



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, August 9, 2023

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**3. Roll call of membership**

**Present:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

4. Approval of minutes from previous meeting

[23-0926](#)

Minutes 7/12/23.

Minutes 8/2/23.

**Attachments:** [Minutes 7-12-23.pdf](#)

[Minutes 8-2-23.pdf](#)

Schultz moved, seconded by Fenton, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

**5. Public Hearing/Appearances**

**6. Action Items**

[23-0927](#)

Department of Public Works Traffic Table of Organization Change.

**Attachments:** [Memo - HR Committee Traffic Engineer Position.pdf](#)

[Public Works TO.pdf](#)

Hayden moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

[23-0928](#) Valley Transit Table of Organization Change 1.0 FTE Utility Worker Position.

**Attachments:** [Valley Transit Memo.pdf](#)  
[Valley Transit DRAFT 7.24.23.pdf](#)

Fenton moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

## 7. Information Items

[23-0929](#) HR Budget Mid-year Report Out.

**Attachments:** [2023 Mid Year Budget Report.pdf](#)

**This Presentation was received and filed**

[23-0930](#) IT Budget Mid-year Report Out.

**Attachments:** [2023 IT Mid-Year Report.pdf](#)

**This Presentation was received and filed**

[23-0931](#) Recruitment Status Report 8/3/23.

**Attachments:** [RSR 8.03.23.pdf](#)

**This Presentation was received and filed**

## 8. Adjournment

Hayden moved, seconded by Fenton, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz