previous meeting

[19-1336](#)

Minutes from August 26, 2019 and September 4, 2019 Finance Committee meetings

Attachments: [MeetingMinutes26-Aug-2019-01-00-22.pdf](#)

[MeetingMinutes04-Sep-2019-02-30-33.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Lobner, Alderperson Siebers and Alderperson Meltzer

Excused: 2 - Alderperson Croatt and Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[19-1344](#)

Request the approval of the proposed installation of the "Final Alarm" sculpture at Fire Station #1 (700 N. Drew Street)

Attachments: [2019 Final Alarm Approval Memo.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Lobner, Alderperson Siebers and Alderperson Meltzer

Excused: 2 - Alderperson Croatt and Alderperson Martin

[19-1345](#)

Request to approve the following 2019 Budget adjustment:

Public Works Capital Projects Fund

Street Light Infill Projects	- \$23,000
Street Light Retrofits	+\$23,000

to transfer funds from the street light infill project to the street light retrofit project (2/3 of Common Council required for approval)

Attachments: [LED Street Light Project.pdf](#)

Aldersperson Siebers moved, seconded by Aldersperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Lobner, Aldersperson Siebers and Aldersperson Meltzer

Excused: 2 - Aldersperson Croatt and Aldersperson Martin

[19-1346](#)

Request to award Midway Road Lift Station Phase II Improvements Projects bid to August Winter and Sons, Inc in the amount of \$136,500 plus a 7.5% contingency of \$10,238 for a total cost not to exceed \$146,739

Attachments: [Midway PhII Improvements Bid Award_AWS.pdf](#)

Aldersperson Siebers moved, seconded by Aldersperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Lobner, Aldersperson Siebers and Aldersperson Meltzer

Excused: 2 - Aldersperson Croatt and Aldersperson Martin

[19-1350](#)

Request to award the City of Appleton 2019 Parks Hardscapes Project - Vulcan Heritage contract to Highway Landscapers, Inc in the amount of \$57,000 with a contingency of \$5,000 for a project total not to exceed \$62,000

Attachments: [2019 Vulcan Heritage Hardscapes Phase 2.pdf](#)

Aldersperson Siebers moved, seconded by Aldersperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Lobner, Aldersperson Siebers and Aldersperson Meltzer

Excused: 2 - Aldersperson Croatt and Aldersperson Martin

[19-1351](#)

Request to award the City of Appleton 2019 Fire Station #4 HVAC Upgrades contract to Baumgart Mechanical, Inc in the amount of \$61,050 with a contingency of \$6,000 for a project total not to exceed \$67,050, and approve the following 2019 Budget adjustment:

Facilities Capital Improvement Projects Fund

2019 Fire Station #1 Roof Replacement Project	- \$10,000
2019 Fire Station #4 HVAC Upgrades	+\$10,000

to transfer funds from the Fire Station #1 Roof Replacement project to the Fire Station #4 HVAC Upgrades project (2/3 of Common Council required for approval)

Attachments: [2019 Fire Station #4 HVAC Upgrades with Budget transfer.pdf](#)

Alderson Siebers moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Lobner, Alderson Siebers and Alderson Meltzer

Excused: 2 - Alderson Croatt and Alderson Martin

[19-1352](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session regarding the USV Project and bluff site development and then reconvene into open session.

Alderson Lobner moved, seconded by Alderson Siebers, to convene in Closed Session. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Lobner, Alderson Siebers and Alderson Meltzer

Excused: 2 - Alderson Croatt and Alderson Martin

Alderson Siebers moved, seconded by Alderson Meltzer, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 3 - Alderson Lobner, Alderson Siebers and Alderson Meltzer

Excused: 2 - Alderson Croatt and Alderson Martin

6. Information Items

[19-1347](#) Change Order #4 to Vinton Construction Company contract as part of the Briarcliff and Midway Lift Station Improvements project totaling \$600 resulting in a decrease in contingency from \$14,615 to \$11,293

Attachments: [Memo Briarcliff and Midway Improvements Change Order #4.pdf](#)
[Vinton CO#4 approved.pdf](#)

This Presentation was presented

[19-1348](#) Contract 14-19 was awarded to Highway Landscapers, Inc for \$67,705 with a contingency of \$5,000 for Glenhurst Lane Box Culvert. No payments issued to date. Request final payment of \$62,514.20

This Presentation was presented

[19-1349](#) Change Order No. 1 to contract 2-19 for Unit I-18 Oneida Street Bridge over Jones Park for a reduction in project contingency to offset additional construction managements costs (separate contract) in the amount of \$25,000 resulting in a decrease to contingency from \$124,856 to \$99,856. Overall contract decreases from \$5,585,697 to \$5,560,697

Attachments: [Unit I-18 Change Order No.1.pdf](#)

This Presentation was presented

[19-1355](#) US Venture Parking Ramp Presentation Discussion

This Presentation was presented

7. Adjournment

Aldersperson Siebers moved, seconded by Aldersperson Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Lobner, Aldersperson Siebers and Aldersperson Meltzer

Excused: 2 - Aldersperson Croatt and Aldersperson Martin