



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Tuesday, December 10, 2013

5:30 PM

Sixth Floor, Room 6 A/B

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1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Alderperson Greg Dannecker, Alderperson Joe Martin and Alderperson Kole Oswald

**Excused:** 2 - Alderperson Patti Coenen and Alderperson Chris Croatt

3. Approval of minutes from previous meeting

13-1784 Approval of Minutes from November 12, 2013

**Attachments:** [Minutes from November 12, 2013.pdf](#)

Alderperson Martin moved, seconded by Alderperson Oswald, that the Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald

4. Public Hearings/Appearances

5. Action Items

13-1770 Decorative street lights be installed on the Skyline Bridge (similar to the College Avenue Bridge lights) as part of the WisDOT Bridge Project in 2015. Costs of decorative street lights at 100% City cost (\$160,000 estimated cost).

**Attachments:** [Street light design for 2015 Skyline Bridge Project.pdf](#)

*Motion to hold until 1/21/14*

Alderperson Martin moved, seconded by Alderperson Oswald, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald

- 13-1771 Approve Residential Recycling Cart Exchange Policy.
- Attachments:** Res. Recycling Cart Exchange Policy.pdf
- Motion to hold until 1/7/14*
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be held. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald
- 13-1772 Approve resolution authorizing the City Forester to file the Urban Forestry and Urban Forestry Catastrophic Storm grant applications.
- Attachments:** [Resolution Catastrophic Storm Grant apps.pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald
- 13-1773 Approve options for 2014 infrastructure funds approved at November 13, 2013 Budget Adoption Meeting.
- Attachments:** [Approve options for 2014 infrastructure funds.pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald
- 13-1782 Award 2014 Contract for Operation, Maintenance, and Monitoring at the Closed City of Appleton Landfill to SCS Engineers in an amount not to exceed \$59,123.
- Attachments:** [2014 Contract-Operation, Manintenance and Monitoring to SCS BT squared.pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald
- 13-1785 \*CRITICAL TIMING\* Award of 2014 Materials Testing Contract (M-14) to OMNNI Associates, Inc. in an amount not to exceed \$100,000.
- Attachments:** [Award of 2014 Materials Testing Contract \(M-14\).pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald

- 13-1809 Approve proposed parking changes on Grishaber Court.
- Attachments:** [Proposed parking changes on Grishaber Ct.pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald
- 13-1810 Approve proposed parking changes on Prospect Avenue between Hillcrest Drive and Orchard Drive.
- Attachments:** [Proposed parking changes on Propsect Ave.pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald
- 13-1811 Approve proposed parking changes in the 1400-1600 Blocks of S. Jefferson Street and 400 block of E. Maple Street for a 90-day trial.
- Attachments:** [90 day trial, new parking restrictions 1400-1600 S Jefferson St & 400 E Maple St.pdf](#)
- Aldersperson Oswald moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald
- 13-1812 R/B-Dannecker-Request from John Kellogg to appeal the \$50 Weed Administration Fee for 1813 S. Peabody Street.
- Attachments:** [John Kellogg appeal.pdf](#)
- Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:
- Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald

13-1814 #25-R-13/Lobner "WHEREAS Section 16-10 of the City of Appleton's Municipal Code pertains to snow and ice removal on sidewalks, requiring the clearing of walks within 36 hours of the cessation of a snowfall,

And WHEREAS violations of said section of the municipal code can result in the city clearing the snow at the owner's expense,

And WHEREAS it is reasonable and understandable for property owners to be away from home for more than 36 hours at a time in the days surrounding the Thanksgiving, Christmas and New Years holidays,

And WHEREAS holiday schedules may make it difficult for property owners to make alternate snow removal arrangements during that time,

THEREFORE BE IT RESOLVED that the City of Appleton shall amend its snow and ice removal policy to allow property owners 72 hours to clear their sidewalks if a snowfall occurs between Wednesday and Sunday of the week of Thanksgiving or between December 24 and January 1."

Attachments: [Memo-Pam Holdorf.pdf](#)

*Attached is a memo that was discussed at the meeting.*

Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald

## 6. Information Items

13-1662 Directors Report.

13-1787 Review current process staff uses for parking restriction requests.

Attachments: [Review parking restriction requests.pdf](#)

- 13-833 #16-R-13/Jirschele - "Whereas Midway Road from Oneida Street to Lake Park Road has become a major and highly trafficked thoroughfare for Appleton, Menasha and Calumet County, and winds through residential areas, and  
Whereas Residents are concerned about vehicle speeds, pedestrian safety and property configurations along this route, and  
Whereas Ordinance design and application may not have kept pace with the growth of residential areas, traffic volume and type, and pedestrian uses  
Be It Resolved That the City of Appleton lead a comprehensive review of the Midway Road corridor, to be accomplished by September 1, 2013, and suspend property-related, roadway-ordinance enforcement along the corridor pending the results of the review"

**Attachments:** [Midway Road Safety Review.pdf](#)

*Hold until 1/7/14*

- 13-1774 Recycling cart smaller option update.

- 13-1775 Department of Public Work's Great Ideas of 2013 List.

**Attachments:** [Great ideas of 2013.pdf](#)

## 7. Adjournment

Aldersperson Martin moved, seconded by Aldersperson Oswald, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald