



Date: March 19, 2025

To: Fox Cities Transit Commission  
City of Appleton Common Council

From: Ron McDonald *RM*

Re: **Award Recommendation for a Valley Transit Support Vehicle**

### **BACKGROUND**

In conducting Valley Transit services throughout the Fox Cities, staff is required to provide support services on a daily basis. Examples include maintaining bus facilities, shelters and bus stops.

It is necessary to purchase a maintenance support vehicle at this time.

Valley transit budgeted sufficient funds for a support vehicle.

### **ANALYSIS**

The State of Wisconsin DOA, Division of Enterprise Operations, State of Bureau of Procurement successfully completed a solicitation that was competitively bid and designated as a cooperative purchasing contract, allowing municipalities to use this purchasing contract.

Bids meeting the minimum requirements delineated above were received by the State contract. Low to High bids were received for similar vehicles.

### **FISCAL IMPACT**

Valley Transit budgeted sufficient funds for a support vehicle in the 2025 budget. Napleton Chevrolet Columbus, 800 Maple Ave., Columbus, WI 53925 submitted the lowest bid at \$64,649.50. The cost will be distributed between a FTA grant 80% (\$51,719.6) and Local 20% (12,929.90).

Valley Transit has sufficient fund balances within the budget.

### **RECOMMENDATION**

Staff recommends authorization for Valley Transit to issue a Purchase Order to Napleton Chevrolet for a Diesel (Fleet) 2025 Chevrolet Silverado 2500HD 4WD work truck for \$64,649.50.

